

National Institute of Technology Sikkim

Ravangla South Sikkim- 737139

Tender No: 270/NITS/Admin/Purchase-of-Furniture/2016-17/01

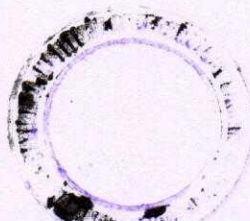
Date: 21 /12/ 2016

Sub: Invitation of Bid for rate contract of supplier for Furniture at NIT Sikkim, Ravangla Campus, South Sikkim

Sl No	Details	
1	Tender Floating Date	21 st December 2016
2	Tender receive Closing Date	20 th February 2017 (30 day from date of floating)
3	Tender Opening Date	To be notified to bidders after closing of tender
4	Tender and EMD Fees type	Demand Drafts in favour of "The Director, NIT SIKKIM" payable at State Bank of India, Ravangla Branch (IFSC SBIN0007218)
5	Tender Fees	₹1000/- (non-refundable)
6	EMD for Table – Office	₹30,000/-
7	EMD for Table Student	₹50,000/-
8	EMD for Revolving Chair	₹20,000/-
9	EMD for Executive Chair	₹25,000/-
10	EMD for Almirah Plain	₹20,000/-
11	EMD for Plain Almirah with single Lock	₹15,000/-
12	EMD for Glass Door Almirah	₹15,000/-
13	EMD for— Students' almirah (main unit) Students' almirah Add-on Unit Body (Optional) Metal door Almirah (8 A-C)	₹50,000/-
14	EMD for Wardrobe	₹1500/-
15	Tender document to be send to	Faculty In-charge, Stores & Purchase Activities (FISPA) National Institute of Technology Sikkim Barfung Block, Ravangla Sub-division South Sikkim, Sikkim PIN 737 139, INDIA
16	For any Clarification	<i>e-mail:- purchaseoffice@nitsikkim.ac.in</i> Mr. Swapan Manna, (M - +91-7686866856) Assistant Registrar, Stores & Purchase Activities, NIT Sikkim

Any bidder can submit bids for any or multiple class of furniture mentioned in 1 – 9. The evaluation committee will evaluate bids of each class of furniture separately. However, evaluation bids for 8A-C may be done collectively, depending on the decision of the committee.

You are requested to submit your competitive rate of items through quotation on the basis of bellow details. Bidder must send Eligibility criteria supporting documents, Technical Bid and Financial bid in separate three sealed envelope and all three again put in another one sealed envelope. Other terms & Conditions, eligibility criteria remain as below. If eligibility criteria satisfy then may open technical bid, after satisfying technical bid, financial bid will open. All furniture will be use in NIT Sikkim for educational purpose only.



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Table – 1: The details list of items & technical specification

Sl. No	Furniture Name	Specification	Approx. Qty	Tech. Compliance (Y/N)
1	Chair - revolving	<p>Providing Supply and placement of Chair for which the seat and back shall be made up of 1.2 (at least) thick hot-pressed plywood and upholstered with fabric upholstery covers and moulded Polyurethane foam with PVC lipping all around. The back foam shall be designed with contoured lumbar support for extra comfort.</p> <p>The HR polyurethane foam shall be moulded with density at least 45 kg/m³ and hardness load minimum 16 kgf as. per IS:7888 for 25% compression. The one-piece armrests shall be made of black integral skin polyurethane with 50-7- shore "A" hardness with and reinforced with MS Insert. The armrests should be scratch & weather resistant and fitted to the seat with seat/armrest connecting strip made of 0.5 cm thick HR steel at least. The mechanism shall be designed with 360° revolving type, Upright-position locking, Tilt tension adjustment, 17°±2° maximum tilt on pivot center. The pneumatic height adjustment shall has an adjustment stroke of around 12 cm. The bellow shall be 3 piece telescopic type and injection moulded in black Polypropylene.</p> <p>The pedestal shall be injection moulded in black 33% glass-filled Nylon-66 and fitted with 5 nos. twin wheel castors. The pedestal shall be at least 66.3cm. pitch-center dia. (around 76cm with castors). The twin wheel castors shall be injection moulded in Black Nylon.</p> <p>Overall Dimensions of Chair shall be Seat Height - min 41.0 to max 53.0cm, Height - min 77.5 to max 89.5cm, Width & Depth of Chair as measured from pedestal - Width-around 76 cm and Depth-around 76 cm.</p> <p>Overall 10% variation may be allowed</p>	50	
2	Chair - Executive	<p>Providing Supply and placement of Chair for which the seat and back shall be made up of 1.2 cm (at least). Thick hot-pressed plywood and upholstered with fabric upholstery covers and moulded Polyurethane foam with PVC lipping all around. The back foam shall be designed with contoured lumbar support for extra comfort.</p> <p>The HR polyurethane foam shall be moulded with density= at least 45 kg/m³ and hardness load at least 16 kgf as. per IS:7888 for 25% compression. The one-piece armrests shall be made of black integral skin polyurethane with 50-7- shore "A" hardness with and reinforced with MS Insert. The armrests should be scratch & weather resistant and fitted to the seat with seat/armrest connecting strip made of 0.5 cm thick HR steel at least. The tubular frame should be cantilever type & made of O 2.54cm x 0.2 cm thick MS ERW tube and black powder coated (DFT 40-60 microns).</p> <p>Overall Dimensions of Chair shall be Seat Height - 44.0cm, Height - 80.5cm, Width & Depth of Chair as measured from under structure - Width-55.0 cm and Depth-61.0 cm.</p> <p>Overall 10% variation may be allowed</p>	100	



