

# National Institute of Technology Sikkim

(An autonomous Institute under the of Ministry of HDD, Govt. of India)

Barfung Block, Ravangla, South Sikkim 737139

## Minutes of the 11<sup>th</sup> Meeting of The Board of Governors

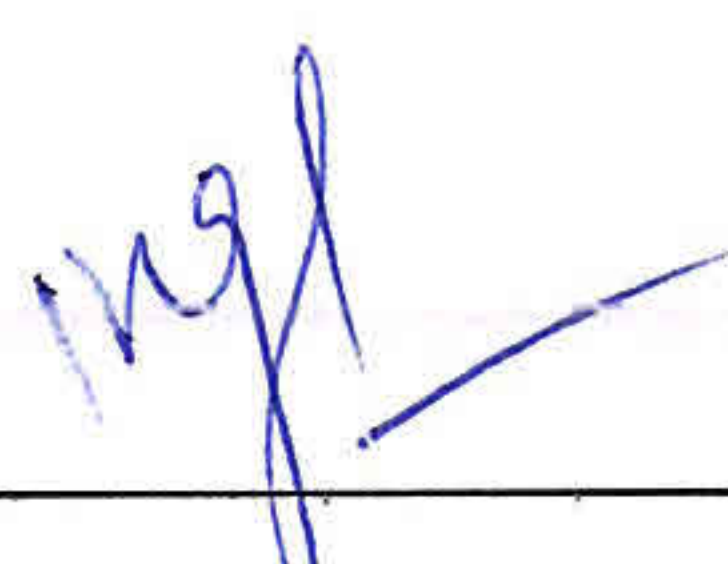
The 11<sup>th</sup> Meeting of the Board of Governors of the Institute was held on 27<sup>th</sup> November 2018 at 05:30 PM under the chairmanship of Prof. Mahesh Chandra Govil, Director & Chairman (I/C) in the NIT Transit House, Safdarjung, New Delhi. The following members were present in the meeting:

<b>Prof. Mahesh Chandra Govil</b> Director & Chairman (I/C), NIT Sikkim	Chairperson
<b>Sh. Anil Kumar</b> Director (Finance), MHRD, GOI	Member
<b>Sh. Madan Mohan</b> Deputy Director General, MHRD, GOI	Member
<b>Sh. G.P. Upadhyaya</b> Additional Chief Secretary, HRDD, Govt. of Sikkim	Member
<b>Sh. Ugyen Chopel</b> State Nominee	Member
<b>Prof. Chandan Mahanta</b> Professor & Dean Students Affairs, IIT Guwahati (Representative of Director, IIT Guwahati)	Member
<b>Dr. Achintesh Narayan Biswas</b> Assistant Professor, NIT Sikkim	Member
<b>Dr. Sangram Ray</b> Assistant Professor, NIT Sikkim	Member
<b>Dr. Md. Nurujjaman</b> Registrar, NIT Sikkim	Officiating Secretary

At the outset, the Chairperson extended heartiest welcome to the members present in the 11<sup>th</sup> Meeting of the Board of Governors for sparing their valuable time and contributions made towards the development of NIT Sikkim. Thereafter, with the permission of the Chairperson, the Agenda items were presented and the following decisions were taken after due deliberations:

**Item No.11.01: To confirm the minutes of the 10<sup>th</sup> meeting of the Board of Governors held on 13<sup>th</sup> April, 2018.**

The minutes were confirmed.





**Item No.11.02: To report the action taken on agenda/decisions taken in the 10<sup>th</sup> meeting of the Board of Governors.**

The Action Taken Report (ATR) on the decisions taken in the meeting is as follows:

Agenda item	Decision	Action
10.01	To confirm the minutes of the 9 <sup>th</sup> meeting of the Board of Governors held on 28 <sup>th</sup> Dec. 2018.	Confirmed
10.03	To consider and approve the reservation roster for Teaching and Non-teaching posts.	Decision noted against Agenda Item No. 11.12
10.04	To consider and approve the empanelment of legal advisor.	In process. Noted
10.05	To consider and approve the empanelment of counselor for students.	In process. Noted
10.06	To consider and approve the constitution of student council.	In process. Noted
10.07	To consider and approve the empanelment of hospitals for medical treatment of employees and dependents.	Decision noted against Agenda Item No. 11.07
10.08	To consider the issues related to B. Tech. programs in Biotechnology	Implemented. Noted
10.08.01	To consider and approve the closure of the B. Tech. programs in Biotechnology or put the same in zero admission categories till necessary infrastructure is made available.	Implemented. Noted
10.08.02	To consider and approve the change of branch of all the students presently studying in first year B.Tech (Biotechnology).	Implemented. Noted
10.09	To consider and approve the increase in intake in Computer Science and Engineering programs by 15 seats.	Implemented. Noted
10.10.01	To consider and adopt the Ministry OM vide letter No.4/7/68-Estt.(D) dated 10 April, 1969 for Relaxation of the prescribed age limit for government servants who are appointed on an ad-hoc basis in direct recruitment by selection.	Shall be implemented as per NIT Council decision and RR. Noted
10.10.02	To consider and approve the one-time age relaxation for existing ad-hoc/temporary staff members in upcoming regular recruitment.	Shall be implemented as per NIT Council decision and RR. Noted
10.11	To consider the performance evaluation of the Assistant Professors (purely on contract for five years) after six months/one year.	In process. Noted






