



NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM
Ravangla, South Sikkim- 737139

Tender no: 15/NITS/ICTI/AMC/15-16/32

Date: 18.12.2015

Notice Inviting Tender

Sealed tenders are invited from reputed and experienced Firms/Agency/Company with sound technical and financial capabilities for providing Annual Maintenance Contract Routers, Switches, Network Items etc., under Two Bid System. Tenders should be addressed to Assistant Registrar, NIT Sikkim, Ravangla Campus, South Sikkim 737139 and should reach on or before 17.00 hrs of 8th Jan 2016. Tenders received after due date & time shall not be considered. For detail tender documents and download of prescribed form, you may visit institute website www.nitsikkim.ac.in. at Tender column.

Sd/-
Assistant Registrar
NIT Sikkim



NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

Ravangla Campus, South Sikkim 737139

www.nitsikkim.ac.in/ (Ph): 03595-260042

Tender No: 15/NITS/ICTI/AMC/15-16/32

Date: 18.12.2015

Tender for Annual Maintenance Contract of Routers, Switches, Network Items

Closing Date & Time for submission of bid	08.01.2016 (5 PM)
Opening Date & Time (Technical bid)	11.01.2016 (2:30AM)
Bid to be submitted to	Assistant Registrar, National Institute of Technology Sikkim, Ravangla Campus, Barfung Block, South Sikkim, 737139
Place of opening of bid	Conference Room, National Institute of Technology Sikkim, Ravangla Campus, Barfung Block, South Sikkim, 737139
Tender fee	Rs. 500/- (non-refundable) in form of a Demand Draft drawn in favour of DIRECTOR, NIT Sikkim payable at SBI Ravangla, South Sikkim.
Earnest Money Deposit (EMD)	Rs. 15000/- (Rupees Fifteen Thousand only) in form of a Demand Draft drawn in favour of DIRECTOR, NIT Sikkim payable at SBI Ravangla, South Sikkim, and valid for a period of 45 days beyond the final bid validity period

National Institute of Technology (NIT) Sikkim, Ravangla, South Sikkim invites most competitive bid for Annual Maintenance Contract of following goods/equipment. The technical bid and price bid should be in separate envelopes and kept in 3rd envelope which should be super scribed as "Technical and price bid for **Tender for Annual Maintenance Contract of Routers, Switches, Network Items**".

The bidders are requested to read the tender document carefully and ensure compliance with all specifications/instructions herein. Noncompliance with specifications/ instructions in this document may disqualify the bidders from the tender process.

The Technical bid will be opened on 11.01.2016. The bidders or their authorized representative may also be present during the opening of the Technical Bid, if they desire so, at their own expenses.

Price bids of only those bidders will be opened whose technical bids are found suitable by the committee appointed for the purpose. Date and time

for opening of price bids will be decided after the evaluation of technical bids. In exceptional situation, an authorized committee may negotiate price with the qualified bidder quoting the lowest price before awarding the contract.

Assistant Registrar,
National Institute of Technology Sikkim

Annexure - A

The Institute wishes to get AMC for the following items for one year period. The vendors are advised to give quotations for the following:

1. Annual Maintenance Contract with Services.

The Institute may consider project for one year duration. Based on the performance, requirement and impending situation the Institute will review and revise the plan for the AMC accordingly.