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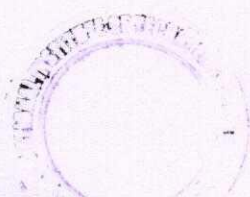
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3	Almirah Plain	Supply and placement of almirah having 5 loading levels of dimension 916mmW X 486mmD X 1980mmH welded construction made of prime quality CRCA steel D grade as per IS:513 of at least 0.8mm thick door and back panel, at least 0.7mm thick shelves, and at least 0.9mm thick CRCA for all other components. Provided with mazak handle with 3 way locking mechanism with shooting bolt arrangement. The almirah should have 4 nos adjustable shelves with uniformly distributed load capacity per each full shelf 40kg maximum and also M10 screw type levellers with hex plastic base should be provided. All metals parts finished with epoxy powder coating of 50microns at least. Overall 10% variation may be allowed	35	
4	Almirah Plain with Single Locker	Supply and placement of almirah having 5 loading levels of dimension 916mmW X 486mmD X 1980mmH welded construction made of prime quality CRCA steel D grade as per IS:513 of at least 0.8mm thick door and back panel, at least 0.7mm thick shelves, and at least 0.9mm thick CRCA for all other components. Provided with mazak handle with 3 way locking mechanism with shooting bolt arrangement. The almirah should have 4 nos adjustable shelves with uniformly distributed load capacity per each full shelf 40kg maximum and also M10 screw type levellers with hex plastic base should be provided. All metals parts finished with epoxy powder coating of 50microns at least. A small locker to be provided.\	20	
5	Table - Student	Providing and supplying and placement of study table of Dimension: 1200mm X 590mm X 750mm. The work surface should be made of 18±0.5 mm thick Pre Laminated Board. All work surface edges are duly sealed with at least 2mm thick PVC beading. The C frame under structure should be CRCA MS sheet at least 0.9 mm thick powder coated 50microns at least. The tubular frame should be made of MS ERW Square Tubes of Sq. 25.4 x 1.2 mm Thick at least. The storage shell & drawer tray should made of at least 0.5mm thick CRCA MS, drawer front of at least 0.8mm thick CRCA MS with 10 lever cam lock. Overall 10% variation may be allowed	200	
6	Table- Office	Providing and supplying and placement of office table of Dimension: 1665mm X 900mm X 755mm. The work surface should be made of at least 25 mm thick Pre Laminated Board. All work surface edges are duly sealed with at least 2mm thick PVC beading. The C frame under structure should be CRCA MS sheet at least 0.9 mm thick powder coated 50microns at least. The tubular frame should be made of MS ERW Square Tubes of Sq. 25.4mm x 1.2mm Thick at least. The storage shell & drawer tray should made of at least 0.5 mm thick CRCA MS, drawer front of at least 0.8mm thick CRCA MS with 10 lever cam lock. Overall 10% variation may be allowed	45	
7	Glass Door Almirah	Supply and placement of Glass Door Almirah of size 916mm (W) x 486mm (D) x 1981mm (H) [exclusive leveler]. Construction & Material - Welded construction, at least 0.8 mm thick CRCA for Doors & Back, at least 0.7 mm thick CRCA for Shelf and at least 0.9 mm thick CRCA for all other components. Full height Steel Hinged Door. Locking & Handle - Brass Handle, 2 way locking mechanism with shooting bolt arrangement. Shelving - Height wise Adjustable Shelf Mounting, Uniformly Distributed Load	20	