10.12	To consider and adopt the MHRD order for Enhancement of superannuation age of doctors working in TEI vide letter no. F. No. 4-9/2017-TS.III dated 12.02.2018.	Adopted
10.13	To consider and approve the hiring of Transit accommodation at Siliguri.	Decision noted against Agenda Item No. 11.14
10.14	To consider and approve the remuneration for remedial classes/preparatory classes for exams like GATE, etc. to faculty members, laboratory staff, M.Tech. and Ph.D. students.	No action required
10.15	To consider and approve the remuneration to resource persons from academia, industry and the Institute.	Implemented. Noted
10.16	To consider and approve the procurement plan under TEQIP-III funds.	No action required
10.17	To consider and approve the procurement of Portable Cabins.	In process. Noted
10.18	To consider and approve the delegation of financial powers for civil and allied works	Implemented. Noted
10.19	To consider and approve the purchase of branded furniture through open tendering process.	No action required
10.20	To consider and approve the budget estimate for F.Y. 2018-19	No action required
10.21	To consider and approve the recommendations of the committee constituted by the BoG to review the revised estimates and deviations in the estimated costs of the prefab Shed-I, II & III under construction by CPWD.	Decision noted against Agenda Item No. 11.16
10.22	To consider and approve the recommendations of Fair Rent Assessment Committee (FRAC) for hiring of buildings outside the campus for hostels from the academic session 2018-19.	Implemented. Noted
10.23	To consider and approve the extension of Internet facility to out-campus hired buildings of the Institute.	In process. Noted
10.24	To ratify the hiring of buildings at Ravangla to accommodate guest/temporary/Ad-hoc faculty members.	No action required
10.25	To ratify the payment of sitting fee/honorarium for external experts from academia and industry for attending various meetings like BoG, Senate, FC, BWC, selection committees etc.	Implemented. Noted
10.26	To report the compliance of audit report for the F.Y.2016-17.	No action required
10.27	To report the final SAR for F.Y. 2016-17.	No action required






10.28	To report the engagement of ad-hoc/temporary/guest faculty and the Ad-hoc staff.	No action required
10.29	To report the expenditure for F.Y. 2017-18.	No action required
10.30	To report the adherence to the minimum wages of out-sourced manpower is as per the Govt. of India norms.	No action required
10.31	To report the expenditure incurred against water supply.	No action required
10.32	To report the status of utility vehicle purchase and communication with MHRD.	Implemented as per the direction of MHRD. Noted
10.33	To report the minutes of the 7 <sup>th</sup> meeting of the Senate.	No action required
10.34	To report the minutes of the 5 <sup>th</sup> meeting of BWC.	No action required
10.35	To report the minutes of the 5 <sup>th</sup> meeting of the Finance Committee.	No action required
10.S1	To discuss the location for permanent campus of NIT Sikkim.	In process. Noted

**Director's Report:** The Director's report was presented in the meeting and appreciated the sincere efforts made by the Institute toward its progress. The Director apprised the members of the various issues and difficulties faced due to non-availability of permanent campus. The BoG was also apprised of the shortage of teaching and non-teaching staff positions sanctioned and requested for sanctioning of adequate positions for both teaching and non-teaching staff.

**Item No.11.03: To consider and approve the "Panels of Experts and Board Nominee(s)" for the recruitment of regular faculty at various levels and disciplines.**

The agenda was approved as proposed and the panels of the experts and Board Nominees(s) for various disciplines were approved. The Chairman of the selection committee was empowered to appoint the members on the selection committee other than the Visitor's nominee. The Visitor's nominee will be drawn by the Institute from the approved list as circulated by the MHRD based on the availability.

**Item No.11.04: To consider and approve the "Panels of Experts and Board Nominee(s)" for the recruitment of regular non-teaching staff.**

The agenda was approved as proposed and the panels of experts for various cadres of non-teaching staff were approved and the Chairman of the selection committee was empowered to appoint the members on the selection committee other than the nominee of MHRD. The request to provide the nominee of MHRD shall be sent to the Ministry for the approval.






**Item No.11.05: To consider and approve the selection/recruitment procedure and criteria for regular non-teaching staff's recruitment.**

The agenda was approved with modified procedure and criteria as given in the Annexure-A.

**Item No.11.06: To consider and approve the new Logo, Letterhead and Degree Certificates of the Institute.**

The BoG approved the new Logo as designed and developed by NID Ahmedabad. The format of Degree Certificate developed by NID Ahmedabad was also approved. However, the Senate is empowered to change and approve the format of the Certificates as per need.