List of Items for Annual Maintenance				
Sl. No	Items	Make	Unit	Date of Purchase
1	Router (Cisco ASR1002 Chassis 4 built-in GE SFP Dual P/S 4GB DRAM)	Cisco	1	19/3/2014
2	Ethernet Unmanaged Switch, 16 port 10/100/100 Mbps Unmanaged Ethernet Switch	D-Link	2	19/3/2014
3	Wireless AP, (Single radio independent indoor access point, 802.11a/b/g/n, 2x2 MIMO internal omni-directional antennas)	Extreme	3	19/3/2014
4	Core L3 Switch (with 5 nos. populated SFP Module, 24 port), 10/100/1000BASE-T, 8 100/1000BASE-X unpopulated SFP (4SFP ports shared with 10/100/1000BASE-T ports)	Extreme	1	19/3/2014
5	Edge L2 Switch, 24 port 10/100/1000BASE-T, 4 1000BASE-X unpopulated SFP, 1 AC PSU, Extreme XOS L2 Edge license	Extreme	3	19/3/2014
6	Wireless Hardware Controller with licensed up to 25 Access point, Sl. No. - 411208000317	Ruckus	1	08/05/2014
7	Outdoor Wireless Access point with power adaptor & PoE injector	Ruckus	16	08/05/2014

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8	Outdoor Wireless point to point Bridge with power adaptor & PoE injector	Ruckus	12	08/05/2014
9	Indoor Wireless Access point with power adaptor & PoE injector	Ruckus	2	08/05/2014
10	24 port Semi/web managed Gigabit Switch	D-Link	7	08/05/2014
11	24 port Edge L2 SNMP managed switch	D-Link	4	08/05/2014
12	LIU 24 port loaded	D-Link	1	08/05/2014
13	LIU 12 port loaded	D-Link	1	08/05/2014

Instructions to Bidders

The technical and financial bids should be quoted separately and put in different sealed envelopes marked **“Technical bid”** and **“Financial bid”**, which should be properly sealed. The EMD and Tender fee should be enclosed in the **Technical bid** in the form of A/C payee DD in favours of **“Director, NIT Sikkim”** payable at Ravangla, South Sikkim.

1. The financial bid should include the cost of AMC/item/services together for all the items mention above.
2. The technical and financial bids shall be submitted within a sealed envelope duly marked “Tender reference no, Date and due date on the corner of the envelope.
3. All tender documents should have to be sent through courier, speed post or registered post only or may be dropped in the tender box at NIT Sikkim.
4. Quotation received after the closing date/time will not be considered.
5. While sending rates, the firm shall give an undertaking to the effect that *“the terms/conditions mentioned in the inquiry letter/Tender Notice against which the rates are being given are acceptable to the firm.”* In case the firms do not give this undertaking, their rates will not be considered.
6. The supplier/firm shall be preferred to original equipment manufacturer (OEM) or authorized dealer/sole distributor of projected AMC items, the certificate to this effect must be attached.
7. In the event of any dispute or difference(s) between the vender Institute (NIT Sikkim) and the vendor(s) arising out of non-satisfactory services or supplies or not found according to specifications or any other cause whatsoever relating to the supply or purchase order before or after the supply has been executed, shall be referred to “The Director, NIT Sikkim”, Sikkim who may decide the matter himself.
8. All tenders in which any of the prescribed conditions is not fulfilled or any condition is put forth by the tenderer shall be summarily rejected.
9. If the successful bidder fails to take over the AMC services within stipulated time, then the EMD may be forfeited and order may be placed to next most responsive bidders.

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10. Successful bidder shall have to deposit PBG of 10% of total contract value after the work order is endorsed to the suppliers.

The technical and financial bids should be addressed to

The Assistant Registrar
National Institute of Technology Sikkim
Ravangla Campus, Barfung Block, South Sikkim 737139.
Email: ram.nitsikkim@gmail.com

General Terms and conditions:

1. Work Order will be placed exclusively for service job only, incase of spare parts/portion of equipment or any items is required for completion of services, shall be treated on case to case basis. Overview of existing network items is provided in the “Annexure- A”. **However, bidders are advised to survey the site before quoting.**
2. Material delivery if any, execution of work and service support are to be done at NIT Sikkim, Ravangla Campus.
3. Transportation, staying & food facility of worker(s) will be the Bidder's responsibility.
4. ISO certified bidder shall be preferred.
5. Photocopy of Company/firm registration, PAN Card, CST / VAT registration Certificate, Service, Tax Registration Certificate etc. are to be enclosed.
6. The bidder should have experience in supply, integration, commissioning for at least two reputed organizations (within India) e.g. Mission critical PSU/Defence Installations / Government related organizations (proof may be supplied).
7. The bidder must have the capability to execute, operate and manage a large network of similar size; reference in this respect should be provided in the form of purchase orders and/or performance / completion certificate from end customer.
8. The product(s) quoted if any should have full period of Life at the time of delivery and OEM should support the products quoted from the date of installation and a letter to this extent need to be attached as a proof.
9. The printed literature and catalogue / brochure giving full technical details may be included with the technical bid to verify the specifications quoted in the tender. The bidders may submit copies of suitable documents in support of their reputation, credentials and past performance. The rates should be quoted in figures (typed or printed) and cutting should be avoided.
10. All tender documents should have to be sent through speed post or registered post only or may be dropped in the tender box at the NIT Sikkim.
11. Quotation received after closing date/time will not be considered.
12. The quantity shown against the items in Annexure –A, is tentative and may vary as per dynamic requirement of the Institute.

13. The technical bid and price bid should be in separate envelopes and kept in 3rd envelope which should be super scribed as “Technical and price bid for **Tender for Annual Maintenance Contract of Routers, Switches, Network Items**’.
14. **Clarifications:** In case the bidder requires any clarification regarding the tender documents, they are requested to contact at ficce@nitsikkim.ac.in at least three days (03) before closing date of the Tender.
15. **Pre – Qualification Criteria:** Bidders are expected to be the manufacturer / authorized dealer or dealing services with the similar items as specified in Annexure-A. Letter of Authorization from original equipment manufacturer (OEM) on the same and specific to the tender may be enclosed. The bidder must be a registered/authorised firm with CST/VAT registration.
16. **Prices:** The Prices quoted should be inclusive of all taxes or duties, packing, forwarding, freight, insurance, delivery and commissioning etc. at destination site (NIT Sikkim, Ravangla, Sikkim). The rates shall be firm and final. Nothing extra shall be paid on any account.
17. In case of spare parts/material need to be supply under AMC services, the special permit shall be provided by the NIT Sikkim. However, 0.5% of Swachh Bharat Cess shall be charges on the total contract value.
18. **Validity:** The bid should be valid for acceptance for a period of at least sixty (60) days. The Bidders should be ready to extend the validity, if required.
19. **Service Delivery:** The service has to be start immediate after the hander over of AMC to selected vendor.
20. **Warranty:** Bidders must give the comprehensive service warranty to all the AMC covered items for duration of contract period.
21. **Cancellation of Tender:** The NIT Sikkim reserves the right to cancel this tender partly or fully any time without assigning any reason, thereof. This tender document is being issued by the undersigned with the approval of the competent authority of the NIT Sikkim.
22. **Payment condition:** the selected vendor shall be paid in four equal instalments of total contract value, i.e on quarterly period. However, on claims, an advance amount one instalment may be approved.

Annexure B

BID PROPOSAL SHEET (ON THE LETTER HEAD OF THE BIDDER)

To
Assistant Registrar
National Institute of Technology Sikkim
Ravangla Campus, Barfung Block, South Sikkim 737139.
Subject: at NIT Sikkim, Ravangla Campus

Dear Sir,
We, the undersigned Tenderers, having read and examined in detail the specifications as specified in this document in respect of **Tender for Annual Maintenance Contract of Routers, Switches, Network Items** at NIT Sikkim, Ravangla Campus Sikkim do hereby propose to supply the required products and/or services.

Tender No:				
Tender Fee : Submitted		YES/NO (Please strike off whatever is not applicable)		
Amount	No (DD/Ch/BC)	Date of Issue	Name of Bank	Valid up to
	Demand Draft			
EMD : Submitted (Item A)		YES/NO (Please strike off whatever is not applicable)		
Amount	No (DD/Ch/BC)	Date of Issue	Name of Bank	Valid up to

(i) BID PRICING: We further declare that the prices stated in our proposal are in accordance with your Terms & Conditions in the bidding document. We further understand that the quantities as specified in this Tender may increase or decrease at the time of Award of Purchase Order as per the requirements of NIT Sikkim.