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		Capacity per each full shelf is 40 kg maximum, 4 Nos. of Adjustable Full Shelves. Leveler - M10 Screw type leveler with hex plastic base. Finish - Epoxy Polyester Powder coated to the thickness of 50 microns at least. Overall 10% variation may be allowed		
8. A	Students' almirah (main unit)	Supply and placement of steel almirah for which main unit of size 500mm(W) x 500mm(D) x 2025mm(H) [from ground level] with rigid knocked down construction, made from combination of CRCA at least 0.8 mm & at least 0.6 mm thickness fitted M 10 levelers. Each unit to have 3 shelves and one hanging rod. All finished with Epoxy Powder coated to the thickness of 50 microns at least. Overall 10% variation may be allowed	55	
8. B	Students' almirah Add-on Unit Body (Optional)	Supply and placement of steel almirah for which main unit of size 500mm(W) x 500mm(D) x 2025mm(H) [from ground level] with rigid knocked down construction, made from combination of CRCA at least 0.8 mm & at least 0.6 mm thickness fitted M 10 levelers. Each unit to have 3 shelves and one hanging rod. All finished with Epoxy Powder coated to the thickness of 50 microns at least. Overall 10% variation may be allowed	110	
8. C	Metal door of Almirah	Supply and placement of almirah steel hinged door unit of 500mm(W) x 1980mm(H) with Self Closing Hinge of Hettich make, provided with 3 way 90 Degree Removable key type Cam lock & locking mechanism and Aluminium Die cast Handle. All finished with Epoxy Powder coated to the thickness of 50 microns at least. Overall 10% variation may be allowed	165	
9	Wardrobe	Supply and placement of Almirah of dimension 1018mm(W) x 537mm(D) x 1980mm(H). Construction & Material - Welded construction, at least 0.8 mm thick CRCA for doors, back, full shelf & locker shelf; at least 0.63 mm thick CRCA for half-shelf and at least 0.9 mm thick CRCA for all other components. Locking & Handle - Mazak Handle, 3 way locking mechanism with shooting bolt arrangement. Locker - Fixed half locker with secret compartment, Hinged Door for locker, 2 way locking mechanism for locker door. Shelving - Height wise Adjustable Shelf Mounting, 1Nos. of adjustable full Shelf, 1no. of fixed full shelf, 1no of adjustable half shelf. Hanging Rod & Tie bar - at least 1.0mm thick ERW tube for hanging rod, at least 1.0mm thick aluminium for tie bar. Leveler - M10 Screw type leveler with hex plastic base. Finish - Epoxy Polyester Powder coated to the thickness of 50 microns at least. Overall 10% variation may be allowed	02	



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Technical Bid

Eligibility Criteria: These documents must submit together in one sealed envelope written on Eligibility criteria documents.

1. Tender no, Subject, due date on envelop.
2. Tender received as sealed envelope on or before due date.
3. Separate Eligibility criteria supporting documents, Technical and Financial Bid
4. Contact Nos. Mobile no / E-mail IDs of Authorized persons of the bidder must be given
5. Tender Fees as DD.
6. Separate EMD as DD for separate items.
7. **The copy of valid** (a) Firm registration certificate (b) Trade License; (c) VAT / CST / E-Cess Registration Certificate; (d) PAN of the Firm (in case of Proprietary firms, PAN of the sole owner); (e) ISI certificates issued by the Bureau of Indian Standards for the furniture; (f) Copy of Membership certificates of recognized organizations / associations of furniture manufacturers (eg. BIIFMA).
8. Quotation according to Tender specification
9. Warranty declaration of minimum THREE (03) years from date of delivery and installation.
10. Certificate of authorized dealer/supplier/manufacturer for quoted furniture.
11. Technical Bid must have Photo of the product, specification of the furniture, manufacturer's catalogue with specification of the product.
12. Clearly mention of differences if specification differ from NIT Sikkim's specification.
13. Winning bidder must furnish a declaration for delivery of the furniture within 60 days from date of confirmation of the Order. If, the bidder fails to deliver the product, Liquidity damage will be levied as per terms stated below.
14. Declaration with authorized signature regarding willingness of providing of PBG and Liquidity damage.
15. Contact Nos. Mobile no / E-mail IDs of Authorized persons of the bidder must be given.
16. Signature and seal on each tender document pages by authorized person of the bidder.

