

	NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM		
	RAVANGLA, SOUTH SIKKIM SIKKIM-737 139, INDIA		
PART B- CREDIT POINT VERIFICATION PERFORMA			
Name of Candidate (In Capital Letters)		Department	
Post Applied		Specialization	
Date of Last Promotion		Present Basic Pay	

SUMMARY OF CREDIT POINT CLAIMED

S.No. as per Application Form	Activity	Credit Points Claimed by Candidate	Enclosures (Proof)		Credit Point Awarded by Scrutiny Committee
			From	To	
1A	Research Projects				
1B	Patents Granted				
2	Consultancy Projects				
3	Ph.D. Thesis Guided				
4	Research Papers				
5	Papers in Conference				
6	Additional Responsibilities				
7	Other Additional Responsibilities				
8	Chairman and Convener				
9	Departmental Activities				
10	WS/FDP /STC				
11	National Programs				
12	Conference Organized				
13	Length of Service				
14	Establishment of Lab				
15	Above 6 Credit Teaching				
16	PG Dissertations Guided				
17	UG Projects Guided				
18	Books Authored (International)				
19	Books Authored (National)				
	Book Chapters (International)				
20	Outreach Activities				
21	Fellow				
22	Training & Placement				
TOTAL CREDIT POINTS				-	

1A	External sponsored Research Projects Undertaken (Please provide proof (award letter) for each project) Credit Point Distribution: 8 Credit points per project (in case of more than one person in a Project, the Principal Investigator gets 5 credit points and the rest to be divided equally among other members).								
	Project Title	PI / CO-PI	Number of CO-PIs	Name of Sponsoring Agency	Amount Sanctioned	Period of Project		Credit Points Claimed	Encl. No.
From						To			
i.									
ii.									
Total Credit Points									
Enclosure Number									
From						To			

1B	Patents Granted (Only granted patents are considered) Please provide proof for grant of patent issued by competent authority. Credit Point Distribution: 8 Credit points per patent as inventor(in case of more than one person in a Project, the Principal Investigator gets 5 credit points and the rest to be divided equally among other members).						
	Title of Patent	PI / CO-PI	Number of CO-PIs	File Number/ Patent Award Number	Patent Granting Authority	Credit Points Claimed	Encl. No.
i.							
ii.							
Total Credit Points							
Enclosure Number							
From					To		

2	Consultancy Projects Undertaken (Please provide proof (award letter) for each consultancy) Credit Point Distribution: 2 Credit points @ Rs.5 lakhs of consultancy, subject to maximum of 10 Credit points (Rs. 5 lakhs amount may be in single or cumulative in multiple assignments).						
	Consultancy Project Title	Name of Sponsoring Agency	Amount Sanctioned	Period of Project		Credit Points Claimed	Encl. No.
From				To			
i.							
ii.							
Total Credit Points							
Enclosure Number							
From					To		

3	Ph.D. Thesis Guided (Including Thesis submitted cases.) As a Proof Notification of Concerned University/Institute must be attached for each candidate Credit Point Distribution: 8 Credit points per Ph.D. student (in case there are more than one supervisor, then the Guide (1 st Supervisor) gets 5 credit points per student and the rest to be divided equally among other supervisor(s).							
S.No.	Name of Candidate	Supervisor/ Co-supervisor	No. of Co-supervisor	Title of Thesis	Status Submitted/ Awarded	Year	Credit Points Claimed	Encl. No.
i.								
ii.								
							Total Credit Points	
							Enclosure Number	
					From	To		

4	Published Research Papers in Science Citation Index (SCI/SCIE/SSCI/Scopus) (Paid Journals NOT allowed). As a proof please provide a. Page containing title, author(s) name, affiliation & name of the journal Credit Point Distribution: 4 Credit points per paper. First Author or Main Supervisor will get 2 points and rest will be divided among others.									
	Title of Paper	Name of Journal & ISSN Number	Volume, Page Number & Year (Reverse Chronological order)	Paper published in SCI/SCIE/SSCI/Scopus indexed journal (as cited in paper)	Quartile Index (Q1,Q2,Q3,Q4)	First Author or Main Supervisor (Yes/No) Attach proof for supervisor	Number of Authors	Credit Points Claimed	Encl. No.	
i										
ii										
							Total Credit Points			
							Enclosure Number			
					From	To				