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Seal of Bidder/Tenderer

Signature (in ink, with date) &

(ii) QUALIFYING DATA: We confirm that we satisfy the qualifying criteria and have attached the requisite documents as documentary proofs. In case you require any further information/documentary proof in this regard during evaluation of our bid, we agree to furnish the same in time to your satisfaction.

(iii) CONTRACT PERFORMANCE SECURITY: We hereby declare that in case the contract is awarded to us, we shall submit the performance Guarantee Bond in the form of Bank Guarantee for the amount mentioned at tender document of the total order value.

(v) PAYMENT TERMS: We hereby declare that in case the contract is awarded to us, we agree with payment terms specified in the tender documents.

(vi) CERTIFICATE AND DECLARATION:

a) I/We certify that no addition/modification/alteration has been made in the Original Tender Document. If at any stage addition /modification /alteration is noticed in the Original Document, I/We will abide by the terms and conditions contained in the original tender document, failing which NIT Sikkim reserves the right to reject the tender and/or cancel the contract

b) It has been certified that all information provided in tender form is true and correct to the best of my knowledge and belief. We hereby declare that our proposal is made in good faith, without collusion or fraud. No forged /tampered document(s) are produced with tender form for gaining unlawful advantage. We understand that NIT Sikkim is authorized to make enquiry to establish the facts claimed and obtained confidential reports from clients.

c) In case it is established that any information provided by us is false / misleading or in the circumstances where it is found that we have made any wrong claims. Further NIT Sikkim is also authorized to blacklist our firm/company/agency and debar us in participating in any tender/bid in future.

d) I / We assure the Institute that neither I /We, nor any of my /our workers, will do any act which is improper / illegal during the execution in case the tender is awarded to us.

e) I / We assure the Institute that I / We will NOT be outsourcing any work specified in the tender document, to any other firm.

f) Neither I / We, nor anybody on my /our behalf will indulge in any corrupt activities /practices in my /our dealing with the Institute.

g) Our Firm / Company / Agency is not been blacklisted or banned by any Govt. Department, PSU, University, Autonomous Institute or any other Govt. Organization.

h) I/We certify that, I have understood all the terms & conditions as indicated in enquiry of the tender document, and hereby accept all the same completely.

i) I/We, further certify that I/We, possess all the statutory /non-statutory registrations, permissions, approvals, etc., from the Competent Authority for providing the requisite services,

j) We understand that you are not bound to accept the lowest or any bid you may receive.

k) I/We hereby declare that this tender on acceptance communicated by you shall constitute a valid and binding contract between us.

l) I/We certify that the submitted quotation is duly paginated and contains from page no. 1 to

Date:
Manufacturer/Bidder

Signature and Seal of the

Annexure C

Technical Compliance of Goods/Equipment
(On the letter head of the bidder)

Sl. No.	Items	Make	Unit	AMC with Services	
				Compliance with existing item(s) (Yes/No)	Remarks on Deviation (If Any)
1	Router (Cisco ASR1002 Chassis 4 built-in GE SFP Dual P/S 4GB DRAM)	Cisco	1		
2	Ethernet Unmanaged Switch, 16 port 10/100/100 Mbps Unmanaged Ethernet Switch	D-Link	2		
3	Wireless AP, (Single radio independent indoor access point, 802.11a/b/g/n, 2x2 MIMO internal omni-directional antenas)	Extreme	3		