Other Terms and conditions

1. Any manufacturer, authorized dealer/supplier can participate in bid.
2. Any bidder can bid for one or multiple of items. However, each bidder have to submit separate quotations, technical specification, EMD for separate items as mentioned above.
3. **ISI certified furniture** only may consider for bid.
4. **Approval of goods:** Financial bid or even order may be cancelled or delivered furniture may be not be accepted fully or partially at any time if found that furniture specification differ from NIT Sikkim's mentioned specification and differences / departures not yet informed to NIT Sikkim with Technical Bid. If found differences after payment then PBG value may be forfeited and will not refunded to bidder.
5. If technical specification differ then bidder must inform as separate document for each items to NIT Sikkim with technical bid. This document can not include/merged with technical specification.
6. **Validity:** Bids shall remain valid for 180 days from date of the Tender closing Date.
7. **Counter Conditional tenders strictly not acceptable:** All the terms and conditions mentioned herein must be strictly adhered to by all the vendors. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. Conditions mentioned in the tender bids submitted by vendors will not be binding on NIT SIKKIM. If bidder have any condition, then request not to submit bid.
8. Price of items to be evaluated on individual Furniture basis and not in full group.
9. **F.O.R. NIT Sikkim:** The quoted price must include the transportation and installation up to NIT Sikkim Ravangla campus and successful bidders have to supply Freight On Receipt (FOR) basis at NIT Sikkim.
10. **Delivery Period:** Delivery period for all items must be made within 60 working days after issuing of Purchase order. Otherwise, Liquidity damage will be levied.
11. Any applicable taxes only may be extra and must include with financial bid.
12. You must submit the copy of (a) Firm registration certificate (b) Trade License; (c) VAT / CST / Cess Registration Certificate.



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13. Quotations may either be in (a) letter head or (b) as annexure on white page but duly stamped by the authorized signatory along with a forwarding letter on letter head.
14. Only invoices with serial numbers and printed with VAT No. shall be accepted.
15. The Quotations would be evaluated for the items separately for each Furniture
16. Payment shall be made only after the delivery and installation of the goods & supplies against the Purchase Order from time to time.
17. The Quality of items/goods remains as same as prescribed in the order during.
18. **Clarifications:** For any clarification you may please contact purchaseoffice@nitsikkim.ac.in.
19. **Payment condition:** 100% payment after delivery and successfully installation if any. If @10% PBG will not receive from supplier then after deduction of 10% of PO value, balanced will pay to supplier.
20. **Tax Deduction:** If NIT Sikkim pay any tax then same amount will deduct from PO values and balanced will pay to supplier.
21. Packing, forwarding and transportation charges Inclusive in the price. For any damage/loss during this, supplier will be sole responsible and damage furniture must replace by supplier at their own cost.
22. **Performance Bank Guarantee (PBG):** @10% of the value of PO to be submitted to NIT Sikkim by the supplier within 15 days from delivery as PBG. If failed, equivalent amount will be deducted from PO value and after deduction balanced will be paid to supplier. Validity of PBG will be up to 60 days after expiry of warranty period.
23. **Way Bill:** If supplier need way bill from NIT Sikkim, then should provide Performa Invoice at least 2 week before of delivery to avail the way bill on time from NIT Sikkim.
24. **Liquidity damage:** In case of failure in supply and installation within the specified period or parts of material, liquidity damage shall be charge at the rate of 1% per month.
25. If supply fail to delivery Furniture on time, NIT Sikkim may cancel full order or parts of the order and EMD value may not return to bidder and can get furniture from any other bidder or supplier.
26. **Warranty/Guarantee & On-site skill support:** Two years onsite comprehensive OFM warranty from the date of successful installation and commissioning. The firm has to guarantee supply of spares for a minimum of period of 10 years. The OFMs/Authorized Distributors and Dealers must attach certificate about their after sales and service facilities, escalation support for on-call on-site service or station technician etc.
27. **Service:** Response to ensure quality of services, the deputed technician from the OFM/Vendor shall have a minimum of 2 years of experience in the relevant field and must be in the payroll of the OFM/Vendor.
28. **Acceptance of Tender:** The Authority of NIT Sikkim does not bind itself to accept the lowest priced bid and reserves the right to reject any or the entire tender bids received without assigning any reason thereof.
29. **Extra Features:** If the bidder provides any other extra features on the material/specification which are not mentioned in the tender product specifications, then that shall be highlighted in clear terms, with documentary evidence/literature.
30. The Institute does not bind itself to offer any explanation to those bidders whose technical bids have not been found acceptable by the Technical Evaluation Committee of the Institute.
31. Signed copy of the tender document, with company seal, agreeing to the terms & conditions and declaration.
32. **Opening of Price Bids:** The Price Bid(s) of only those vendor(s) who are found technically qualified will be opened and technically qualified vendor(s) only may present in time of opening of financial bid. The date for opening of price bids will be notified separately based on request received from technically qualified vendor(s).
33. Tenderer or his/her authorized representative (with proper authorization letter for attending opening of technical bids and also for opening of price bids) may choose to be present at the time of opening of Technical Bids/Price Bids.
34. The Director of NIT Sikkim may accept or reject any or all the bids in part or in full without assigning any reason and does not bind himself to accept the lowest bid. The Institute at its discretion, may change the quantity/upgrade the criteria/drop any item or part thereof at any time before placing the Purchase Order.
35. A bid submitted with false information will not only be rejected but also the FM/vendor will be debarred from participation in future tendering process.
36. The OFMs/Vendors need to submit a certificate during opening of technical bids that they are not currently debarred or blacklisted in NIT Sikkim for any supplies, products or services, or at present in any national organization or educational institute/university.

