



NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

Ravangla Campus, South Sikkim 737139

Email : cma@nitsikkim.ac.in

Date: 29/11/2017

Tender No : 61/NITS/Works/Empanelment of vendor for civil, plumbing, carpentry & welding item/17-18/ 887

EXPRESSION OF INTEREST FOR EMPANELMENT & RATE CONTRACT FOR SUPPLY OF REPAIR & MAINTAINENCE ITEMS AT NIT SIKKIM

Closing Date & Time of Submission	04/01/2018 , 4:00PM
Opening Date & Time	05/01/2018, 2:00PM
Bid to be Submitted to	FICMA,NIT Sikkim, Ravangla Campus, Barfung Block, South Sikkim-737139
Place of opening of bid journal	Registrar office, NIT Sikkim, Ravangla, Sikkim-737139
Tender Fee	Rs. 500 (non-refundable) in form of Demand Draft drawn in favour of DIRECTOR,NIT Sikkim
Earnest Money Deposit	NOT REQUIRED

Notice inviting for Empanelment & Rate Contract for supply of Construction materials for repair and maintenance works at NIT Sikkim from registered Firm

NIT Sikkim intends to empanelled the reputed firms for rate contract for construction materials (placed at Annexure III) required on regular basis for construction, repair and maintenance works at the Institute for a period of one year, i.e., from the date of empanelment and at rate approved. The following documents are enclosed:

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|--|--------------|
| a. General Terms & Conditions | Annexure I |
| b. Pre- qualification requirements for empanelment | Annexure II |
| c. Price bid | Annexure III |

Interested firms may submit their offer as per the Annexure duly filled in and signed for having accepting the general terms & conditions. The sealed envelope may be placed scribing 'Empanelment & Rate Contract for supply of material/items' and the same may be sent to the office of FICMA,NIT Sikkim, Ravangla Campus, South Sikkim-737139 so as to reach on or before **04/01/2017, 4:00PM** . It is hereby informed that the Agencies who do not fulfil the Pre-qualification requirement shall be rejected and no correspondence shall be entertained in this regard. NIT Sikkim reserves the right to accept or reject any or all quotations without assigning any reason thereof the preference shall be given to agencies empanelled with CPWD or any central government agency. The vendor/supplier has to enclose the proof of the same.

FICMA
NIT Sikkim

General Terms & conditions for supply of Construction items for repair and maintenance works at NIT Sikkim

1. The firms should have GST registration.
2. The offer shall be in a sealed envelope super scribing 'Empanelment & Rate Contract for supplying of Repair & maintenance items'.
3. Order for materials as required from time to time will be sent by official e-mail only by the authorized person of NIT Sikkim.
4. The agency may quote the price considering the all season rate as prescribed in Annexure-III, inclusive of transportation, labour etc. to avoid the rate fluctuation during the contract period. The price must be quoted considering the delivery of the items at Ravangla campus. The taxes may be paid extra as per the norms.
5. The evaluation of materials & cost shall be done for individual groups of materials separately. The bidder must quote the price in INR and applicable GST in percentage.
6. NIT Sikkim reserves the right to reject or accept any request for empanelment without assigning any reason. NIT Sikkim reserves the right to alter/modify any or all terms & conditions of this empanelment notice.
7. In case of any dispute, The Director, NIT Sikkim shall decide the issue and his decision will be final and shall be abiding on the parties.
8. Each agency should clearly specify the credit limit (Amount & Period) and it should be clearly be specified that the owner of the agency agrees to abide by the terms & conditions of this empanelment on their printed letter head indicating their GST registration. E-mail, Mobile numbers etc.
9. Payment shall be made on monthly basis within 15days after the receipt the materials/items as per order and quality and submission of the bill thereof.
10. The firm/agencies empanelled with CPWD or a GOI institution/organisation shall be given preference.
11. The quality and quantity shall be the sole responsibility of the supplier and the same has to be get certified by the institute committee. The payment shall be made after ascertaining the quality & quantity of the material by the committee/ officer in charge

Pre-qualification requirements for empanelment
Information required to be furnished by owners of Firm/Press

- 1) Name of the firm/Press
- 2) Name of the owner
- 3) Office Address/Telephone No & email
- 4) Registration No
(Registration copy enclosed)
- 5) Status of firm
(Proprietary/Partnership/Limited Co)
- 6) Whether the Firm is GST registered
If yes, submit the Xerox copies of related documents
- 7) Details of satisfied clientele with Performance certificates
- 8) Please enclose a photocopy of
 - a) PAN No
 - b) Registration No under GST

9) PROFORMA FOR DIRECT PAYMENT/TRANSFER TO BANK ACCOUNT BY NIT SIKKIM

Sl. no.	Particulars	Information
1	Firm (Beneficiary) Name	
2	Please enclose a cancelled cheque and copy of PAN card. Cancelled cheque & PAN card is to be submitted only once	
3	Complete Bank Account No. of the Firm [beneficiary]. [in case of change in bank account vendor should write to Account Office]	
4	Bank Name	
5	Bank Address	
6	IFSC Code no.	
7	Mobile no (for SMS)	
8	Email ID (for information)	

I/We hereby declare that the particulars given above are true and correct to the best of my/our knowledge and belief. I/We agree that in case any of the particulars given above are found incorrect, my/our empanelment shall be liable to be rejected.

Signature _____
Name _____
Firm's Name _____

Stamp

PRICE BID

(ON THE LETTER HEAD OF THE BIDDER)

CONSTRUCTION ITEMS							
SL. NO	Item Description	Size/ Specification/Description	Preferred Brand/Manufacturer	Quantity/ Unit of measurment	Cost per unit in Rs	Applicable Taxes(CGST+SGST)	Total price
1	Sand	>4.75mm	Mangalay sand, legship	cft			
2	Cement	PPC	Lafarge, Ultratech	bags			
3	Aggregate	20mm	Mangalay sand, legship	cft			
4	Aggregate	6mm	Mangalay sand, legship	cft			
5	Stone Boulders	>30mm	Mangalay sand, legship	cft			
6	Reinforcement	8mm	SAIL,TATA,JINDAL	kg			
7	Reinforcement	12mm	SAIL,TATA,JINDAL	kg			
8	Reinforcement	16mm	SAIL,TATA,JINDAL	kg			
9	Reinforcement	20mm	SAIL,TATA,JINDAL	kg			
10	Reinforcement	25mm	SAIL,TATA,JINDAL	kg			
11	Reinforcement	32mm	SAIL,TATA,JINDAL	kg			
13	White Cement	25kg	JK	kg			
14	Water Proof	250ml	Pidilite,Dr Fixit	litre			
15	Water Proof	500ml	Pidilite,Dr Fixit	litre			
16	Water Proof	1000ml	Pidilite,Dr Fixit	litre			
17	Bricks	Traditional,1st class	ISI Certified brand	nos			