



NIQ No: 28/NITS /CSE Dept./Cyberoam AMC/20-21/32

Date: 09th Oct. 2020

NOTICE INVITING QUOTATION

National Institute of Technology Sikkim invites quotations from the original manufacturer of Cyberoam or authorized Indian dealers or channel partners on the terms and conditions as per this NIQ document. The quotation is to be addressed to **the Registrar, NIT Sikkim, Ravangla, South Sikkim, Sikkim -737139**. The last date for submission of the quotation is 25th October 2020, 05:00 PM. The details of the items required are given below:

Requirement

S. No.	Brief description of Items	Quantity	Installation and configuration is required if any	Place of Delivery/ Service
1	Subscription and AMC for Cyberoam device for Six months	1	Yes	NIT Sikkim
2	Subscription and AMC for Cyberoam device for One year	1	Yes	

The Model and Device Serial ID

Cyberoam	Model	CR1000iNGXP
	Device Serial ID	C45314110048
	Appliance Reg, Date	06/09/2014

The bidders are required to read the NIQ document carefully and ensure the compliance of all the terms and conditions.

Instructions to Bidders:

1. The successful bidder/firm has to provide security support for web content and application filtering on the basis of 24×7 as per need. The same can be extended online (telephonic, email, chat, remote access and configuration of the device etc.) or onsite support as per the requirement which must be fulfilled by the successful bidder/firm for the Cyberoam device, including subscription as per the original term and conditions of the initial NIQ and PO.
2. The protection of the NIT Sikkim network from cyber threats shall be the Firm's responsibility, which has been awarded the contract.
3. The Firm shall comply with all the directions received from NIC and Institute cybersecurity team at NIT Sikkim. The Firm must configure the device to comply with rules and regulations of GOI (Government of India) in this regard.

4. The device's downtime should not be more than 6 to 12 hours in case of software issues and 72 hours in case of any device's hardware failure. The Institute authority can extend this based on genuine reason(s).
5. The price quoted must include the cost of Cyberoam device AMC, Subscription cost, and all taxes as applicable or any other cost necessary to make the device fully functional.
6. In the event of any dispute or difference(s) between the vender/firm and Institute (NIT Sikkim) arising out of any reason, the dispute shall be referred to "The Director, NIT Sikkim", Sikkim whose decision shall be final and binding on the bidder(s)/firm.
7. The successful bidder has to deposit performance security of 10% in the form of the bank guarantee for the contract period. The Performance security can be in the form of Bank Guarantee or Retention of an equivalent amount deducted from the gross payment to the Firm. The same shall remain with the Institute for the entire contract period and be refunded within 60 days after the contract's expiry.
8. Payment Clause: 100% payment may be released on the satisfactory installation of subscription, configuration, and subject submission of a 10% performance guarantee.
9. The price quoted should be FOR NIT Sikkim and must include all the taxes, incidental charges, etc. for delivery at NIT Sikkim, Ravangla.
10. The item should be delivered within 15 days of the issue of the purchase order. Failing which may result in cancellation of the purchase order. A penalty @ 1% per week shall be applicable in case of delivery after 15 days. However, the extension in the period of delivery can be given by the NIT Sikkim at its discretion.
11. Submission of the quotation shall be deemed to be acceptance of the terms and conditions in this document, GFR 2017, Income-tax Act 1961, and the GST Act 2017 amended from time to time.
12. The quotation received after the closing date/time will not be considered. The quotations should be submitted in a sealed envelope duly marked as "**Quotation for Subscription and AMC for Cyberoam device,**" along with **NIQ reference no** and **due date**.

NIT Sikkim is located in a remote location; therefore, it is advised to send the bids timely because the Institute shall not be responsible for any postal delay. The bids received late in the office shall be rejected without assigning any reason thereof.

Due to the pandemic and the possibility of late delivery, the quotation can also be sent online. **The email Id for submission of online quotations is purchaseoffice@nitsikkim.ac.in.**

13. **Pre- Qualification Criteria:**

- (a) The supplier/firm must be either original manufacturer (OEM) or authorized

dealer/sole distributor/channel partner. The bidders are essentially required to submit an authorization certificate from the OEM, failing which the bid shall be rejected.

- (b) An undertaking from the OEM to provide after-sales support in terms of technology/product updates/hardware support and any kind of support necessary to ensure the product's smooth operation during the entire contract period is essential.
- (c) **Trade License**/Certificate of registration (as applicable) of the agency with the government in the required business/field is required.
- (d) The **GST registration** number and photocopy of the certificate.
- (e) **The PAN number** of proprietor/firm/company with a photocopy of the PAN card.

Note:

1. The bidders are required to seal and sign this tender document, undertaking duly, financial bid and submit the same as per the directions.
2. **Annexure – A:** Undertaking to be submitted by the bidder.
Annexure – B: Financial Bid to be submitted by the bidder.

(Annexure-A)

UNDERTAKING

(On the letter head of the bidder)

To,**The Registrar
National Institute of Technology Sikkim
Ravangla, South Sikkim-737139****Sub.: Undertaking for NIQ No:Date:****Dear Sir,**

This is to undertake that I/We, owner(s) of M/s, of ...<name of city>... have read all the terms and conditions, specifications, etc. of this NIQ document and I/We fully understood all of them and I/We are fully aware of their implications. We undertake that if I/We were given the Purchase Order (PO), will abide by all the terms and conditions of the NIQ document and provide all the goods/items to the satisfaction of the Institute authorities.

I further undertake that after understanding all and their implications, all the pages of this NIQ document are signed and stamped by the authorized person of the Firm. The documents and information furnished by me/firm are correct in all respect. If anything is found incorrect, I shall be liable for the action as per the terms and conditions are given in this NIQ document.

Signed by

(Name)

Authorized Signatory of M/s

Official Stamp

Date:

Place:

(Annexure-B)

FINANCIAL QUOTATION

S. No.	Software Product Description	QTY	Total Price without Tax	Tax (%)	Total (Rs.) inclusive all taxes
01	Subscription and AMC for Cyberoam device as in Annexure A for Six months	1			
02	Subscription and AMC for Cyberoam device as in Annexure A for One year	1			

Total Amount (In figure): 01) 02).....

(In words): 01).....

02).....

Total unit quoted price should be inclusive all charges. No extra charges will be paid.

Bank Account Details for Direct Payment

(To be submitted by bidder)

S.No.	Particulars	Details
01	Firm (Beneficiary) Name	
02	Please enclose a cancelled Cheque	
03	Complete Bank Account No. of the Firm [beneficiary]	
04	Bank Name & Address	
05	IFSC Code No.	
06	Mobile No. & Email ID for information	

We undertake that all information provided above is correct and NIT Sikkim will not be responsible in case of any error on the part of Firm.