

National Institute of Technology Sikkim

Ravangla, South Sikkim-737139

Minutes of the 2nd Senate meeting held on 20/02/2016 at NIT Sikkim.

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20/02/2016	10-00 am	NIT Sikkim

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Following members were present:

1. Prof. A. B. Samaddar, Senate Chairman
2. Dr. Md. M. Nurujjaman, Assistant Dean Academic Affairs (ADAA)
3. Dr. Sangram Ray, FIC, CSE
4. Dr. Anjan Kumar Ray, FIC, EEE
5. Dr. Sanjay Kumar Jana, FIC, ECE
6. Dr. Sarit Kumar Das, FIC, CE
7. Dr. Shambhunath Barman, FIC, ME
8. Dr. Taraknath Kundu, Coordinator, Biotechnology
9. Dr. Ravi Srivastava, FIC, Mathematics
10. Dr. Sumit Saha, FIC, Chemistry
11. Dr. Dhananjay Tripathi, FIC, Humanities & Social Sciences
12. Prof. Basabi Bhattacharya (External member)
13. Mr. Ram Nepal (Assistant Registrar)

The Chairman welcomed all the members present in the senate meeting. Agenda items were discussed, and decisions, resolutions were taken as follows:-

Item No. 2.1: To confirm the minutes of the meeting of the senate on 29th December 2014 and academic report.

The members confirmed the minutes of meeting held on 29th December 2014.

ADAA presented the ATR and also the following academic reports:

1. Eight students are admitted in M. Tech in Computer Science and Engineering in the first batch, and six of them are continuing in the programme. In B. Tech in Biotechnology ten students were admitted.
2. Thirteen students took admission in PhD programme of the Institute in the monsoon semester 2015 including the part-time and full-time PhD candidates.
3. Winter Semester 2015 result was presented.

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Item No. 2.2: Merging two internal Examination into one Mid semester Examination and distribution of marks in attendance, assignment, mid-semester and end semester examination.

NIT Sikkim will now conduct two examinations in a semester, namely mid-semester and end-semester (final) examination to assess the performance of a student. The detail breakup of marks in the present examination pattern is as follows:

Examination	Mid-semester examination	Assignment	End semester
Marks	30	10	60

The Senate deliberated the proposal of considering some marks on the class attendance of the students and on the students-teachers interaction. Senate endorses the following: The midsemester examination will be of 30 marks. Instead of assignments, there will be continuous assessment that includes attendance of 5 marks, interaction in the class 5 marks (maximum) and assignment is of 10 marks (Minimum). Final (end-semester) examination will be of 50 marks. The Senate approved the examination pattern as follows:

Examination	Mid-semester examination	Continuous Assessment (Assignment, attendance, students- teachers interaction)	End semester
Marks	30	20 (10+5+5)	50
Times (hours)	1:30	NA	3:00

Item No. 2.3: Fee structure for M. Tech

The Fee structure for M. Tech programme of NIT Sikkim was placed before the Senate. Senate observed that the caution deposit for academic (Institute fee), mess and hostel respectively of Rs. 1500/- each is less than the B. Tech programme (3000/- each). Senate recommends the

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caution deposit in each of the above cases for M. Tech programme will be same as B. Tech programme.

Item No. 2.4: Notional conversion of CGPA to percentage of marks

NIT Sikkim evaluates students by calculating Cumulative Grade point Average (CGPA) from Semester Grade Point Average (SGPA) of all completed semesters. However, there are some public, private sectors and foreign university that evaluates on the basis of **percentage of marks** obtained in the examination. Hence, there is a necessity to make some arrangement for the same.

Senate deliberated on the issue and resolved as follows:

As the Institute will not assured any mechanism to convert CGPA to equivalent percentage of marks. However, the Institute may issue a certificate stating that the CGPA/SGPA may be multiplied by 10 in order to convert into percentage of marks notionally. This may be effective from the 2010-14 batch retrospectively.

Item No. 2.5: NIT Sikkim Grading System

Currently, as a measure of student's performance at NIT Sikkim, a 7-point grading system using the following letter grades shall be followed with corresponding grade points:

<i>Range of Marks score</i>	<i>Performance</i>	<i>Grade awarded</i>	<i>Grade point per credit unit</i>
<i>90 and above</i>	<i>Excellent</i>	<i>S</i>	<i>10</i>
<i>Between 80 & 89</i>	<i>Very good</i>	<i>A</i>	<i>9</i>
<i>Between 70 & 79</i>	<i>Good</i>	<i>B</i>	<i>8</i>
<i>Between 60 & 69</i>	<i>Fair</i>	<i>C</i>	<i>7</i>
<i>Between 50 & 59</i>	<i>Average</i>	<i>D</i>	<i>6</i>
<i>Between 40 & 49</i>	<i>Pass</i>	<i>E</i>	<i>5</i>
<i>Below 40</i>	<i>Fail</i>	<i>F</i>	<i>0</i>

Normally, pass marks for laboratory/sessional is 50, and there is no E grade for it. Score less than 40 in theory course is awarded fail (F). Courses on Environment, NSS, Physical Education and Value Education (Audit course) only have either Pass (P) or Fail (F) Grade and these courses are not counted towards SGPA calculation.

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After deliberation in the senate, it is resolved that the second column of the above table may be removed altogether from the table as the grading itself reflects the performance of the students in the particular subject. As the above table is printed in the backside of the marksheet, the same may be removed from the marksheet as well.

In special cases, the concerned faculty member may be allowed to use relative grading (using standard statistical procedures) in consultation with the concerned departmental committee.

Item No. 2.6: Branch change issue

The senate deliberated on the matter of branch change, and proposed the following

- a. Application may be invited from the students who have successfully completed second Semester securing CGPA 7.5 or above of the first two semesters. They must not have any backlog in the first year.
- b. Maximum number of inward or outward transfers will be such that strength of the branch(s) should not fall below the existing strength by more than 10% of existing capacity. In no case, the number of students in a branch may exceed the sanctioned strength.

Item No. 2.7: Fees for answer script evaluation

Senate deliberated the fee of answer script evaluation and following is proposed:

Rs. 500/- is being charged for answer script review. If during review it is found that there is an error in addition or question(s) remain unmarked due to no-fault of the student, the fee may be refunded.

Item No. 2.8: Introduction of two years full-time M. Tech in ECE considering SMDP Projects and the Visvesvaraya PhD scheme.

The Senate deliberated on starting of M. Tech in Electronics and Communication Engineering at NIT Sikkim considering SMDP Projects and the Visvesvaraya PhD scheme. Further, the Institute has been already offering MTech programme in CSE. The justification of starting M. Tech in ECE is given as Annexure I.

Senate endorse the same for starting M.Tech in Electronics and Communication Engineering at NIT Sikkim:

- (a) The session may be started from the monsoon semester 2016-17.
- (b) Total intake is fifteen. The break up is as follows:
General-6, SC-2, ST-1, OBC-3 + Sponsored-3.

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Item No. 2.9: Increase in intake of B. Tech programme in ECE, CSE and EEE.

Senate deliberated on the issue to increase intake of B. Tech in the core engineering branches such as ECE, CSE and EEE. Considering various constraints in the temporary campus, it is proposed that the intake in CSE, ECE and EEE as follows:
CSE by 15, ECE by 10, EEE by 10.

Item No. 2.10: Consolidated Rules and Regulation of B. Tech

Consolidated rules and regulation of Undergraduate programme (B. Tech) has been placed for deliberation. Senates deliberated the various issues in the Rules & regulation, and proposed some modification. Modified Rules and Regulation are enclosed herewith as Annexure-II. The senate will revised the rules time to time to make it more comprehensive.

Item No. 2.11: Consolidated Rules and Regulation of PhD programme

Consolidate rules and regulation of PhD programme has been placed for deliberation. Senate deliberated the various issues in the Rules & regulation and proposed some modification. Modified Rules and Regulation are enclosed herewith as Annexure-III For further action. The senate will revised the rules time to time to make it more comprehensive.

