

National Institute of Technology Sikkim

Ravangla South Sikkim- 737139

Tender for supply of Tower Server for NDL initiative at KIC of NIT Sikkim, Ravangla campus.

Tender No: 16/NITS/KIC/NDL/2016-17/677

Date: 10/02 /2017

Sl No	Details	
1	Tender Received Closing Date	04 / 03 / 2017
2	Tender Opening Date	07 / 03 / 2017, 11 am
3	Tender Fees	₹500/- (non-refundable) Demand Drafts in favour of “The Director, NIT SIKKIM” payable at State Bank of India, Ravangla Branch
4	EMD(non-interest bearing)	₹15000/- (Rupees Fifteen Thousand only) Demand Drafts in favour of “The Director, NIT SIKKIM” payable at State Bank of India, Ravangla Branch.
5	Tender document to be send to and for any clarification	Faculty In-charge of Information and Communication Technology Infrastructures National Institute of Technology Sikkim Ravangla, South Sikkim- 737139 Email: pankaj.keserwani@gmail.com , library.nitsikkim@gmail.com Contact Mobile No.: +91-9903736740

Server Specification and quantity

Sl no	Item details	Details specification	Quantity
1	Server no - 1	Tower Server: <i>Recommended Hardware Specifications (Required for DSpace)</i> Hard Drive: More than 2 TB free disk space Memory: 64/128Gb RAM CPU: Intel®xeon(eg.-2.4GHz) Network – 10/100/1000 Mbps network card WAN – Registered domain name and internet connectivity	1 (One)
2	Server no - 2	Tower Server: Intel(R) Xeon(R) CPU E52650 v3 @ 2.30GHz or higher with 64 GB memory and Minimum Four disk for Raid 10.	1 (One)

Signature (in ink, with date) & Seal of Bidder/Tenderer

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Technical Bid

Eligibility Criteria: These documents must submit together in one sealed envelope written on Eligibility criteria documents.

1. Tender no, Subject, due date on envelop.
2. Tender received as sealed envelope on or before due date in separate envelop for Technical bid and for Financial bid.
3. If qualify Technical bid than will only open Financial Bid.
4. Contact Nos. Mobile no / E-mail IDs of Authorized persons of the bidder must be given on envelop also.
5. **The copy of valid** (a) Trade License; (c) VAT / CST / E-Cess Registration Certificate; (d) PAN of the Firm (in case of Proprietary firms, PAN of the sole owner);
6. Quotation according to Tender specification or may cancel the bid.
7. Clearly mention of differences if specification differ from NIT Sikkim's specification.
8. Winning bidder must furnish a declaration for delivery of the items within 20 days from date of confirmation of the Order. If, the bidder fails to deliver the product, Liquidity damage will be levied as per terms stated below.
9. Declaration with authorized signature regarding willingness of providing Liquidity damage, PBG as bellow details.
10. Signature and seal on each tender document pages by authorized person of the bidder.
11. Declaration with authorized signature regarding willingness to provide minimum Three (3) years comprehensive warranty at NIT Sikkim by supplier. Server cannot send to outside campus and winning bidder must provide service inside server room/KIC/NIT Campus without extra cost.

Other Terms and conditions

1. If technical specification differ then bidder must inform as separate document to NIT Sikkim with technical bid. This document can not include/merged with technical specification.
2. **Counter Conditional tenders strictly not acceptable:** All the terms and conditions mentioned herein must be strictly adhered to by all the vendors. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. Conditions mentioned in the tender bids submitted by vendors will not be binding on NIT SIKKIM. If bidder have any condition, then request not to submit bid.
3. The quoted price must include the transportation up to NIT Sikkim Ravangla campus and successful bidders have to supply Freight On Receipt (FOR) basis at NIT Sikkim.
4. **Delivery** period for all items must be made within 20 days at NIT Sikkim Campus after issuing of Purchase order. Otherwise, Liquidity damage will be levied.
5. Any applicable taxes only may be extra and must include separate column with financial bid with % of Taxes.
6. You must submit the copy of (a) Trade License; (c) VAT / CST / Cess Registration Certificate.
7. Quotations may either be in (a) letter head or (b) as annexure on white page but duly stamped by the authorized signatory along with a forwarding letter on letter head.
8. Only invoices with serial numbers and printed with VAT No. shall be accepted.
9. **PBG: winning bidder must have to provide 10% of PO value for PBG (Non-interest bearing) as Demand Drafts validity up to 60 days after warranty period in favour of "The Director, NIT SIKKIM" payable at State Bank of India, Ravangla Branch.**
10. 100% payment shall be made only after the delivery of the goods, supplies against the Purchase Order, completion of installation if required, inspection report from ICTI team and 10% PBG of total value of PO.
11. Way Bill: Winning bidder if required way bill from NIT Sikkim, than invoice must send at least 10 days before of delivery.
12. The specification of server remains as same as prescribed in the order and in tender documents.