**Item No.11.07: To consider and approve the reimbursement of medical claims of the employees and their dependents as per CGHS rates.**

The BoG advised to follow the existing CSMA rules and list of the Private hospitals, diagnostic and healthcare centers to be approved may be placed in the next BoG meeting for consideration, if required.

**Item No.11.08: To consider and approve the committee for contractual appointment of staff against the vacant promotional posts.**

The agenda was approved as proposed and it was also decided to initially appoint the persons on the contract on eleven months basis against the post of Accounts Officer (01), Office Superintendent (01) and Office Assistant (01). However, the necessary manpower against the vacant posts may be hired through Manpower agency.

**Item No.11.09: To consider and approve the engagement of retired faculty members from reputed Institutes and approved remuneration.**

The agenda was approved as proposed.

**Item No.11.10: To consider and approve the signing of Memorandum of Understanding (MoU) with IIT Kharagpur, IIT Delhi, IIT Guwahati, MNIT Jaipur and NIT Jalandhar.**

The agenda was approved as proposed.

**Item No.11.11: To consider and adopt the OM No.: F. No. 41-6/2015-TS.III dated 1<sup>st</sup> October, 2018 related to the role and functions of the Director and Chairperson of the NITs/IIEST.**

Adopted.

**Item No.11.12: To consider and approve the reservation roster for Teaching and Non-teaching posts.**

The BoG noted the roster.





**Item No.11.13: To consider and approve the annual accounts of the Institute for financial year 2017-18.**

The BoG approved the annual account for F.Y. 2017-18 as recommended by the FC.

**Item No.11.14: To delegate financial power to the Registrar for sanction and approval of expenditure upto ₹ 50,000/- and payment of statutory dues.**

The recommendations of the FC in this matter were approved.

**Item No.11.15: To consider and approve the hiring of transit guest house at Siliguri.**

The recommendations of the FC in this matter were approved.

**Item No.11.16: To consider and approve the PMU report and recommendations for revised estimates and deviations in the PE of the prefab Shed-I, II & III under construction by CPWD and grant the permission to release the payments.**

The recommendations of the FC were approved. The approved revised estimated budgets for the Prefab sheds under construction are as given below:

Name of Project	Preliminary Estimates submitted by CPWD (in Rs.)		P.E. Approved by the BoG (₹ )
	Initially	Revised	
Shed-I	1,87,99000	3,36,52,900	3,36,52,900
Shed-II	2,49,96000	5,44,19600	2,49,96000
Shed-III	1,95,94000	4,33,92,600	4,33,92,600

The payments will be released against the actual work carried out by the CPWD and the UC submitted. For Shed-II, as only site development work has been done and prefab structure is to be constructed therefore as per the recommendation of the BoG committee and PMU the structural design will be modified and the expenditure will be limited to the approved amount as given in the table above. The BWC is empowered to finalize the structural design of the shed-II as per the requirements of the Institute.

**Item No.11.17: To consider and approve the delegation of administrative and financial powers to approve the deviation in all Civil, Electrical and allied works.**

The agenda was discussed and it was decided that in case of deviations the approval of the FC and BoG is required.

**Item No.11.18: To consider and approve the release of payments against the work, "External painting of all the conventional type building" at NIT Sikkim, Ravangla, South Sikkim to CPWD.**

The recommendations of the FC in this matter were approved.

**Item No.11.19: To consider and approve the honorariums/remunerations for conducting various academic activities in the Institute.**

On the recommendations of the FC the agenda was approved as proposed.






**Item No.11.20: To ratify the Special Study Leave sanctioned to Dr. Sumit Saha, Assistant Professor, Department of Chemistry.**

The BoG approved the Special Study Leave to Dr. Sumit Saha, Assistant Professor, Department of Chemistry as proposed. His salary for the duration of his leave period will be disbursed as decided by 3 members committee constituted by the Director.

**Item No.11.21: To ratify the monthly fellowship amount as per MHRD guidelines to the full-time Ph.D. students admitted under TEQIP-III grants.**

The agenda was ratified as proposed.

**Item No.11.22: To consider and approve the reconstruction of collapsed retaining walls and damaged areas (i) Adjacent to Student Mess near Prefab Boy's Hostel-II and (ii) Playground.**

The recommendations of the FC in this matter were approved.

**Item No.11.23: To note the minutes of the 8<sup>th</sup> meeting of the Senate.**

Noted and approved.

**Item No.11.24: To note the minutes of the 6<sup>th</sup> meeting of BWC.**

Noted and approved.

**Item No.11.25: To note the minutes of the 6<sup>th</sup> meeting of the FC.**

Noted and approved.

**Item No.11.26: To note the publication of advertisement for the regular faculty and staff recruitment.**

Noted.

**Item No.11.27: To note the expenditure of the Institute as on 15<sup>th</sup> November 2018.**

Noted.

**Item No.10.28: Any other agenda item with the permission of the Chair.**

No item was placed.

  
**Director & Chairman (I/C)**

  
**Registrar (I/C)**