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37. In case of any dispute, the decision of the Director of this Institute shall be final and binding on the bidders.
38. In case the due date for opening tender happens to be a holiday, the same will be opened on the next working day.
The timings will however remain unchanged.

We look forward to receiving your rate quotations and thank you for your interest.

With approval of the competent authority, issued by

Faculty In-charge of Store and Purchase Activity

National Institute of Technology Sikkim

Ravangla, South Sikkim- 737139

Email: purchaseoffice@nitsikkim.ac.in

Contact Mobile No.: +91-9674294774

Technical Bid

To be submitted by bidder

Sl. No.	Furniture Name	Specification	Qty	Photo of the Furniture must provide by bidder
1	Chair - revolving		50	
2	Chair - Executive		100	
3	Almirah Plain		35	
4	Almirah Plain with Single Locker		20	
5	Table -Student		200	
6	Table- Office		45	
7	Glass Door Almirah		20	
8.A	Students Almirah Main Unit		55	
8.B	Students Almirah Add-on Unit (Optional)		110	
8.C	Students Almirah Door		165	
9	Wardrobe		2	



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Financial Bid

To be submitted by bidder

Sl. No.	Furniture Name	Qty	Unit Price (₹)	Tax with %	Total Unit Price (₹)	Total Price (₹)	Ecess (1%)	Grand Total (₹)
1	Chair - revolving	50						
2	Chair - Executive	100						
3	Almirah Plain	35						
4	Almirah Plain with Single Locker	20						
5	Table -Student	200						
6	Table- Office	45						
7	Glass Door Almirah	20						
8.A	Students Almirah Main Unit	55						
8.B	Students Almirah Add-on Unit (Optional)	110						
8.C	Students Almirah Door	165						
9	Wardrobe	2						

Proforma for Direct Payment/Transfer to Bank Account by NIT Sikkim

To be submitted by bidder

Sl. No.	Particulars	Information
1	Firm (Beneficiary) Name	
2	Please enclose a cancelled cheque and copy of PAN card. Cancelled cheque & PAN card is to be submitted only once	
3	Complete Bank Account No. of the Firm [beneficiary]. [in case of change in bank account vendor should write to Account Office]	
4	Bank Name	
5	Bank Address	
6	IFSC Code no	



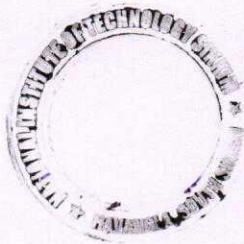
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7	Mobile no (for SMS)	
8	Email ID (for information)	

We undertake that all information provided above is correct and NIT Sikkim will not be responsible in case of any error on the part of firm.

Note: This Performa shall be enclosed with price bid



[Seal and Signature of the firm]