
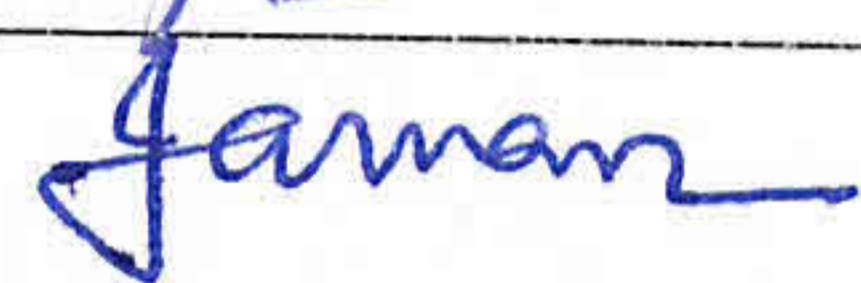
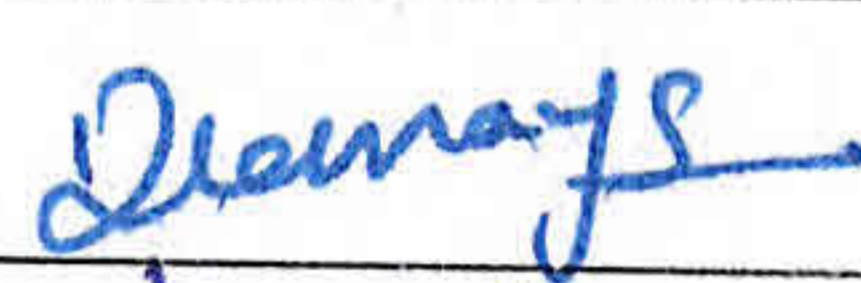
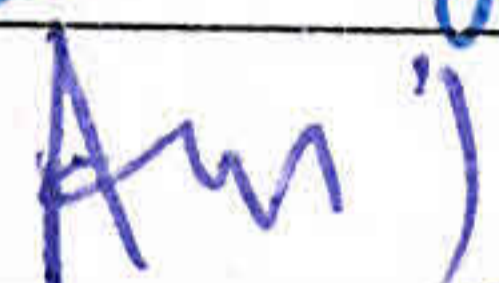



National Institute of Technology Sikkim
Ravangla, South Sikkim-737139

4th Meeting of the Finance Committee, NIT Sikkim

Date: 28/12/2017

Sl. No.	Name	Designation	Email id & Phone No.	Signature
1	Prof. M-C - GOVIL	Director cum Chairman		
2	Dr. Md Nurujjaman	member - Secretary		
3	Darshana M Dabral	JS & FA MANG		
4	A.K. Singh, US	Representation SC (TIE)	homz. rksingh@gmail.com	
5	A. N. SINGH AE CPDR, (Committee)			
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National Institute of Technology Sikkim

4th meeting of the Finance Committee

The 4th meeting of the Finance Committee of the Institute was held on 28th December, 2017 at 11.30 AM in NIT Transit house, Safdarjung Enclave, New Delhi. The following members were present:

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| 1. Prof. M. C. Govil, Director & Chairman (I/C) | Chairman |
| 2. Mrs. Darshana M Dabral, JS, FA, MHRD | Member |
| 3. Mr. A. K. Singh, Under Secretary, NITs, MHRD | Member |
| 4. Dr. Md. Nurujjaman, Registrar (I/C) | Member-Secretary |
| 5. Mr. Sahil Minda, Accounts | Invited Member |
| 6. Mr. A. N. Singh, AE, CPWD | Invited Member |

At the outset of the meeting the Chairman welcomed all the members present and thanked them for sparing their valuable time for attending the meeting. The chairman also apprised with the progress and problems faced by the Institute at present in the temporary location as the land for the Institute has not been allotted by the State Government.

Item No. 4.01: To confirm the minutes of the 3rd meeting of the Finance Committee held on 27th February 2017.

The minutes of the 3rd Meeting of the Finance Committee held on 27th February 2017 was confirmed.

Item No. 4.02: To report the actions taken on the agenda/decisions taken in the meeting of the Finance Committee held on 27th February 2017.

Agenda Item	Decision	Action
03.03	To consider the audited Annual Accounts of 2014-15 (final).	No action required. - Noted
03.04	To consider the Transaction Audit report for FY 2013-14 & FY 2014-15	Internal committee has been constituted and the matter is under discussion with AG Sikkim. The FC asked to submit compliance report in the next meeting.
03.05	To Consider the annual accounts for the year 2015-16	Final SAR for the FY 2015-16 placed before the FC. The FC asked to make compliance of the report and submit in the next meeting of the FC.

