

National Institute of Technology Sikkim

Ravangla South Sikkim- 737139

Tender No:56/Academic/NITS/DICSA/FURNITURE/17-18/Cot

Date: May 20, 2017

Sub: Notice Inviting tender for supply of Hostel cot at NIT Sikkim, Ravangla Campus, South Sikkim from reputed and registered furniture vendor.

SI No	Details	
1	Tender Floating Date	May 20, 2017
2	Tender receive Closing Date	June 20, 2017 (05:00 pm)
3	Tender Opening Date	To be notified to bidders after closing of tender by email.
4	Tender and EMD Fees type	Demand Drafts in favour of "The Director, NIT SIKKIM" payable at State Bank of India, Ravangla Branch (IFSC SBIN0007218)
5	Tender Fees	₹ 5000 /- (non-refundable)
12	EMD for Cot	₹ 50,000/-
15	Tender document to be send to	Dean In Charge (Student Affairs) National Institute of Technology Sikkim Barfung Block, Ravangla Sub-division South Sikkim, Sikkim PIN 737 139, INDIA
16	For any Clarification	<i>e-mail:- fisa.nitsikkim@gmail.com</i>

You are requested to submit your competitive rate of items through quotation on the basis of bellow details. Bidder must send Eligibility criteria supporting documents, Technical Bid and Financial bid in separate three sealed envelope and all three again put in another one sealed envelope. Other terms & Conditions, eligibility criteria remain as below. If eligibility criteria satisfy then may open technical bid, after satisfying technical bid, financial bid will open. All furniture will be use in NIT Sikkim for educational purpose only. It is mandatory to write email ID of bidder on the envelope for any communication.

Please note that for any query you please write through email to given email ID. Any kind of phone call or personal visit will not be entertained. If any kind of such activities are observed their tender will be terminated without assigning any reason.

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Table – 1: The details technical specification of COT