4	Core L3 Switch (with 5 nos. populated SFP Module, 24 port), 10/100/1000BASE-T, 8 100/1000BASE-X unpopulated SFP (4SFP ports shared with 10/100/1000BASE-T ports)	Extreme	1		
5	Edge L2 Switch, 24 port 10/100/1000BASE-T, 4 1000BASE-X unpopulated SFP, 1 AC PSU, Extreme XOS L2 Edge license	Extreme	3		
6	Wireless Hardware Controller with licensed up to 25 Access point, Sl. No. - 411208000317	Ruckus	1		
7	Outdoor Wireless Access point with power adaptor & PoE injector	Ruckus	16		
8	Outdoor Wireless point to point Bridge with power adaptor & PoE injector	Ruckus	12		
9	Indoor Wireless Access point with power adaptor & PoE injector	Ruckus	2		
10	24 port Semi/web managed Gigabit Switch	D-Link	7		
11	24 port Edge L2 SNMP managed switch	D-Link	4		
12	LIU 24 port loaded	D-Link	1		
13	LIU 12 port loaded	D-Link	1		

Date:

Manufacturer/Bidder

Signature and Seal of the

ANNEXURE-D

PRICE BID (AMC with services)

(ON THE LETTER HEAD OF THE BIDDER)

List of Items for Annual Maintenance							
Sl. No.	Items	Make	Unit	AMC with Services			
				Price	TAX %	TAX AMT.	TOTAL WITH TAX (all unit(s))
1	Router (Cisco ASR1002 Chassis 4 built-in GE SFP Dual P/S 4GB DRAM)	Cisco	1				
2	Ethernet Unmanaged Switch, 16 port 10/100/100 Mbps Unmanaged Ethernet Switch	D-Link	2				

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3	Wireless AP, (Single radio independent indoor access point, 802.11a/b/g/n, 2x2 MIMO internal omni-directional antennas)	Extreme	3				
4	Core L3 Switch (with 5 nos. populated SFP Module, 24 port), 10/100/1000BASE-T, 8 100/1000BASE-X unpopulated SFP (4SFP ports shared with 10/100/1000BASE-T ports)	Extreme	1				
5	Edge L2 Switch, 24 port 10/100/1000BASE-T, 4 1000BASE-X unpopulated SFP, 1 AC PSU, Extreme XOS L2 Edge license	Extreme	3				
6	Wireless Hardware Controller with licensed up to 25 Access point, Sl. No. - 411208000317	Ruckus	1				
7	Outdoor Wireless Access point with power adaptor & PoE injector	Ruckus	16				
8	Outdoor Wireless point to point Bridge with power adaptor & PoE injector	Ruckus	12				
9	Indoor Wireless Access point with power adaptor & PoE injector	Ruckus	2				
10	24 port Semi/web managed Gigabit Switch	D-Link	7				
11	24 port Edge L2 SNMP managed switch	D-Link	4				
12	LIU 24 port loaded	D-Link	1				
13	LIU 12 port loaded	D-Link	1				
TOTAL AMOUNT WITH ALL TAXES & DUTIES:							
TOTAL AMOUNT IN WORDS:							

We agree to cover the above goods/equipment in accordance with the technical specifications under Annual Maintenance Contract for period of one year for a total contract price of Rs _____ (Rupees) _____

Date:

Signature and Seal of the Manufacturer/Bidder

ANNEXURE-E

PROFORMA FOR DIRECT PAYMENT/TRANSFER TO BANK ACCOUNT BY NIT SIKKIM

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Seal of Bidder/Tenderer

Signature (in ink, with date) &

Sl. No	Particulars	Information
1	Firm (Beneficiary) Name	
2	Please enclose a cancelled cheque and copy of PAN-card. Cancelled cheque & PAN card is to be submitted only once	
3	Complete Bank Account No. of the Firm [beneficiary]. [in case of change in bank account vendor should write to Account Office]	
4	Bank Name	
5	Bank Address	
6	IFSC Code no	
7	Mobile no (for SMS)	
8	Email ID (for information)	

We undertake that all information provided above is correct and NIT Sikkim will not be responsible in case of any error on the part of firm.

Note: This Performa shall be enclosed with price bid

[Seal and Signature of the firm]