

National Institute of Technology Sikkim

3rd meeting of the Finance Committee

Venue: A1/284, Hotel JRD Exotica, Safdarjung Enclave, New Delhi

Minutes of the 3rd meeting of the Finance committee of National Institute of Technology Sikkim held on 27th February, 2017 at 9:30 am at Hotel JRD Exotica, Safdarjung Enclave, New Delhi.

The following members of the Finance Committee (FC) and invitees were present in the meeting:

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| 1. Dr. Ajoy Kumar Ray, Director (I/c), | Chairman |
| 2. Mr. Sanjeev K. Sharma, Directors (NITs) | Member |
| 3. Mr. D. K. Singh, Under Secretary, | Member |
| 4. Dr. Chandan Mahanta, Professor, IITG | Member |
| 5. Dr. Md. Nurujjaman | Member-Secretary |

The meeting started with a welcome note from the Chairman to all members and a note of thanks to the members for taking time for attending the valuable meeting. Further, the following officials were requested to be present in the meeting:

1. Dr. Taraknath Kundu, Assistant Professor, Chemistry, NIT Sikkim
2. Md. Sarfaraj Alam Ansari, Assistant Professor, CSE, NIT Sikkim

The agenda items were discussed and resolutions are taken in the meeting are as follows:

Item No. 03.01: To confirm the minutes of the 2nd meeting of the Finance Committee held on 27th Nov. 2015 IIT Kharagpur Extension Centre, Salt Lake, Kolkata.

The minutes of the second finance committee meeting of NIT Sikkim was presented before the 3rd Finance Committee for confirmation. As no comments were received, Finance Committee confirms the minutes of the second FC meeting.

Further, Finance Committee advised the following:

- i. NIT Sikkim shall process the Annual Accounts to be audited by 31st October 2017 and Annual Report should be submitted to the Ministry by 31st December 2017.
- ii. 4th FC meeting may be arranged in the end of the April 2017.

Item No. 03.02: To report the actions taken on the agenda/decisions taken in the meeting of the Finance Committee held on 27th Nov. 2015.

Finance committee pointed that ATR should be in tabular form para-wise:

Agenda Item	Decision	Action
02.01.	To confirm the minutes of the 1 st meeting of the FC held on 14 th April 2015 in Meeting Room of NIT Sikkim, Ravangla, South Sikkim	The Committee has confirmed the 1 st meeting of the FC.
02.02.	To report the action taken on the agenda/decisions taken in the meeting of the Finance Committee held on 14 th April 2015.	No action required.
02.03.	To consider the audited Annual Accounts of 2014-15.	- New Accounting format has been adopted. - It is intimated that the amount which

		was fraudulent withdrawal of cheques was duly returned by SBI. However, a enquiry may be sent to SBI whether any person associated with NIT Sikkim is involved in this case.
02.04.	To consider the expenditure as on 31 st October 2015, Revised Budget Estimate for Financial Year 2015-16.	The expenditure has been booked and accounts maintained under the approved head of BE for Financial Year 2015-16
02.05.	To consider the budget estimate for 2016-17	The BE for 2016-17 has been approved.
02.06.	AoB with permission of the Chair	No action required.

Item No. 3.03: To consider the audited Annual Accounts of 2014-15 (Final)

The Finance Committee approves the Annual report for the FY 2014-15 with Audited Annual Accounts for 2014-15 along with Final SAR of AG, Gangtok, Sikkim.

Item No. 3.04: To consider the Transaction Audit report for FY 2013-14 & 2014-15

FC looked into the observation of the Transaction audit conducted by the AG Sikkim for the FY 2013-14 and FY 2014-15 and following are observations:

Para I: FC was apprised that there is immediate requirement of the prefab construction for hostel accommodation and academic buildings at NIT Sikkim. The FC noted that the CAG has already made their observations on non-transfer of the title of the temporary Ravangla campus land and also asked the response of the Institute on the terms and conditions with the Sikkim Govt. on the possession of the buildings constructed by the Institute once they move to permanent campus. In absence of allotment of permanent campus land even after 7 years, the Institute is facing acute problems. The FC suggested that competent authority may meet the CAG and explain the problems of the Institute facing due to unavailability of the permanent land. The Institute may initiate discussions with the State Govt. in light of the observations of the CAG.

Para II: NIT Sikkim administration intimated FC that asset registration has been updated and therefore the compliance to the audit observation are made. Final reply shall be furnished to CAG to settle the issue.

i. In case of 13 HDD, the committee was formed to investigate the matter. FIR has been lodged. It was enquired by the FC to take further initiative at earliest as para stated and settle the issue with a report to CAG.

ii. & iii. It has been accounted for missing laptops and the desktops.

iv. FC noted that AMC has still not been finalized NIT has been directed to complete in three months and repeat to FC and BOG.

