



राष्ट्रीय प्रौद्योगिकी संस्थान सिक्किम
NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM
(An Institute of National Importance, Ministry of Education, Govt. of India)

Ref. No.: 277/NITS/Admin/Transfer & Work-Assign-of staff/2016-17 / 21-233

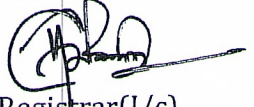
Date: 15th June 2021

OFFICE ORDER

The following non-teaching members are hereby transferred to the respective sections/departments as mentioned in the table below:

Sl. No.	Name of the Employee	Present Department/Section	Assigned Department/Section
1	Ms. Saheli Saha	Estate Department	Civil Engineering Department
2	Mrs. Poonam Singh	Dean Academic	Office of the Dean Student Affairs and Dean Academic Affairs

This is issued with the approval of the competent authority.


Registrar(I/c)

Copy to:

1. Office of The Director
2. Accounts Section
3. Ms. Saheli Saha
4. Mrs. Poonam Singh
5. File

Registrar In-charge
National Institute of Technology Sikkim
Ravangla Campus, South Sikkim



(52)

राष्ट्रीय प्रौद्योगिकी संस्थान सिक्किम
NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM
(An Institute of National Importance, MHRD, Govt. of India)

Ref.: NITS/DSN/Notice/2019-20/238

Date: 07.11.2019

OFFICE ORDER

In suppression of earlier order. Mrs. Punam Singh, MTS, is assigned the duties in Girls Hostels from 08:00 AM to 05:00 PM as caretaker. She will be responsible for all tasks related to Girls Hostels with immediate effect. She will report to Girls Hostels Wardens daily. She has to be released from library with immediate effect.

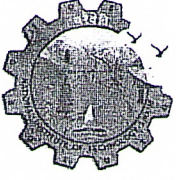
This bears the approval of the Competent Authority.

Copy to:

- 1) PS to Director and Registrar
- 2) All Deans, Associate Deans and HoDs
- 3) Chief Warden (In-campus)
- 4) FIKILE
- 5) All Girls Hostel Wardens
- ✓ 6) Mrs. Punam Singh

Dean Student Welfare

Dean Student Welfare
National Institute of Technology Sikkim
Ravangla, South Sikkim - 737139



राष्ट्रीय प्रौद्योगिकी संस्थानम् सिक्किम
National Institute of Technology Sikkim

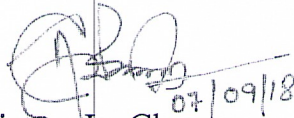
(AN INSTITUTE OF NATIONAL IMPORTANCE, GOVT. OF INDIA)
Ravangla Campus, Barfung, Ravangla, South Sikkim - 737 139

Ref. No: 277/NITS/Admin./Transfer of work assign of staffs/2016-17/RO/665
Date: 07.09.2018

OFFICE ORDER

With immediate effect Mrs. Nishita Chettri, Junior Assistant, is transferred to Accounts Section. She has to work as per the directions of Mrs. Jeneeta Joseph (Accountant).

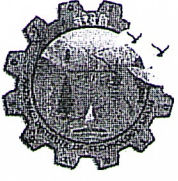
Issue with approval of the competent authority


07/09/18
Registrar In-Charge

Registrar In-Charge
National Institute of Technology Sikkim
Ravangla Campus South Sikkim-737139

Copy issued for information and necessary action to:

1. Mrs. Nishita Chettri
2. Accounts Section
3. Registrar In-Charge
4. Dean In-Charge (Administration, Faculty & Staff Affairs)
5. All HoDs of respective Departments
6. Director Office
7. Person concerned
8. Concerned File



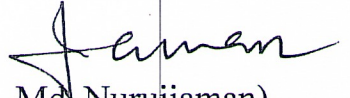
राष्ट्रीय प्रौद्योगिकी संस्थानम् सिक्किम
National Institute of Technology Sikkim

(AN INSTITUTE OF NATIONAL IMPORTANCE, GOVT. OF INDIA)
Ravangla Campus, Barfung, Ravangla, South Sikkim - 737 139

RefNo: 277/Admin./Transfer and work assign of Staffs/2017-2018/R.O/608
Date: 27/07/2018

Office Order

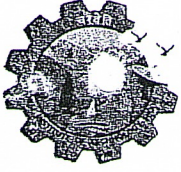
It is hereby informed that Mrs. Nishita Chettri, Junior Assistant, is transferred to the Registrar and DIC (Administration Faculty & Staff Affairs) Office. She has to work as per the direction of Registrar and Dean In-Charge (Administration, Faculty & Staff Affairs) with effect from 27.07.2018.


(Dr. Md. Nurujjaman)
Registrar In-Charge

Registrar In-Charge
National Institute of Technology Sikkim
Ravangla Campus South Sikkim-737139

Copy to:

1. Dean In-Charge (Administration, Faculty & Staff Affairs)
2. Director Office
3. KIC Library
4. Mrs. Nishita Chettri
5. Registrar Office for record



राष्ट्रीय प्रौद्योगिकी संस्थानम् सिक्किम
National Institute of Technology Sikkim

(AN INSTITUTE OF NATIONAL IMPORTANCE, GOVT. OF INDIA)
Ravangla Campus, Barfung, Ravangla, South Sikkim - 737 139

120

Ref. No: 277/Admin./Transfer-Work Assign of Staffs/2016-17/R.O/449

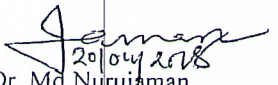
Date: 20.04.2018

Office Order

With immediate effect Mrs. Punam Singh, Multi-Tasking Staff is hereby transferred to central library (Knowledge and Information Centre) of National Institute of Technology, Sikkim. She has to work as per the direction of FIKILI (FIC Library).

The relieving/joining report must be sent to the undersigned.

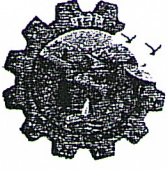
This is issued with the approval of the competent authority.


20/04/2018
Dr. Md. Nurujaman
Registrar In-Charge
Registrar In-Charge
National Institute of Technology Sikkim
Ravangla Campus South Sikkim-737139

Copy to:

1. Dean In-Charge (Administration, Faculty & Staff Affairs)
2. KIO
3. Mrs. Punam Singh
4. Director Office

P. Singh
20/4/18



National Institute of Technology Sikkim

(AN INSTITUTE OF NATIONAL IMPORTANCE, GOVT. OF INDIA)

Ravangla Campus, Burtang Block, South Sikkim - 737 139

Ref. No:86/DIC (AFSA)


Office Order

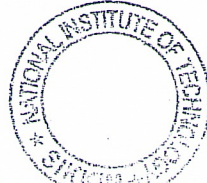
26th September 2016

The following work has been assigned to the staff members as furnished below:

S.No.	Name	Assignments	Immediate Reporting Authority
1	Mr. Ram Nepal	Will look after the academics and also assist the DIC (AFSA) in service matters of the employees.	DIC(AA)
2	Mr. Swapan Manna	In addition to his KIC (Library) work, he will look after the procurement, store and also other administrative matters such as manpower, security etc.	DIC (AFSA)

This is a routine allocation. They may be assigned any assignment of the Institute any time. This Office Order is issued with the approval of the competent authority.


26/09/16



Dean In-Charge (Administration, Faculty and Staff Affairs)

Copy: All Concerned