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03.06	To consider the expenditure as on 31st January 2016	No action required. - Noted
03.07	To consider the payment to be made to the CPWD for ongoing and completed civil and electrical works	The amount of ₹220.24 lakhs was deposited with the CPWD in March 2017. - Noted
03.08	To consider the budget estimated for FY 2017-18	The budget was revised as advised by the FC with a total projection of ₹4840 lakhs. -Noted
03.09	To consider the construction of Pre – Fabricated Structures in the newly allotted temporary land to NIT Sikkim for temporary construction	Internal committee has been constituted and the matter is under discussion with AG Sikkim. – No action is required.
03.10	To report remission of tuition fee for economically backward students.	As per direction of the FC matter of IRG loss reported to the MHRD. Noted
03.11	To consider the matter of interest loss of CPF subscriber.	Deferred. -Noted
03.12	To approve the various forms to be notified for the use of employees of NIT Sikkim.	As per the approval, the forms are in used by the Faculty and Staff of NIT Sikkim. - Noted

Item No. 4.03: To consider and approve the audited Annual Accounts and final SAR of FY 2015-16.

The copy of the Annual Report for the FY 2015-16 with Audited Annual Accounts for 2015-16 along with Final SAR of AG, Sikkim was placed before the Finance Committee for discussion. FC noted the audited annual accounts and SAR. The FC asked to make compliance of the audit observations in the SAR and place the report in the next FC meeting.

Item No. 4.04: To consider and approve the annual accounts for the FY 2016-17.

The Annual Accounts for the Financial Year 2016-17 was noted.

Item No. 4.05: To consider and approve the adoption of World Bank guidelines for implementation of TEQIP-III and delegation of administrative and financial powers to the director for execution of all related activities.

FC deliberated on the implementation of TEQIP III and it was resolved to recommend the adoption of TEQIP III guidelines to the Board. The delegation of financial/administrative powers will be as per guidelines of TEQIP III/GFR 2017. Director will ensure timely execution of all related activities.




Item No. 4.06: To consider and approve the hiring of new buildings for the next academic session 2018-19.

As the land for the NIT Sikkim has not been yet allotted by the State Government and Institute is functioning from a temporary location having no adequate space for classes, labs, hostels etc. and therefore need to hire buildings. FC deliberated on the issue of accommodation and to hire the buildings, following Fair Rent Assessment Committee (FRAC) as proposed was constituted.

- 1) Dean in charge Planning & Development
- 2) Dean in charge Student Affairs/Chief Warden
- 3) One representative from Building & Housing Department, Govt. of Sikkim
- 4) One representative from CPWD
- 5) Registrar
- 6) Junior Engineer (Civil)

The committee will identify and assess the suitability, rent, etc. of the buildings to be hired. FC resolved to empower the director to approve the rent as proposed by the committee and to report the same in the FC.

Item No. 4.07: To consider and approve the revised estimates of the ongoing civil works submitted by the CPWD.

FC deliberated on the revised estimation and deviation in the cost of the work of Shed I, Shed II and Shed III.

Name of Project	Preliminary Estimated cost (₹)	Revised cost (₹)	Deviation (%)	Amount Released (₹)
Shed I	1,87,99000	3,36,52,900	79%	1,27,29,936
Shed II	2,49,96000	5,44,19600	208%	42,03,850
Shed III	1,95,94000	4,33,92,600	121%	1,07,47,240

It was noted that the deviations in all the works are large and CPWD representative explained the reasons for deviation in the above works. More than 50% works have been completed in Shed I and Shed III. In Shed II, the site development and some foundation work have been done. It was also informed by the director that the Institute does not have even basic labs for some Engineering Departments.

It was also informed that works of all the Sheds under construction are stopped due to non-payment of dues.

After much deliberation on the issue, FC decided to constitute a committee under the chairmanship of one of the BOG member.

- 1) One BoG Member, Chairman
- 2) One Professor of Civil/Structural Engineering from IIT Guwahati
- 3) One faculty member of Civil Engineering from NIT Sikkim

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mgl 3 | Page

It was also resolved to request the committee to submit its report by the end of January, 2018 so that necessary actions can be taken at the earliest.

Item No. 4.08: To consider and approve the purchase of a utility vehicle for NIT Sikkim.

NIT Sikkim is new and does not have any utility vehicle. Considering the requirement of utility vehicle, FC approves and recommends that a utility vehicle of cost Rs.10-12 lakhs can be purchased from the Institute IRG as proposed. However, it was asked to send the proposal to MHRD for further approval from Finance Ministry.

Item No. 4.09: To consider and approve the grant of National Pension Scheme (NPS) to faculty members appointed in the AGP ₹6000 (purely on contract for five years).

It was decided to send the matter to MHRD, GOI, New Delhi for clarification.

Agenda items for Ratification

Item No. 4.10: To ratify the rent of Buildings hired by the Institute.

Agenda was withdrawn.

Item No. 4.11: To ratify the honorarium paid to the visiting doctors of the Health Care Centre of the Institute.

The FC considered the necessity of health care facility at NIT Sikkim considering the remote location of the present campus. It is proposed that three general physicians may be engaged on part-time basis. The total honorarium to the Doctors will be of maximum Rs 80,000/- per month.

Agenda items for Reporting

Item No. 4.12.01: To report the Internal Audit Report for FY 2016-17.

FC noted the internal audit report of FY 2016-17.

Item No.4.12.02: To note the minutes of the 4th meeting of the Building and Works Committee held on 22nd December 2017.

FC noted the minutes of the Building and Works Committee (BWC). It was advised that the agenda items in the BWC having financial implication should be placed in the FC as separate agenda.

Item No. 4.12.03: To report the expenditure as on 10th December 2017 for FY 2017-18.

FC noted the expenditure. Further, FC asked to report the total expenditure in various heads from the inception of NIT Sikkim in the next FC.

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mgl 4 | Page

Item No. 4.12.04: To report the fee remission to the economically backward students as per the MHRD notification.

Noted the report.

Item No. 4.12.05: To report the outsourcing of allied services.

Agenda was withdrawn

Item No.4.12.06: To report the engagement of Ex-Servicemen for campus security & supervision

FC noted.

Item No. 4.13: Any other Business with permission of the Chair

Item No.4.13.01: To consider and approve the hiring of an alternative internet leased line in addition to the existing connection provided by BSNL under NKN scheme.

The Institute is functioning from a temporary site at Ravangla, which is a remote place and small town. Director briefed the FC on the frequent disruption of the internet connectivity of BSNL. Erratic internet connection creates problems, hampers academic, placement and administrative activities. Moreover, there is unrest among the students due to non-availability of internet or very low band-width. Also, other digital initiatives cannot be efficiently implemented due to poor connectivity.

The FC approved hiring of alternate (backup) internet leased line of 256 mbps from an internet service provider through open bidding process. FC also approved estimated cost of Rs.40.0 lacs per year.

Item No.4.13.02: To consider and approve the enhancement of consolidated monthly salary/remuneration to ad-hoc and guest faculty members.

FC deliberated on the need for revision of the remuneration for above in light of various difficulties at the temporary remote location of NIT Sikkim. The committee approved the proposed monthly salary/remuneration as given below.

Position	Existing (in ₹)	Proposed (in ₹)
Ad-hoc/Temporary/Guest faculty with Ph. D. in Engineering	50,000 to 58,000	65,000 to 80,000
Ad-hoc/Temporary/Guest faculty with Ph. D. in Science, Humanities and Management	50,000 to 58,000	60,000 to 75,000
Ad-hoc/ Temporary/Guest faculty without Ph. D. in Engineering	40,000 to 48,000	50,000 to 60,000

It was also approved that the engagement and salary to be paid will be decided by the four-member committee consisting of External expert(s), Deans, HoDs constituted by the director under his chairmanship. The remuneration/salary will be based on the qualification, experience and

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performance. Further, it was also discussed that senior level faculty is not available in the Institute and decided that if a senior faculty with adequate experience is available the committee may recommend higher salary/honorarium than above. The director is empowered to approve the same. The Institute was asked to report the faculty engaged the next BOG meeting. Accordingly, the proposal was recommended to the Board for approval.

Item No.4.13.03: To consider and approve the enhancement of consolidated monthly salary/remuneration to ad-hoc and contractual staff members.

FC deliberated on the need of revision of the remuneration for temporary/ad-hoc staff members considering unavailability of suitable manpower in the remote location of Ravangla. The Director was asked to engage such staff only against vacant posts. The committee approved the proposed monthly salary/remuneration as given below.

Position/cadre	payment per month (₹)
Assistant Librarian/Assistant Registrar/Sports Officer or equivalent	₹ 40,000 to Rs.65,000
Superintendent/Accountant/Secretary /Technical Assistant or equivalent	₹ 30,000 to 45,000
Senior Assistant/Steno or equivalent	₹ 20,000 to 35,000
Junior Assistant or equivalent	₹ 18,000 to 30,000

It was also approved that the engagement and salary to be paid will be decided by the three-member committee consisting of Deans and Registrar as constituted by the director. The salary/remuneration will be based on the qualification, experience and performance. The director is empowered to approve the same. Accordingly, the proposal was recommended to the Board for approval.

Item No.4.13.04(a): To consider and approve the Closed User Groups (CUG) plan.

FC discussed the problem of unavailability of BSNL landline telephone connectivity at NIT Sikkim temporary campus, as it is a hilly and remote area. The possible communication facility is only through mobile phones. It was also discussed that only few operators are providing good mobile connectivity at Ravangla. The most of the good institutions are providing mobile facility to faculty and staff and Closed User Groups (CUG) plan is more economical. The FC approved the proposed agenda to take the CUG plan from one of the best service provider company at Ravangla as decided by the five-member committee constituted by the director. The same shall be reported in the next Finance Committee meeting.




Item No.4.13.04(b): To consider and approve the reimbursement limit for telephone facility.

FC recommended that the following reimbursement limits may be approved against telephone/communication expenses to the faculty and staff of the Institute:

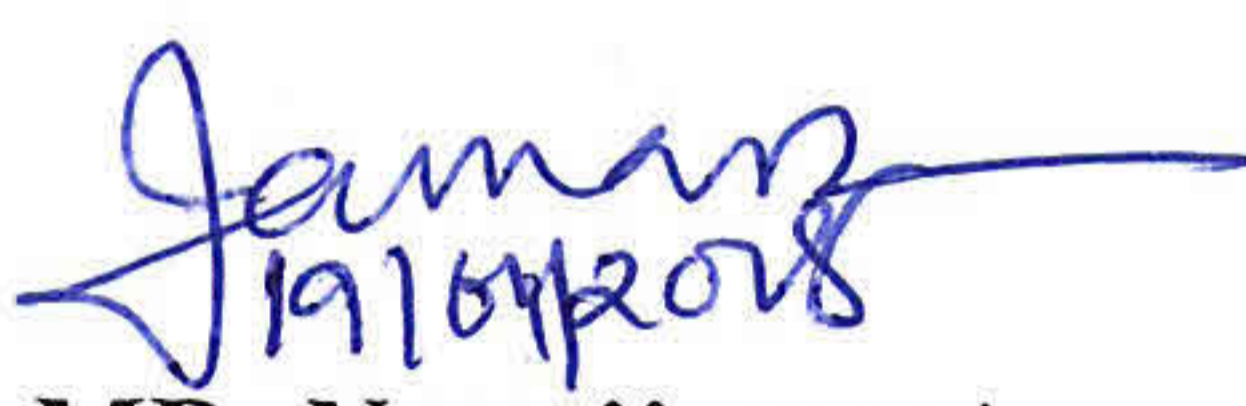
S. No.	Designation	Monthly Limit in Rs.
1	Director	As per Secretary to GOI
2	Registrar	1000.00
3	Deans, Associate Deans, HODs, FIC of major activities, PA/PS to Director & Registrar	750.00
4	Professors, Associate Professors, Executive/Assistant Engineer	600.00
5	Assistant Professors, Deputy/ Assistant Registrar, Accountant, JE or equivalent administrative posts	500.00
6	Technical and other ministerial staff	400.00
7	Supporting staff	300.00
8	Outsourced manpower (for essential services as decided by the authority of the Institute)	200 to 300


Accordingly, the proposal was recommended to the Board for approval.

Item No.4.13.05: To consider and approve the reconstruction of retaining wall of the old knowledge and information centre (KIC) building of NIT Sikkim, Ravangla.

The deliberations were made and for the safety of the KIC building the repairing of the retaining wall and damaged floor is necessary at the earliest. The FC accorded approval for the reconstruction of retaining wall and floor along with financial and administrative approval for the preliminary estimate submitted by the CPWD amounting **Rs.47,04,100/-**. The CPWD also agreed to complete the work within three to four months from the date of the award.

The meeting ended with vote of thanks to the chair.


(Dr. MD. Nurujjaman)
Registrar (I/C)


(Prof. M. C. Govil)
Director & Chairman (I/C)