5	<p>Conference paper Indexed in SCI/SCIE/SSCI/ Scopus or web of science Conference or any internationally renowned conference. As a proof please provide</p> <p>a. Page(s) containing title, author(s) name, affiliation & name of the proceeding of the conference</p> <p>b. That the concerned conference is in the list of Science Citation Index or Scopus or Web of science Conference or any internationally renowned conference</p> <p><u>Credit Point Distribution:</u>1 Credit points per paper up to a maximum of 10 credit points since Last promotion. First author or Main Supervisor will get 0.6 and rest will be divided among others.</p>						
	Title of Paper	Detail of Conference	Volume, Page Number & Year	First Author or Main Supervisor (Yes/No)	Number of Authors	Credit Points Claimed	Encl. No.
	i.						
	ii.						
	iii.						
	iv.						
	v.						
Total Credit Points							
Enclosure Number							
From				To			

6	Institute Level Additional Responsibilities Head of the Department, Dean, Chief Warden, Professor In-charge (Training and Placement), Advisor (Estate), Chief Vigilance Officer, PI (Exam) & TEQIP (Coordinator) As a proof please provide copy of order(s) issued by concerned Head or Chairman and approved by the Director. <u>Credit Point Distribution:</u> 2 Credit points per semester up to a max of 16 Credit points since last promotion					
	Name of Post	Duration		No. of Semesters	Credit Points Claimed	Encl. No.
		From	To			
i.						
ii.						
					Total Credit Points	
					Enclosure Number	
					From	To

7	Other Institute Level Additional Responsibilities Warden, Assistant wardens, Associate Dean, Chairman or Convener institute academic committees, Faculty In charge Computer Center or Information and Technology Services or Library or Admission or student activities and other Institutional activities As a proof please provide copy of order(s) issued by concerned Head or Chairman and approved by the Director. <u>Credit Point Distribution:</u> 1 Credit point per semester up to a maximum of 8 credit points since last promotion					
	Name of Post	Duration		No. of Semesters	Credit Points Claimed	Encl. No.
		From	To			
i.						
ii.						
					Total Credit Points	
					Enclosure Number	
					From	To

8	Chairman and Convener of different Standing Committees and Special Committees (Ex-officio status will not be considered). Faculty in-charges (Each for one year duration) of different Units or equivalent. As a proof please provide copy of order(s) issued by concerned Head or Chairman and approved by the Director. <u>Credit Point Distribution:</u> 0.5 Credit point per semester up to a maximum of 3 credit points since last promotion.					
	Name and Details of Post	Duration		No. of Semesters	Credit Points Claimed	Encl. No.
		From	To			
i.						
ii.						
					Total Credit Points	
					Enclosure Number	
					From	To

9	Departmental activities identified by Head of the Department like Lab in Charges, or Department Level Committee for a minimum period of one year. As a proof please provide copy of order(s) issued by concerned Head or Chairman and approved by the Director. <u>Credit Point Distribution:</u> 0.5 Credit point per Semesters up to a maximum of 3 credit points since last promotion						
	Details of Activity		Duration		No. of Semesters	Credit Points Claimed	Encl. No.
		From	To				
i.							
ii.							
iii.							
						Total Credit Points	
						Enclosure Number	
						From	To

10	Workshop or Faculty Development Program or Short Term Courses of min 05 working days duration offered as Coordinator or Convener Please provide proof. <u>Credit Point Distribution:</u> 2 Credit points per course up to a maximum of 8 Credit points since last promotion.						
	Post held (coordinator or convener)	Details of WS/FDP /STC	Duration		Total No. of Days	Credit Points Claimed	Encl. No.
		From	To				
i.							
ii.							
						Total Credit Points	
						Enclosure Number	
						From	To

11	Conducting National Programs like Global Initiative of Academic Networks etc. as Course Coordinator. Please provide proof. <u>Credit Point Distribution:</u> 2 Credit points per course up to a maximum of 4 credit points since the last promotion for Program of two weeks duration. 1 credit point per course up to a maximum of 2 credit points since last promotion, for program of one week duration.						
	Details of National Programs Conducted		Duration		Total No. of Days	Credit Points Claimed	Encl. No.
		From	To				
i.							
ii.							
iii.							
						Total Credit Points	
						Enclosure Number	
						From	To

12	National or International conference organized as Chairman or Secretary						
	Please provide proof.						
<u>Credit Point Distribution:</u> 3 Credit points per program up to a maximum of 6 Credit points since last promotion.							
	Post held Chairman or Secretary	Details of conference organized	Duration		Total No. of Days	Credit Points Claimed	Encl. No.
			From	To			
i.							
ii.							
						Total Credit Points	
						Enclosure Number	
						From	To

13	Length of service over and above the relevant minimum teaching experience required for a given cadre						
	Please provide letter of appointment along with joining report/promotion as proof.						
<u>Credit Point Distribution:</u> 2 Credit points per semester with maximum of 10 credit points since last promotion							
	Designation	Organization	Duration		Total No. of Semesters	Credit Points Claimed	Encl. No.
			From	To			
i.							
ii.							
						Total Credit Points	
						Enclosure Number	
						From	To

