

National Institute of Technology Sikkim
(An autonomous Institute under the aegis of Ministry of HDD, Govt. of India)
Barfung Block, Ravangla, South Sikkim 737139
Website: nitsikkim.ac.in

MINUTES OF THE 10TH MEETING OF THE BOARD OF GOVERNORS

The 10th Meeting of the Board of Governors of the Institute was held on 13th April, 2018 at 3:00 PM under the chairmanship of Professor M. C. Govil, Director & Chairman (I/C) in the NIT Transit House, Safdarjung, New Delhi. The following members were present:

Professor M.C. Govil Director & Chairman (I/C), NIT Sikkim	Chairperson
Mrs. Darshana M. Dabral Joint Secretary, Financial Advisor, MHRD, GOI	Member
Mr. A.K. Singh Under Secretary (NITS), MHRD, GOI	Member
Mr. G.P. Upadhyaya Additional Chief Secretary, HRDD, Govt. of Sikkim	Member
Mr. Ugyen Chopel State Nominee	Member
Prof. Chandan Mahanta Professor & Dean Students Affairs, IIT Guwahati (Representative of Director, IIT Guwahati)	Member
Dr. Achintesh Narayan Biswas Assistant Professor, NIT Sikkim	Member
Dr. Sangram Ray Assistant Professor, NIT Sikkim	Member
Dr. Md. Nurujjaman Registrar, NIT Sikkim	Officiating Secretary

At the outset, the Chairperson extended heartiest welcome to all the members for sparing their valuable time and contributions made towards the development of NIT Sikkim. The Agenda items were presented and the following decisions were taken after due deliberations.

Item No.10.01: To confirm the minutes of the 9th meeting of the Board of Governors held on 28th December, 2017.

The minutes of the 4th Meeting of the Finance Committee held on 28th December, 2017 were confirmed.

Item No.10.02: To report the action taken on agenda/decisions taken in the 9th meeting of the Board of Governors.

The Action Taken Report (ATR) on the decisions taken in the meeting is as follows:

Agenda item	Decision	Action
09.01	To confirm the minutes of the 7 th meeting of the Board of Governors held on 27 th February, 2017.	Confirmed.
09.02	To confirm the minutes of the 8 th meeting of the Board of Governors held on 14 th June, 2017.	Confirmed.
09.03	To report the Action taken on agenda/decisions taken in the 7 th and 8 th meeting of the Board of Governors.	No action required.
09.04	Approval of the travel of faculty and staff members of NIT Sikkim in flights other than Air India.	No action required.
09.05	Approval of the grant of CPDA to the Assistant Professors appointed in the AGP Rs.7000 (on contract), AGP Rs.6000/- (on contract) and AGP Rs.6000 (Purely on contract for 5 years).	Referred to MHRD for clarification.
09.06	Approval of one-time research grants of Rs.10.0 lakh to the eligible regular faculty members having PhD, against suitable research proposals.	Approved in principle. As per directions, a committee is constituted to prepare the detailed guidelines.
09.07	Approval of the revised estimates of the ongoing civil works submitted by the CPWD.	Action will be taken as per the decision against agenda Item 10.20.
09.08	Approval of the change of cadre from Assistant Professor (Purely on contract for 5 years) with AGP Rs.6000/- position to Assistant Professor (on contract) with AGP Rs.6000/- on completion of PhD and to grant non-compounded increment as per rules.	Referred to MHRD for clarification.
09.09	Approval of the grant of National Pension Scheme (NPS) to faculty members appointed in the AGP Rs.6000/- (purely on contract for five years).	Referred to MHRD for clarification.

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09.10	Nomination of two members of the BoG on the Finance Committee.	Necessary office order issued.
09.11	Implementation of the 7 th CPC recommendations for the faculty and staff members.	Implemented.
09.12	Adoption of the new faculty recruitment rules and subsequent communication from the MHRD.	Adopted.
09.13	Approval of sanctioning additional faculty positions and initiate the recruitment process.	Sanction of the additional faculty positions from MHRD is awaited.
09.13.01	Sanction of additional faculty positions.	
09.13.02	Initiation of the process of recruitment against faculty positions and vertical mobility of internal faculty to higher post/grade as per the new faculty recruitment and guidelines.	
09.14	Approval of the recruitment against the non-teaching positions.	Sanction of the additional non-teaching posts from MHRD is awaited.
09.14.01	Declaration of the recommendations of the selection committee as null & void.	
09.14.02	Sanction of additional non-teaching positions.	
09.15	Telephone/communication facility to faculty and staff.	Implemented.
09.15.01	Approval of the Closed User Groups (CUG) plan.	Implemented.
09.15.02	Approval of the reimbursement limit for telephone facility.	Implemented.
09.16	Approval of the hiring of an alternative internet leased line in addition to the existing connection provided by BSNL under NKN scheme.	The process initiated as per directions.
09.17	Approval of the enhancement of consolidated monthly salary/remuneration to ad-hoc and guest faculty members.	Implemented.
09.18	Approval of the enhancement of consolidated monthly salary/remuneration to ad-hoc and contractual staff members.	Implemented.
09.19	To consider and approve the adoption of World Bank guidelines for implementation of TEQIP-III and delegation of administrative and financial powers to the Director for timely execution of all related activities.	Implemented.

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09.20	To consider and approve to conduct the 2 nd Convocation of NIT Sikkim in the month of February, 2018 at Gangtok, Sikkim.	Convocation is rescheduled on April 28, 2018.
09.21	To consider and adopt the MHRD guidelines for compassionate appointment for dependents of employees of the Institute vide letter no. F.No.18-7/2017-TS III, dated 7 th July 2017.	Implemented.
09.22	To consider and approve the annual accounts for the Financial Year 2016-17.	No action required.
09.23	To discuss the Site Selection for permanent campus of NIT Sikkim.	In progress.
09.24	To consider and approve the nomination of the external expert members on the Senate, NIT Sikkim.	Implemented.
09.25.01	To ratify the audited accounts, SAR and the Annual report for F.Y. 2015-16.	No action required.
09.25.02	To ratify the nomination of the members on the Building and Works Committee, NIT Sikkim as per the statutes.	No action required.
09.25.03	To ratify the mobility support, foods & accommodation charges to the students travelling for Placement drives, sports and other activities.	No action required.
09.26.01	To report the minutes of the 6 th meeting of the Senate dated 18.08.17.	No action required.
09.26.02	To report the minutes of 4 th Building & Works Committee held on 22 nd December, 2017.	No action required.
09.26.03	To report the minutes of the 4 th Finance Committee meeting held on 28 th December, 2017 at New Delhi.	No action required.
09.27.01	To constitute the Purchase Committee for the procurement of goods/services/civil works under TEQIP III	Office order issued.
09.27.02	To consider and adopt the recommendation of oversight committee for removal of anomalies of Non-teaching staff and revised recruitment rules for non-teaching in the NITs regarding vide letter no. F.33-2/2012-TS.III dated 20.12.2017	Implemented.

Director's Report: The members noted the progress and issues related to the Institution and appreciated the efforts made.



Item No.10.03: To consider and approve the reservation roster for Teaching and Non-teaching posts.

The BoG deliberated on the roster submitted and it was decided to constitute a committee of experts from outside the Institute to ensure the correctness of the roster for teaching and non-teaching posts and the same may be communicated to the Ministry for verification. The Director was authorized to constitute the committee.

Item No.10.04: To consider and approve the empanelment of Legal advisor.

The agenda was approved as proposed. However, the members were of the opinion that the empanelment of the legal advisor preferably be done from the Sikkim.

Item No.10.05: To consider and approve the empanelment of counselor for students.

The Agenda was approved and it was decided that the empanelment should be done on monthly basis. The Director was authorized to decide the monthly honorarium to be paid to the counselor on the recommendation of the committee consisting of Deans and Registrar.

Item No.10.06: To consider and approve the constitution of student council.

The agenda was approved as proposed for constitution of student council.

Item No.10.07: To consider and approve the empanelment of hospitals for medical treatment of employees and dependents.

The agenda was approved as proposed.

Item No.10.08: To consider the issues related to B. Tech. programs in Biotechnology.

The agenda was approved as proposed.

Item No.10.08.01: To consider and approve the closure of the B. Tech. program in Biotechnology or put the same in zero admission category till necessary infrastructure is made available.

It was decided to close the Biotechnology program as proposed.

Item No.10.08.02: To consider and approve the change of branch of all the students presently studying in first year B. Tech, Biotechnology.

The agenda was approved as proposed.

Item No.10.09: To consider and approve the increase in intake of Computer Science and Engineering program by 15 seats.

The agenda was approved as proposed.

Item No.10.10.01: To consider and adopt the Ministry OM vide letter No.4/7/68-Estt.(D) dated 10 April, 1969 for Relaxation of the prescribed age limit for government servants who are appointed on an ad-hoc basis in direct recruitment by selection.

It was decided to refer the matter to MHRD.



Item No.10.10.02: To consider and approve the one-time age relaxation for existing ad-hoc/ temporary staff members in upcoming regular recruitment.

It was decided to refer the matter to MHRD.

Item No.10.11: To consider the performance evaluation of the Assistant Professors (purely on contract for five years) after six months/one year.

The Board deliberated on the issue and agreed in-principle. The Board also advised that the performance evaluation of the Assistant Professors (purely on contract for five years) be done by a committee similar in stature to that formed during the first regular recruitments. The Director was authorized to constitute the committee for this purpose.

Item No.10.12: To consider and adopt the MHRD order for Enhancement of superannuation age of doctors working in TEI vide letter no. F.No. 4-9/2017-TS.III dated 12.02.2018.

Adopted as proposed.

Item No.10.13: To consider and approve the hiring of Transit accommodation at Siliguri.

The recommendations of the FC in this matter were approved.

Item No.10.14: To consider and approve the remuneration for remedial classes/preparatory classes for exams like GATE, etc. to faculty members, laboratory staff, M.Tech and PhD students.

The recommendations of the FC in this regard were approved.

Item No.10.15: To consider and approve the remuneration to resource persons from academia, industry and the Institute.

On the recommendation of the FC the agenda was approved as proposed.

Item No.10.16: To consider and approve the procurement plan under TEQIP-III funds.

On the recommendation of the FC the agenda was approved as proposed.

Item No.10.17: To consider and approve the procurement of Portable Cabins.

The Board approved the procurement of portable cabins with an estimated cost of Rs.70.0 lakhs as recommended by the BWC and the FC.

Item No.10.18: To consider and approve the delegation of financial powers for civil and allied works.

The recommendations of the FC in this regard were approved. It was decided that the financial power to the Director are as per the GFR-2017. The financial powers for civil and allied works as proposed are limited to thirty Lakhs.

Item No.10.19: To consider and approve the purchase of branded furniture through open tendering process.

The Board deliberated on the issue and it was decided to follow the provisions of GFR-2017 in this regard as recommended by the FC.

Item No.10.20: To consider and approve the budget estimate for F.Y. 2018-19.

The BoG deliberated on the revised budget estimate for F.Y. 2018-19 as recommended by the FC and approved the same (Enclosed).

Item No.10.21: To consider and approve the recommendations of the Committee constituted by the BoG to review the revised estimates and deviations in the estimated costs of the prefab Shed-I, II & III under construction by CPWD.

The BoG deliberated on the issue and the recommendations of the FC in this regard were approved.

Item No.10.22: To consider and approve the recommendations of Fair Rent Assessment Committee (FRAC) for hiring of buildings outside the campus for hostels from the academic session 2018-19.

The BoG deliberated on the issue and on the recommendations of the FC, the agenda was approved as proposed.

Item No.10.23: To consider and approve the extension of Internet facility to out-campus hired buildings of the Institute.

The BoG deliberated on the issue and on the recommendations of the FC, the agenda was approved as proposed.

Item No.10.24: To ratify the hiring of buildings at Ravangla to accommodate guest/temporary/Ad hoc staff and faculty members

The agenda was withdrawn.

Item No.10.25: To ratify the payment of sitting fee/honorarium for external experts from academia and industry for attending various meetings like BoG, Senate, FC, BWC, selection committees and other committees.

The BoG deliberated on the issue and on the recommendations of the FC the agenda was approved as proposed. The payment of Rs.5000/- per meeting/sitting was ratified.

Item No.10.26: To report the compliance of audit report for the F.Y. 2016-17.

Noted.

Item No.10.27: To report the final SAR for F.Y. 2016-17.

The BoG approved the recommendations of the FC. The point raised in the SAR for provision of liability towards retirement benefits i.e. pension, gratuity and leave encashment was discussed. As the NIT Sikkim is a new Institute and liabilities other than leave encashment does not exist. However, it was decided to take the services of actuary for the above.

Item No.10.28: To report the engagement of ad hoc/temporary/guest faculty and the Ad-hoc staff.

Noted.

Item No.10.29: To report the expenditure for F.Y. 2017-18.

Noted.

Item No.10.30: To report the adherence to the minimum wages of out-sourced manpower as per the Govt. of India norms.

Noted and directed to adopt the same.

Item No.10.31: To report the expenditure incurred against water supply.

Noted and approved the recommendation of the FC.

Item No.10.32: To report the status of utility vehicle purchase and communication with MHRD.

Noted and asked to expedite the same.

Item No.10.33: To report the minutes of the 7th meeting of the Senate.

Noted and approved.

Item No.10.34: To report the minutes of the 5th meeting of BWC.

Noted and approved.

Item No.10.35: To report the minutes of the 5th meeting of the Finance Committee.

Noted and approved.

Item No.10.36: Any other agenda item with the permission of the Chair.

Supplementary Agenda

Item No.10.S1: To discuss the location for permanent campus of NIT Sikkim.

The deliberations were made and Mr. G. P. Upadhyaya, Additional Chief Secretary, Govt. of Sikkim, was requested to expedite the land allocation for permanent campus of NIT Sikkim.

Item No.10.S2: To consider and approve the draft annual report 2016-17 of NIT Sikkim.

The draft annual report of F.Y. 2016-17 was approved.


Director & Chairman (I/C)


Registrar