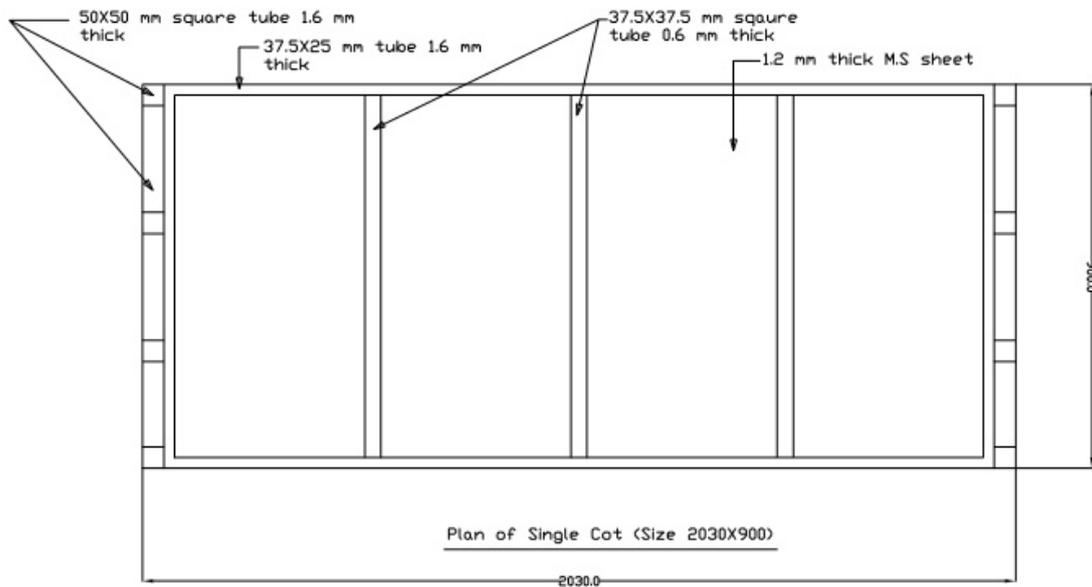
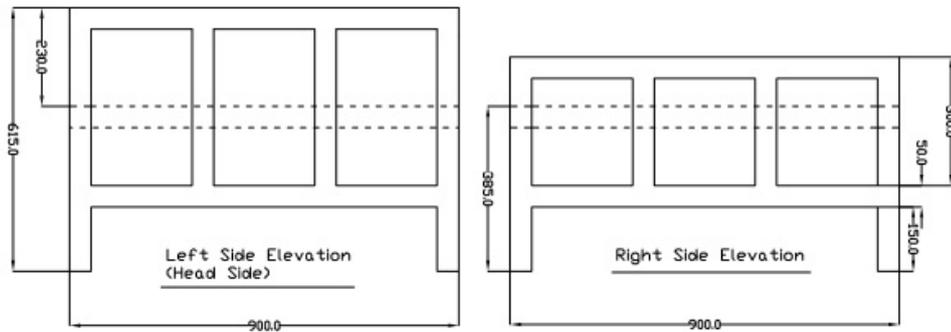
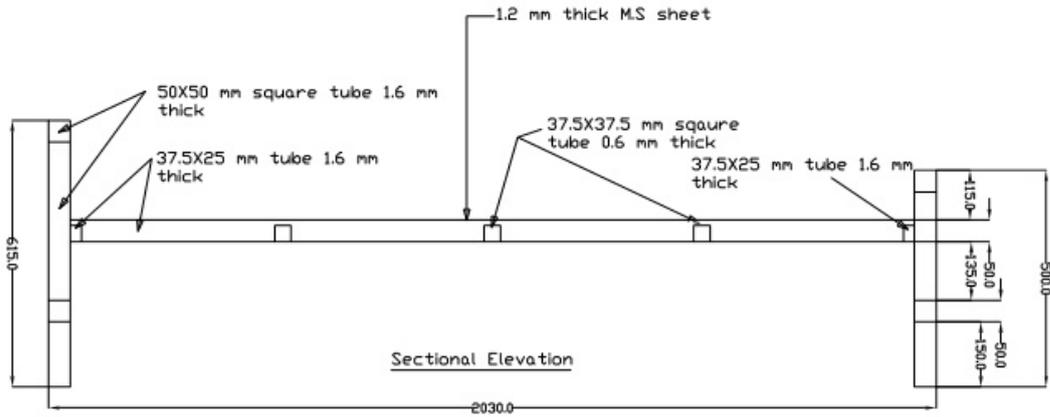
Required Number of quantity: 120 pc

Parts no.	Name	Specifications
1	BED FRAME ASSEMBLY	BED FRAME ASSEMBLY IS A WELDED OF SIDE FRAME, INNER SLAT. THE SIDE FRAME ARE MADE OF RECTANGULAR PIPE 50.8 mm × 25.4 mm × 1.6 mm THICK MS, ASSEMBLY INNER SLATS OF Square pipe 19 mm sides × 1.0 mm MS ERW TUBE IS: 7138. Water resistant Plywood ISI 12 mm THICK.
2	HEAD BOARD & TAIL BOARD	HEAD BOARD & TAIL BOARD ARE MADE UP OF SQ. PIPE 50.0 mm sides × 1.6 mm THICK MS ERW TUBE IS:7138 and SUPPORT BRACKET 3.2 mm THICK MS SHEET IS:513. HEAD/TAIL BOARD CONNECTED WITH BED FRAME WITH M8 NUT & BOLT.
3.	Dimension	WIDTH (W) : 2030.0 mm DEPTH (D): 900.0 mm HEIGHT AT HEAD BOARD (H) : 615 mm EIGHT AT TAIL BOARD: 500 mm BED STEAD HEIGHT (H1) : 385.0 mm
4.	FINISH:	EPOXY POLYESTER POWDER COATED- BLACK – DFT 40-60 micron
5.	General	Top should be 12 mm thick water resistant ISI mark both side painted plywood fixed with the iron structure. Understructure should conform to the dimension mentioned in the drawing. It should conform to IS: 7138-1937. All the metal components are to be prepared (degreased and zinc phosphate) and epoxy coated for better corrosion resistance. The thickness of powder coat should be 40-60 microns which should pass the test salt spray for 100 hours and should have the scratch hardness of 3 kg. Load bearing capacity: 150 Kgs uniformly distributed. Toughness: 275 Kg-cm (Impact test) Certificate: BIFMA (Desirable) Fully welded. Gross Weight: 35 Kg (±10%)
<ul style="list-style-type: none"> • This Dimension are product out to out dimension & variation ± 1.0 cm are Normal • Suppliers should be in position to supply the entire lot (within the specific range) within 60 days from the date of order. • Please note that all the specification will be verified during your delivery. 		