Item No. 2.12: Recognition of degree/degree certificates at various level of employment at NIT Sikkim

Senate deliberated on the issue of fake certificates presented/submitted time to time for various requirements of employment at NIT Sikkim. The Institute has been experiencing difficulty in dealing with the validity/acceptability of degrees at various levels of education starting from school leaving to PhD certificate. In addition, certificates provided by NGO boards, etc. which are not formally recognised have also been presented. A suitable policy norm may be formulated to address the problem and prepare a notification in this regard for public awareness. In the meantime, it is proposed that a committee may be formed to check the authenticity of the certificates and their acceptance regarding the matter of employment and education at NIT Sikkim.

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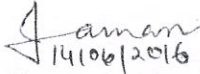
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Item No. 2.13: (a) Matters put up for ratification.

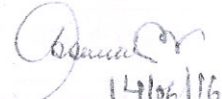
1. List of the expert nominee of senate for selection committee of faculty recruitment has been submitted for consideration (Annexure-IV).
2. The following members are nominated by the Chairman Senate
 - a) Dr. Taraknath Kundu- Assistant Professor, Chemistry, AGP Rs. 8000/-
 - b) Sri S. Alam Ansari- Assistant Professor, Computer Science and Engineering, AGP Rs. 6000/- (as permanent invitee)

Item No. 2.13: (b) Proposal of establishment of a small IGNOU study centre at the NIT Sikkim.

The senate deliberated on the agenda and approved the proposal of starting an IGNOU Centre in the line of the Unnat Bharat Abhiyan initiative of the Govt. of India, considering its important role in educational upliftment of the community around.


14/06/2016

Assistant Dean, Academic Affairs


14/06/16

Chairman, Senate

National Institute of Technology Sikkim
3rd Senate Meeting, Date: 20/06/2016

Sl. No.	Members present	Signature & Date
1	Prof. A. B. Samaddar, Senate Chairman	
2	Dr. M. Nurujjaman, Assistant Dean Academic Affairs	<i>M. Nurujjaman</i> 20/06/2016
3	Prof. T.K. Nayak, Member, Senate	<i>T.K. Nayak</i> 20/6/2016
4	Prof. S. S. Pathak, Member, Senate	<i>S. S. Pathak</i> 20/6/16
5	Mr. Swapan Manna (Assistant Registrar, Academic)	<i>Swapan Manna</i> 20.6.16
6	Dr. Sangram Ray, FIC, CSE	<i>Sangram Ray</i> 20.6.16
7	Dr. Anjan Kumar Ray, FIC, EEE	<i>Anjan Kumar Ray</i> 20/06/2016
8	Dr. Sanjay Kumar Jana, FIC, ECE	<i>Sanjay Kumar Jana</i> 20/06/2016
9	Dr. Sarit Kumar Das, FIC, CE	<i>Sarit Kumar Das</i> 20/06/16
10	Dr. Shambhunath Barman, FIC, ME	<i>Shambhunath Barman</i> 20/06/2016
11	Dr. Taraknath Kundu, FIC, Biotechnology	<i>Taraknath Kundu</i> 20/06/16
12	Dr. Ravi Srivastava, FIC, Mathematics	<i>Ravi Srivastava</i> 20/06/2016
13	Dr. Achintesh N. Biswas, FIC, Chemistry	<i>Achintesh N. Biswas</i> 20/6/2016
14	Dr. Dhananjay Tripathi, FIC, Humanities & Social Sciences	<i>Dhananjay Tripathi</i> 20/6/2016
15	Mr. S.A. Alam Ansari, Assistant Professor, CSE	<i>S.A. Alam Ansari</i> 20/06/16
16	Dr. S G Samaddar, Associate Professor (visiting), CSE	<i>S G Samaddar</i> 20.06.16
17	Dr. Saurav Mallick, Assistant Professor, EEE	<i>Saurav Mallick</i> 20/6/16
18	Mr. S. Basu, Assistant Professor, CE	<i>S. Basu</i> 20/6/16
19	Dr. Sumit Saha, Assistant Professor, Chemistry	<i>Sumit Saha</i> 20/06/16
20	Dr. Om Prakash, Assistant Professor, Mathematics	<i>Om Prakash</i> 20/06/16
21	Mr. Surajit Kundu, Assistant Professor, ECE	<i>Surajit Kundu</i> 20/06/16