



राष्ट्रीय प्रौद्योगिकी संस्थान सिक्किम
NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM
(An Institution set up by NITSER Act under MHRD, Govt. of India)
Ravangla, Barfung, South Sikkim, Sikkim 737139

Ref no: NITS/D (AA)/NOTICE/2018/...7508

DATE: 20/12/2018

NOTICE

This is to notify to all the pursuing students of B.Tech, M. Tech, MSc, & PhD programme that, the registration dates and basic guidelines for even (winter) semester 2019 are as follows:

1. The registration portal is revised for EVEN semester registration 2019, Students are requested to follow the link available in the website. (Currently the student may create their login ID and fill up the basic information, subject registration page will be tentatively activated from second week of January 2019. The exact date shall be informed through mail.)
2. **Only** online payment is accepted through payment gateway using credit/debit card/other online instrument for the payment of fee. The students can deposit fee from 28th Dec 2018 to 22nd Jan 2019 (after which late fine will be imposed). Other modes of payment such as demand draft, banker's cheque are **NOT** accepted.
3. Physical registration shall be done after obtaining the print out of registration form from the portal and with due approval of concerned HoD's, Office of Student Affairs on 21st & 22nd Jan 2019 at Academic Office.
4. Class commences from 23rd Jan 2019.
5. Registration with late fine of ₹250 per day along with supporting documents from 23rd Jan to 6th Feb 2019 (including Saturday and Sunday.)
6. If any student fails to make their payment and physical registration on the above respective dates, they will **only** be considered for late registration on following conditions:

***Note:** Supporting documents are:

- I. Medical Certificate of the student from registered medical practitioner for a leave of less than 5 days and a medical certificate from the Chief Medical Officer/ Medical Superintendent for the leave of more than 5 days, **or**
 - II. In case of genuine calamity in the family and its proof thereof, **or**
 - III. Students under Industrial internships/short term courses/workshops duly authorized by the Institute on the recommendation of Dean AA/HoD's or T&P Cell and on submission of certificates from the organisation stating starting and completion date of programme
- or**
- IV. Any other special cases with the approval of the competent authority
7. The registration process will be closed on 6th Feb 2019 and **no registration shall be considered** for the even semester 2019.
 8. Bank account details for the payment of **Institute and hostel fee only** for even semester 2019 is as below. Deposits in other's accounts/excess deposit, if any, **shall not be entertained.**

Name:	NIT Sikkim	Account type:	Current a/c
Account No:	35907648590	IFSC:	SBIN0007218
Bank:	State Bank of India.	Branch:	Ravangla

Sd/-

(Dr Ranjan Basak)
Dean I/c Academic Affairs

Copy of information to:

1. Institute web team for publication.
2. Dean I/c Academic affairs.
3. Office of the Registrar I/c.
4. Circulation of e-mail to all students, faculty and staff
5. Notice Board(Academic Office, In-campus & Off-campus hostels)
6. Bank Manager, SBI Ravangla for updating of payment gateway.
7. Account section.
8. File.

Assistant Registrar (Academic)


(Ram Nepal)
Assistant Registrar (Academic)

Assistant Registrar (Academic)
National Institute of Technology
Sikkim