Sample design enclosed in page 3

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All dimensions are in Millimetre (MM)

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Technical Bid

Eligibility Criteria: These documents must submit together in one sealed envelope written on Eligibility criteria documents.

1. Tender no, Subject, due date on envelop.
2. Tender received as sealed envelope on or before due date.
3. Separate Eligibility criteria supporting documents, Technical and Financial Bid
4. Contact Nos. Mobile no / E-mail IDs of Authorized persons of the bidder must be given
5. Tender Fees as DD.
6. Separate DD for EMD.
7. **The copy of valid (a) Firm registration certificate (b) Trade License (should be valid for financial year 2017-18)(c) VAT / CST / E-Cess Registration Certificate; (d) PAN of the Firm (in case of Proprietary firms, PAN of the sole owner); (e) ISI certificates issued by the Bureau of Indian Standards for the furniture; (f) Copy of Membership certificates of recognized organizations / associations of furniture manufacturers (eg. BIIFMA). For documents (a), (b) and (c) documents must be in furniture business. Documents showing other business will not be accepted and the technical bid will be rejected.**
8. Quotation according to Tender specification.
9. Warranty declaration of minimum THREE (03) years from date of delivery and installation.
10. **Certificate of authorized dealer/supplier/manufacturer for quoted furniture.**
11. Technical Bid must have Photo of the Cot, specification of the Cot with drawing, manufacturer's catalogue with specification of the product (if any). **Mere declaration of complying with specification will not be accepted. Specification must be sustained in catalogues.**
12. Clearly mention of differences if specification differ from NIT Sikkim's specification.
13. Winning bidder must furnish a declaration for delivery of the furniture within 45 days from date of confirmation of the Order. If, the bidder fails to deliver the product, Liquidity damage will be levied as per terms stated below.
14. **Declaration with authorized signature regarding willingness of providing of PBG and Liquidity damage.**
15. **Contact Nos. Mobile no / E-mail IDs of Authorized persons of the bidder must be given on each envelope.**
16. Signature and seal on each tender document pages by authorized person of the bidder.
17. **The vendor should be an authorized and established furniture supplier with track record of 2 years.**

Other Terms and conditions

1. Any manufacturer, authorized dealer can participate in bid.
2. **Components must be ISI certified and clearly mention the components. Supporting documents attachment.**
3. **Approval of goods:** Financial bid or even order may be cancelled or delivered furniture may be not be accepted fully or partially at any time if found that furniture specification differ from NIT Sikkim's mentioned specification and differences / departures not yet informed to NIT Sikkim with Technical Bid. If found differences after payment then PBG value may be forfeited and will not refunded to bidder.
4. If technical specification differ then bidder must inform as separate document to NIT Sikkim with technical bid. This document can not include/merged with technical specification.
5. **Validity:** Bids shall remain valid for 180 days from date of the Tender closing Date.
6. **Counter Conditional tenders strictly not acceptable:** All the terms and conditions mentioned herein must be strictly adhered to by all the vendors. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. Conditions mentioned in the tender bids submitted by vendors will not be binding on NIT SIKKIM. If bidder have any condition, then request not to submit bid.
7. **F.O.R. NIT Sikkim:** The quoted price must include the transportation and installation up to NIT Sikkim Ravangla campus and successful bidders have to supply Freight on Receipt (FOR) basis at NIT Sikkim.