14	Establishment of New Lab(s)						
	Duly certified by Head of the department as proof (Up gradation of Existing Lab will not be considered).						
<u>Credit Point Distribution:</u> 4 Credit points since last promotion.							
	Name of Laboratory	Organization	Year of Establishment of Lab	Credit Points Claimed	Encl. No.		
i.							
ii.							
						Total Credit Points	
						Enclosure Number	
						From	To

15	Theory Teaching of over and above 6 credit hrs. course Attach copy of Time Table duly certified by Head of the department as proof.						
	<u>Credit Point Distribution:</u> 1 Credit point or credit hours up to a maximum of 6 credit points since last promotion.						
	Name of Course	Number of Credit points	Name of Department	Credit of the Course Taught	Credit Points Claimed	Encl. No.	
i.							
ii.							
						Total Credit Points	
						Enclosure Number	
						From	To

16	Post Graduate Dissertations Guided List of the dissertation duly certified by Head of the department as proof. Credit Point Distribution: 0.5 Credit point per project to a maximum of 10 Credit points since last promotion.				
S. No.	Name of Candidate	Title of Dissertation	Year of award	Credit Points Claimed	Encl. No.
i.					
ii.					
				Total Credit Points	
				Enclosure Number	
				From	To

17	Under Graduate Projects Guided List of the UG project duly certified by Head of the department as proof. Credit Point Distribution: 0.25 Credit point per project to a maximum of 4 Credit points since last promotion.				
S.No.	Name of Candidate	Title of Project	Year of award	Credit Points Claimed	Encl. No.
i.					
ii.					
				Total Credit Points	
				Enclosure Number	
				From	To

18	Text or Reference Books published on relevant subjects from reputed international publishers For Proof cover page along with page(s) containing author(s) and publisher's details of the published book should be submitted Credit Point Distribution: 6 Credit points per book up to a maximum of 18 Credit points since last promotion.				
S.No.	Title of the Book	Name of Publisher with ISSN/ISBN No.	Year of Publication	Credit Points Claimed	Encl. No.
i.					
ii.					
				Total Credit Points	
				Enclosure Number	
				From	To

19	A. Text or Reference book published on relevant subjects from reputed national publishers For Proof cover page along with page(s) containing author(s) and publisher's details of the published book should be submitted B. Book chapters in the books published by reputed international publishers only for Proof cover page of the book along with first of the concerned chapter containing details of author(s) and title of the chapter should be submitted Credit Point Distribution: 2 Credit points per book/chapter up to a maximum of 6 Credit points since last promotion.				
S.No.	Title of the Book	Name of Publisher with ISSN/ISBN No.	Year of Publication	Credit Points Claimed	Encl. No.
i.					
ii.					
				Total Credit Points	
				Enclosure Number	
				From	To

20	Significant outreach activities (Please provide Proof) <u>Credit Point Distribution:</u> 1 Credit point per activity up to a maximum of 4 credit points since last promotion.				
S.No.	Name and Details of Outreach Activity	Duration		Credit Points Claimed	Encl. No.
		From	To		
i.					
				Total Credit Points	
				Enclosure Number	
				From	To

21	Fellow IEEE, FNA, FNAE, FNASc (Please provide Proof) <u>Credit Point Distribution:</u> 10 Credit points				
S.No.	Name and Details of Fellow	Date of Award	Total Duration of Award	Credit Points Claimed	Encl. No.
i.					
				Total Credit Points	
				Enclosure Number	
				From	To

22	Placement percentage (only for the placement cell officers or Faculty in-charge of Placement) Please provide Proof <u>Credit Point Distribution:</u> 4 credit points/year up to a maximum of 20 points since last promotion for Placement percentage > 85% 2 credit points/year up to a maximum of 10 points since last promotion for Placement percentage > 75% to 84 %(% to be based on total number of students passing out and single job offer)				
S.No.	Name of Company/Organization	Number of Selections more than 85%	Number of Selections more than 75% to 84%	Credit Points Claimed	Encl. No.
i.					
				Total Credit Points	
				Enclosure Number	
				From	To

Total Credit Points Claimed (From Serial No. 1 to 21)		
DECLARATION		
<p>I hereby declare that I have read carefully and understood the instructions and particulars supplied to me, and that all entries in this form, as well as, in attached sheets are true to the best of my knowledge and belief. At any stage if any of the information furnished by me is found to be false or incorrect, my candidature will be treated as cancelled. If selected, I promise to abide by the rules and regulations of the Institute.</p>		
Date:		Signature of the Candidate
Place:		