Para III: FC instructed that details of the double HRA matter of Prof. A. B. Samaddar should be referred to MHRD for their opinion.

Para-IV: FC was intimated that the CAG observations have been revised by them and they are satisfied with reply and dropped the Para. FC also requested NIT Sikkim that a enquiry may be sent to SBI whether any person associated with NIT Sikkim is involved in this case.

Para-V: (i) FC directed the institute to follow the order of Govt. India issued time to time in case of air travel.

(ii) FC mentioned as per first statute of NITs, CS (MA) rules has to be followed for medical reimbursement. NIT Sikkim administration intimated the FC that thorough checking of the bills is done before payment.

(iii) FC was intimated that the TA rules are now being followed by NIT Sikkim.

Para-VI: FC was being intimated that all the MHRD instruction for fees exemption for SC/ST student are being followed.

Para-VII: FC was intimated the compliance of the observation of the audit observation has been revised. Para has already been dropped.

Para-VIII: FC was intimated that asset verification has been conducted. FC directed that the latest status will be reported to CAG.

Para-IX: FC was intimated that all the advances have been settled in accordance with GFR. In future same will be followed. FC directed NIT Sikkim to convey CAG.

Para-X A. FC instructed the work order issued to the contractor by the CPWD and respective agreement executed by the CPWD are being given. The Institute shall obtain Utilization Certificates against each completed work from CPWD before final payments.

Para-10 b. The recovery of Rs. 2, 01,385/- on account of electricity and oil has been carried out.

All the observation compliances with the audit report will be intimated to CAG. FC directed NIT Sikkim that during next audit, the fact should be brought before the audit team.

Item No 3.05: To Consider the annual accounts for the year 2015-16.

The FC requested NIT Sikkim to submit the compliance report of SAR 2014-15. Final SAR 2015-16 should be placed in next FC. The deficiency pointed out in draft SAR which are still not complying with, may be compliance immediately and same may be reported to FC.

Item No. 3.06: To consider the expenditure as on 31st January 2016.

FC noted this. However it appears that projected BE was much higher than actual expenditure.

Item No. 3.07: To consider the payment to be made to the CPWD for ongoing and completed civil and electrical works.

FC proposes that the payment may be done once the work order, completion report and final bills will be received from the CPWD. FC observed that work has been completed by the CPWD but in few cases final bills have not been submitted by them. The Chief Engineer of CPWD assured in the BWC meeting held on 13/02/2017 at IEST Shibpur, that they will submit the work order, final bill etc. at earliest. In absence of above, it is difficult to assess whether money is to be paid to them or to be recovered for the completed works. Therefore, before making further payment final bills etc. should be

submitted by them. Subsequently, the outstanding demand may be considered after taking into account.

The amount to be paid to CPWD should be taken within the grant to be provided by the ministry.

The money should be released with approval of the competent authority.

Item No. 3.08: To consider Budget Estimate for 2017-18

FC examines the budget. The primary examination revealed at this point that NIT Sikkim may project its requirement of 48.4 crores with 40 crores for capital expenditure, and 8.5 crore for recurring expenditure. Accordingly, BE for 2017-18 may be intimated to the Ministry.

Item No. 3.09: To consider the construction of Pre – Fabricated Structures in the newly allotted temporary land to NIT Sikkim for temporary construction.

FC observed that there is an audit observation in the Transaction Audit Report 2013-15 regarding investment in prefabricated structure. FC has the opinion that the observation (mentioned in Item No. 3.04 Para I above) of the CAG may be addressed immediately before further investment in this regard. The FC suggested that competent authority of the Institute may meet the CAG and explain the problems of the Institute in terms of expansion of departments & increasing strength of the student, faculty & staff due to unavailability of the permanent land, and request the CAG to drop the para considering the growth of the institute.

FC advised to NIT Sikkim for hiring the buildings at nearby locality to address the immediate crisis of space for academic as well as accommodation for student, staff and faculty.

Item No.3.10: To report remission of tuition fee for economically backward students.

FC noted the fact. The FC instructed NIT Sikkim administration to send a immediate report to the MHRD on the huge IRG loss due the said fees remission.

Item No 3.11: To consider the matter of interest loss of CPF subscriber Prof. A. B. Samaddar

Investment policy should be prepared with embedded of Govt. of India CPF guidelines. Detail calculation may be furnished and report to the next FC.

Item No 3.12: To approve various forms to be notified for use to the employees of NIT Sikkim.

FC advised that all the revised forms, if necessary, as per rules may put up at the Institute level. It is also advised that while preparing, it may compared with other NITs.

Item No. 3.13: AoB with permission of the Chair

No other business was taken up in the meeting



Registrar (i/c), NIT Sikkim

Registrar In-Charge
National Institute of Technology Sikkim
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Chairman & Director, NIT Sikkim