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8. **Delivery Period:** Delivery period for all items must be made within 45 working days after issuing of Purchase order. Otherwise, Liquidity damage will be levied.
9. Any applicable taxes only may be extra and must include with financial bid.
10. Quotations may either be in (a) letter head or (b) as annexure on white page but duly stamped by the authorized signatory along with a forwarding letter on letter head.
11. Only invoices with serial numbers and printed with VAT No. shall be accepted.
12. Payment shall be made only after the delivery and installation of the goods & supplies against the Purchase Order from time to time.
13. Responsibility of ensuring quality and specification lies with the supply firm. The firm must get the sample cot approved by the committee and then supply the cot.
14. **Clarifications:** For any clarification you may please contact fisa.nitsikkim@gmail.com
15. **Payment condition:** 100% payment after delivery and successfully installation if any. If @10% PBG will not receive from supplier then after deduction of 10% of PO value, balanced will pay to supplier.
16. Packing, forwarding and transportation charges Inclusive in the price. For any damage/loss during this, supplier will be sole responsible and damage furniture must replace by supplier at their own cost.
17. **Performance Bank Guarantee (PBG):** @10% of the value of PO to be submitted to NIT Sikkim by the supplier within 15 days from delivery as PBG. If failed, equivalent amount will be deducted from PO value and after deduction balanced will be paid to supplier. Validity of PBG will be up to 60 days after expiry of warranty period.
18. **Way Bill:** If supplier need way bill from NIT Sikkim, then should provide Proforma Invoice at least 2 week before of delivery to avail the way bill on time from NIT Sikkim.
19. **Liquidity damage:** In case of failure in supply and installation within the specified period or parts of material, liquidity damage shall be charge at the rate of 2% per month.
20. If supply fail to delivery Cot on time, NIT Sikkim may cancel full order or parts of the order and EMD value may not return to bidder and can get cot from any other bidder or supplier.
21. **Warranty/Guarantee & On-site skill support:** Two years onsite comprehensive OFM warranty from the date of successful installation and commissioning. The firm has to guarantee supply of spares for a minimum of period of 10 years. The OFMs/Authorized Distributors and Dealers must attach certificate about their after sales and service facilities, escalation support for on-call on-site service or station technician etc.
22. **Service:** Response to ensure quality of services, the deputed technician from the OFM/Vendor shall have a minimum of 2 years of experience in the relevant field and must be in the payroll of the OFM/Vendor.
23. **Acceptance of Tender:** The Authority of NIT Sikkim does not bind itself to accept the lowest priced bid and reserves the right to reject any or the entire tender bids received without assigning any reason thereof.
24. **Extra Features:** If the bidder provides any other extra features on the material/specification which are not mentioned in the tender product specifications, then that shall be highlighted in clear terms, with documentary evidence/literature.
25. The Institute does not bind itself to offer any explanation to those bidders whose technical bids have not been found acceptable by the Technical Evaluation Committee of the Institute.
26. Signed copy of the tender document, with company seal, agreeing to the terms & conditions and declaration.
27. **Opening of Price Bids:** The Price Bid(s) of only those vendor(s) will be considered who are found technically qualified.
28. Tenderer or his/her authorized representative (with proper authorization letter for attending opening of technical bids and also for opening of price bids) may choose to be present at the time of opening of Technical Bids/Price Bids.
29. The Director of NIT Sikkim may accept or reject any or all the bids in part or in full without assigning any reason and does not bind himself to accept the lowest bid. The Institute at its discretion, may change the quantity/upgrade the criteria/drop any item or part thereof at any time before placing the Purchase Order.
30. A bid submitted with false information will not only be rejected but also the OFM/vendor will be debarred from participation in future tendering process of NIT Sikkim.
31. The OFMs/Vendors need to submit a certificate during opening of technical bids that they are not currently debarred or blacklisted in NIT Sikkim for any supplies, products or services, or at present in any national organization or educational institute/university.
32. In case of any dispute, the decision of the Director of this Institute shall be final and binding on the bidders.