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13. **Tax:** All taxes with % and as value in INR must mention on quotation. ECESS is applicable on grand total and need to pay to Sikkim govt. If NIT Sikkim pay any tax then same amount will deduct from PO values and balanced will pay to supplier.
14. Packing, forwarding and transportation charges Inclusive in the price. For any damage/loss during this, supplier will be sole responsible and damage items must be replaced by supplier at their own cost.
15. **Liquidity damage:** In case of failure in supply and installation within the specified period or parts of material, liquidity damage shall be charge at the rate of 2% per month.
16. If supply fail to delivery server on time, NIT Sikkim may cancel full order or parts of the order.
17. Acceptance of Tender: The Authority of NIT Sikkim does not bind itself to accept the lowest priced bid and reserves the right to reject any or the entire tender bids received without assigning any reason thereof.
18. Extra Features: If the bidder provides any other extra features on the server/material/specification which are not mentioned in the tender product specifications, then that shall be highlighted in clear terms, with documentary evidence/literature.
19. The Institute does not bind itself to offer any explanation to those bidders whose technical bids have not been found acceptable by the Technical Evaluation Committee of the Institute.
20. Signed copy of the tender document, with company seal, agreeing to the terms & conditions and declaration.
21. **Opening of Price Bids:** The Price Bid(s) of only those vendor(s) who are found technically qualified will be opened and technically qualified vendor(s) only may present in time of opening of financial bid. The date for opening of price bids will be notified separately based on request received from technically qualified vendor(s).
22. Tenderer or his/her authorized representative (with proper authorization letter for attending opening of technical bids and also for opening of price bids) may choose to be present at the time of opening of Technical Bids/Price Bids.
23. The committee may accept or reject any or all the bids in part or in full without assigning any reason and does not bind himself to accept the lowest bid. The Institute at its discretion, may change the quantity/upgrade the criteria/drop any item or part thereof at any time before placing the Purchase Order.
24. A bid submitted with false information will not only be rejected but also the FM/vendor will be debarred from participation in future tendering process.
25. In case of any dispute, the decision of the committee of this Institute shall be final and binding on the bidders.
26. In case the due date for opening tender happens to be a holiday, the same will be opened on the next working day. The timings will however remain unchanged.

We look forward to receiving your rate quotations and thank you for your interest.

With approval of the competent authority, issued by

Faculty In-charge of Information and communication Technology Infrastructures

National Institute of Technology Sikkim

Ravangla, South Sikkim- 737139

Email: pankaj.keserwani@gmail.com, library.nitsikkim@gmail.com

Contact Mobile No.: +91-9903736740

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To be submitted by bidder

Performa for Technical quote

Annexure -A

Sl.No.	Particulars	Description in details
1	Name of the Firm	
2	Complete Postal Address with Tel. No., Fax/Email	
3	Date of Establishment: Professional Experience (in years)	
4	Registration details with concern authority, association to supply Server in Sikkim, India	
5	Name of the contact person Mobile no (Office) Mobile no (Home) e-mail Id	
6	Copy of PAN card.	
7	Service Tax Registration No.	
8	Please enclose a cancelled cheque	
9	Complete Bank Account No. of the Firm [beneficiary].	
10	Bank Name	
11	Bank Address	
12	IFS Code no	
13	Mobile no (for SMS)	
14	Email ID (for information)	

Copy of above details must be enclosed duly self-attested

We undertake that all information provided above is correct and NIT Sikkim will not be responsible in case of any error on the part of firm.

Date:

[Seal and Signature of the firm]

Signature (in ink, with date) & Seal of Bidder/Tenderer

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Financial Bid

Sl. No.	Item name	Quantity	Unit Price (₹)	Tax (with %) (₹)	Total Cost (₹)	ECESS (1%) (₹)	Grand Total Cost (₹)
		a	b	c	d = (b + c)	e	f = (d + e)
1	Tower Server -1	1					
2	Tower Server -2	1					

We undertake that all information provided above is correct and NIT Sikkim will not be responsible in case of any error on the part of firm.

Note: This Performa shall be enclosed with price bid

[Seal and Signature of the firm with Date]

Contact Name and Mobile Number, E-Mail