

NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

(An Institute of National Importance, MHRD, Govt. of India)

Minutes of the 15th Meeting of the Board of Governors

The 15th Meeting of the Board of Governors of the Institute was held on 21st August 2019 at 03:30 PM under the chairmanship of Prof. Mahesh Chandra Govil, Director & Chairman (I/C) in the NIT Transit House, C-15, Panchsheel Enclave, New Delhi. The following members were present in the meeting:

Prof. Mahesh Chandra Govil Director & Chairman (I/C), NIT Sikkim	Chairperson
Shri Madan Mohan Additional Director General (HE), MHRD, GOI	Member
Shri D. K. Singh Deputy Secretary (IFD), MHRD, GOI	Member
Shri G. P. Upadhyaya Additional Chief Secretary, Govt. of Sikkim	Member
Prof. Chandan Mahanta Professor & Dean Students Affairs, IIT Guwahati (Representative of Director, IIT Guwahati)	Member
Dr. Achintesh N. Biswas Assistant Professor, NIT Sikkim	Member
Dr. Sangram Ray Assistant Professor, NIT Sikkim	Member
Shri Sahil Minda Internal Auditor, NIT Sikkim	Invitee Member
Dr. Md. Nurujjaman Registrar (I/C), NIT Sikkim	Secretary

The following member was granted leave of absence due to his pre-occupation:

1. **Shri Ugyen Chopel**, State Nominee, Sikkim

At the outset, the Chairperson extended heartiest welcome to the members present in the 15th Meeting of the Board of Governors for sparing their valuable time and contributions made towards the development of NIT Sikkim. The Director also apprised the Board of Governors with the progress and issues of the Institute. The members appreciated the sincere efforts made by the Director towards the progress of the Institute. Thereafter, with the permission of the Chair, the agenda items were presented and the following decisions were taken after due deliberations:

Item No.15.01: To confirm the Minutes of the 13th Meeting of the Board of Governors held on 28th March 2019.

The minutes were confirmed.

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Item No.15.02: To confirm the Minutes of the 14th Meeting of the Board of Governors held by circulation on 17th June 2019.

The minutes were confirmed.

Item No.15.03: To report the action taken on agenda/decisions taken in the 13th and 14th Meetings of the Board of Governors.

The actions taken are noted by the members and the report is given below:

Agenda item	Decision	Action
13.01	To confirm the minutes of the 12 th meeting of the Board of Governors held on 07 th March, 2019.	Confirmed
13.03	To consider and approve a reporting centre at Siliguri for CSAB and CCMT.	Implemented
14.01	To consider and adopt the Ministry OM vide letter no. F.No.33-1/2019-TS.III [Pt.II] dated 9 th April 2019. Regarding the implementation of revised rate of employers' contribution in New Pension Scheme (NPS) in Central Autonomous Bodies under MHRD.	Adopted. However, related to the increase in the employers contribution of 14%, PFRDA guidelines will have to be complied.
14.02	To consider and adopt the Ministry OM vide letter no. F.No.33-9/2011-TS. III dated 16 th April 2019. Regarding implementation of Rules for Faculty of NITs and IEST – issue of clarification as per recommendation of the Oversight Committee.	Adopted
14.03	To consider and adopt the Ministry OM vide letter no. F.No.35-5/2018-TS.III dated 20 th Feb. 2019. Regarding Recommendations of Oversight Committee for removal of anomalies of non-teaching staff and revised Recruitment Rules (RRs) for Non-Teaching in the NITs.	Adopted

Item No.15.04: To consider and approve the recruitment of Assistant Professors against the sanctioned positions for Associate Professors and Professors.

The agenda was discussed in details and it was agreed that it is not desirable to convert the higher faculty positions to lower faculty positions. The BOG was apprised of the difficulties faced by the Institute due to non-availability of the adequate sanctioned faculty positions. The BOG requested the members of the Integrated Finance Department (IFD) and Higher Education (HE), MHRD to sanction the adequate number of posts at the earliest and it was agreed that prompt action would be taken in this regard.

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Item No.15.05: To consider and approve the recruitment of regular non-teaching staff against the reserved sanctioned promotional posts.

The agenda to convert the promotional posts to normal posts was not approved. However, the members of the IFD and HE, MHRD agreed to expedite the process of sanctioning the additional non-teaching positions.

Item No.15.06: To approve the organization of 3rd Convocation in the month of October /November, 2019

The agenda was approved as proposed.

Item No.15.07: To consider and approve the payment of higher wages to Ministerial and Technical staffs hired through Manpower Agencies.

The recommendations of the FC were approved by the BOG as given below:

- (a) The maximum wages per month payable for technical manpower hired will be Rs.25,000/- or as per the minimum wages act, whichever is maximum.
- (b) Maximum numbers of manpower to be paid wages higher than the minimum wages will be limited to 20 (Twenty). Wages shall be decided by the Committee constituted by the Director for this purpose.
- (c) Such manpower will be engaged till the adequate regular non-teaching staffs are recruited against the sanctioned posts.

The following committee is constituted for deciding the eligibility/ suitability of such persons:

- (i) Director – Chairman
- (ii) Dean Administration/Academic
- (iii) Concerned HOD/One Faculty from the concerned department in case of technical manpower
- (iv) Registrar – Member

The manpower agency has to abide by the directions of the Institute in this regard.

Item No.15.08: To consider and approve the remuneration of the visiting doctors.

The recommendations of the FC in this regard were approved by the BOG and the same are given below:

- (a) The monthly ceiling for the honorarium/remuneration for engaging the Doctors shall be Rs.1,50,000/- per month.

Or

- (b) The Institute may also engage residential doctors within the campus on the following consolidated remuneration

- (i) Rs.80,000/- per month to General Physician with MBBS;
- (ii) Rs.1,50,000/- per month to Physician with MBBS, MD.

Further, it is approved that a residential doctor may be engaged on contract, if available till the post is sanctioned and filled.

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Item No.15.09: To consider and approve the guidelines/rules for providing Institute's Medical facilities and reimbursement to students.

The recommendations of the FC in this regard were approved by the BOG and same are given below:

- (a) Permissible general medicines that are prescribed by the Doctors of Institute shall be provided by the medical unit free of cost, subject to the availability of the stock.
- (b) In case of unavailability of medicines prescribed/recommended by the Institute medical unit doctor(s), the medicine cost shall not be reimbursed by the Institute to the Students.
- (c) Ambulance service can be availed free of cost in medical emergency or as recommended by the Medical Unit, if available.
- (d) The expenses against the medical services and facilities not available in the Institute Medical Unit but availed by students shall not be reimbursed/borne by the institute even if prescribed by the medical unit.
- (e) As the Institute is providing the group medical insurance policy to the students, student may claim their medical expenses as per the terms and conditions specified therein. The reimbursement claim against this policy shall be the sole responsibility of the students/beneficiary and the Institute shall not be held responsible in any case. However, the Institute may extend the help to student if he/she requests.
- (f) In case of medical exigencies, the competent authority of the Institute may allow the reimbursement/sanction of medical expenses incurred for providing medical assistance/services to any student on the recommendation of the Medical Unit/Concerned Dean.

Item No.15.10: To consider and approve the payment of remuneration for remedial classes and preparatory classes for exams like GATE, etc. to faculty members, laboratory staffs and students.

The recommendations of the FC in this regard were approved by the BOG and same are given below:

Faculty Members for Theory classes	₹1000/- per hour session; Maximum two sessions per day
Faculty Members for Laboratory Classes	₹1000/- per laboratory session; Maximum one sessions per day
Technical Support Staff for laboratory classes	₹500/- per two hours session; Maximum two sessions per day
PhD students for theory classes	₹500/- per hour session; Maximum two sessions per day
PhD students for laboratory classes	₹600/- per two/three hours session; Maximum two sessions per day
PG/UG (Pre-final and final year) students for theory classes	₹400/- per hour session; Maximum two sessions per day
PG/UG (Pre-final and final year) students for laboratory classes	₹500/- per two/three hours session; Maximum two sessions per day

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The BOG also agreed with the view of financial support to scholars enrolled in the campus including undergraduate students to make their studies self-sustainable. Thus, if need arises meritorious UG students of pre-final year and final year may be engaged for the remedial classes. The assignment of the classes to students shall be done on the recommendation of the concerned departmental committee and will be supervised by the concerned HOD or the faculty designated by the Institute/Dean Academics/ Committee constituted for the same. Further, the remuneration to the students engaged in teaching of above classes shall be payable based on the performance of the students and the recommendations of the departmental committee. If, the departmental committee found that the Ph.D./PG/UG students have not performed upto the mark in teaching assignments, no remuneration shall be paid.

The BOG approved the above recommendations of the FC. The above remuneration will be paid from TEQIP till the end of the project. At the end of the project, the above decision will be reviewed by the BOG.

Item No.15.11: To note the expenditure incurred by the Institute as on 31st July 2019.

Noted.

Item No.15.12: To report the appointment of Deans and Head of the Departments.

Noted.

Item No.15.13: To report the present status of the allocation of land for the permanent campus.

The agenda was discussed in detail and the BOG appreciated the efforts made by Shri G. P. Upadhyaya, Additional Chief Secretary, Govt. of Sikkim. Shri Upadhyaya informed the BOG that the process of handing over of 100 acres of land to NIT Sikkim at Upper Khamdong will be done by the end of October 2019. Shri Madan Mohan, Additional Director General (HE), MHRD, Govt. of India informed that the compliance of master circular in this regard from MHRD may please be ensured.

Item No.15.14: To report the admission status at NIT Sikkim for the session 2019-20.

Noted.

Item No.15.15 To report the Minutes of the 10th Meeting of the Senate.

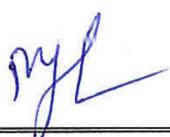
Noted.

Item No.15.16: To report the Minutes of the 9th Meeting of the BWC.

Noted.

Item No.15.17: To report the Minutes of the 9th Meeting of the Finance Committee.

Noted and approved.



Item No.15.18: To consider and approved the annual accounts for the FY 2018-19.

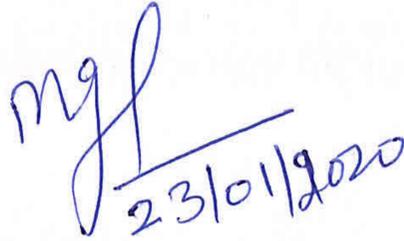
The recommendations of the FC in this regard were approved by the BOG. The annual accounts shall be submitted to the Office of Accountant General (AG) for conducting the Statutory Audit.

Item No.15.19: To consider and adopt the Ministry OM vide letter No.: F.No.33-1/ 2019-TS.III (Pt.-II), dated: 09th April 2019 to implement the revised rate of employer's contribution in New Pension Scheme (NPS) at NIT Sikkim.

The recommendations of the FC in this regard were approved by the BOG. The revised rates of NPS as per above notification will be implemented by the Institute as given in above notification i.e. from April 01, 2019.


Registrar (I/c)

Director & Chairperson (I/c)


23/01/2020