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33. In case the due date for opening tender happens to be a holiday, the same will be opened on the next working day. The timings will however remain unchanged.
34. **Credential of supply of similar furniture to central Govt. / autonomous body may be attached.**

We look forward to receiving your rate quotations and thank you for your interest.

With approval of the competent authority, issued by

Dean In Charge (Student Affairs)

National Institute of Technology Sikkim

Ravangla, South Sikkim- 737139

Email: fisa.nitsikkim@gmail.com

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Format for submission of Technical Bid

To be submitted by bidder

Format for Profile of the bidder

Sl No.	Particulars	Please Fill-in	Reference remarks if any	No/
01.	Name of the Firm			
02.	Address			
03.	Name of the contact person: Designation: Address Mobile no.: E-mail ID:			
04.	Month and Year of Establishment of Firm*			
05.	Whether the firm is Proprietary / Partnership Firm / Private Ltd. / Public Ltd. / Others.			
06.	Name(s) and addresses of Proprietor / Partners / Directors			
07.	Number of years of experience in this field*			
08.	Annual Turnover during last three years* (Enclosed audited financial statement or certificate(s) from Chartered Accountant 2016 – 17: 2015 – 16: 2014 – 15:			
09.	Registration Number of the Firm*			
10.	PAN number of the firm or Proprietor*			
11.	Trade License (should be valid for financial year 2017-18) for furniture business			
12.	Other desired documents as mentioned in pt 7 of technical			

***All fields are mandatory to fill with the copy of duly signed.**

Detail of Demand Draft submitted for EMD and tender fees:

Sl. No.	DD no	Date	Amount	Submitted for	In favour of

Technical Specification in details (Mere declaration of complying with specification will not be accepted.):

Sl. No.	Furniture Name	Specification	Qty	Photo and Drawing of the Cot must provide by bidder
1	COT	It is mandatory to mention the details of the specification with design. "As per specification "will not be considered.	120	

Signed by

(Name)

Authorised Signatory of M/s (Bidder)

Official Stamp

Date and Place

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Financial Bid (will be considered for technically qualified bidder)

To be submitted by bidder

Sl. No.	Furniture Name	Qty	Unit Price (₹)	Tax with %	Total Unit Price (₹)	Total Price (₹)	Ecess (1%)	Grand Total F.O.R NIT Sikkim (₹)
1	COT	120						

Proforma for Direct Payment/Transfer to Bank Account by NIT Sikkim

To be submitted by bidder

Sl. No.	Particulars	Information
1	Firm (Beneficiary) Name	
2	Please enclose a cancelled cheque and copy of PAN card. Cancelled cheque & PAN card is to be submitted only once	
3	Complete Bank Account No. of the Firm [beneficiary]. [in case of change in bank account vendor should write to Account Office]	
4	Bank Name	
5	Bank Address	
6	IFSC Code no	
7	Mobile no (for SMS)	
8	Email ID (for information)	

We undertake that all information provided above is correct and NIT Sikkim will not be responsible in case of any error on the part of firm.

Note: This Proforma shall be enclosed with price bid

[Seal and Signature of the firm]

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Undertaking form to be submitted with the technical part

To

The Director

NIT Sikkim

Sub.: Undertaking for *Tender No:56/Academic/NITS/DICSA/FURNITURE/17-18/Cot* Date: *May 20, 2017*

Dear Sir,

This is to undertake that I / We, owner(s) of M/s, of (name of city) have read all the points of the above mentioned Tender document and I / We fully understood the points and its implications. We undertake that if I / We am / were given the contract, I / We will abide by all the terms and conditions of the Tender in letter and spirit.

Signed by

(Name)

Authorized Signatory of M/s (Bidder)

Official Stamp

Date:

Place: