

NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

DEPARTMENT OF CHEMISTRY

Tender No.: 04 / NITS / Chemistry / Polarimeter / 2015 – 16 / 03 dated 22nd November 2017

Tender for Supply & Installation of Digital Polarimeter

At

Chemistry Department

NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

RAVANGLA CAMPUS

BARFUNG BLOCK, RAVANGLA

SOUTH SIKKIM – 737 139

Part A – Terms and Conditions
Part B – Technical Specifications

Important Dates:

November 22, 2017 – Announcement of the Tender

December 14, 2017 – Last date for submission of Bids

On or after December 15, 2017 – Tentative date for Opening of Technical Bids

(if not notified separately, the technical bids shall be opened on 15th December 2017; opening of financial bids will be notified to only the technically qualified bidders later)

NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

DEPARTMENT OF CHEMISTRY

Tender No.: 04 / NITS / Chemistry / Polarimeter / 2015 – 16 / 03 dated 22nd November 2017

National Institute of Technology (NIT) Sikkim invites sealed Tender bids (in two bid system) for **Automatic Digital Polarimeter** for the Chemistry department. The bids should reach to the office of Faculty In-charge, Stores & Purchase Activities (FI-SPA), latest by 5:00 pm, December 14, 2017 Ravangla, Sikkim.

Tender Documents - Tender documents containing terms and conditions and technical specifications are available free of cost in the Office of the FISPA, NIT Sikkim, Ravangla, South Sikkim – 737 139, on all working days between 11.00 a.m. & 4.00 p.m. from November 22 to December 12, 2017. **OR** can also be **downloaded** from Tender section of www.nitsikkim.ac.in.

Addressing the Bids: The tender bids duly complete in all respects, along with the necessary documents should be submitted to the above mentioned address, latest by 5:00 p.m. on 14 December, 2017. The Technical Bids so received, shall be opened on or after December 15, 2017, after seeking approval from the competent authority of the NIT Sikkim. All the bidders may be notified about the exact date later / if not notified then it would be opened on 15th December 2017.

*****Please note that NIT Sikkim is located in a remote place in the north eastern state of Sikkim where private couriers do no operate and the speed posts also take at least 7 - 10 days to reach. So, all bidders are requested to send in their bids by Speed Post only and well in advance of last date or they can hand deliver it by their employees.***

The Financial bids of only technically qualified bidders shall be opened on a later date.

The date and time of opening the financial bids shall be announced after scrutinizing the Technical bids. Right to reject any or all tenders, without assigning any reason there of is reserved by the NIT Sikkim.

Sd/-

Faculty In-charge, Stores & Purchase Activities

NIT Sikkim, Ravangla,

South Sikkim 737139

NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

DEPARTMENT OF CHEMISTRY

Tender No.: 04 / NITS / Chemistry / Polarimeter / 2015 – 16 / 03 dated 22nd November 2017

Part A - Terms and Conditions

Terms and Conditions of Supply:

1. Last date and time for submission of bids is on December 14 (Thursday); 05:00 PM.

2. Suppliers shall submit the following documents along with their quotations.

(a) The bidder must submit the following documents: (i) Trade License; (ii) Firm Registration Certificate; (iii) GST Registration; Export-Import No. for importers (if any registered with DGFT); documents (i)-(iii) must be in relevant trade of scientific / research instruments; (iv) PAN Card of the Firm (of proprietor in case of proprietor firms). Desirable: Audited statement / Income Tax Order for last three financial years in support of annual turnovers of the firm in last three years, i.e. 2016-17; 2015-16; 2014-15.

(b) Suppliers should be either manufacturer or authorized dealer of the said equipment and should submit the proof for the same.

(c) The names of the organizations and laboratories to which similar equipment have been supplied. If possible, recommendation letters from such customers may be attached.

(d) In case of authorized dealers, bidder must furnish an authorization letter from the OEM.

(e) **Tender Fee: The tender fee is **waived for the bidders who had participated in the last tender call in April 2017**. A tender fee of **Rs.500/- (Rupees Five hundred only)** to be submitted by the new bidders who are participating for the first time. The tender fee to be submitted in the form of **DD drawn in favour of “Director, NIT Sikkim” payable at SBI, Ravangla Branch (Code 07218)** and it should be contained in the technical bid.

****Note:** The tender fee is exempted for the bidders who had participated in earlier tender call, Tender No.: 04 / NITS / Chemistry / Polarimeter / 2015 – 16 dated 20th April 2017. However, new bidders bidding for first time have to give tender fee of Rs.500/-

(f) EMD of Rs.25,000/- (Rupees Twenty five thousand only) DD drawn in favour of “Director, NIT Sikkim” payable at SBI, Ravangla Branch (Code 07218) and it should be contained in the technical bid. The EMD amount of successful bidder shall be kept as security till the delivery & installation of the equipment(s) and submission of PBG. EMD of unsuccessful bidders shall be returned at the earliest. The EMD amount will not bear any interest.

(g) Technical compliance table – The bidder shall furnish a Technical compliance table comparing the technical specifications given in Part - B.

(h) Performance Guarantee @07.5%: The supplier should provide the Performance Guarantee @07.5% for the warranty period which may be in the form of Bank Guarantee / FD or deduction of amount of @07.5% from the payment which shall be kept for three (03) months beyond the warranty period.

(i) Authorised Service Centre (Must) - The OEM must have a technical service centre in India, preferably in Sikkim or West Bengal or in the vicinity of Sikkim. The service centre must have competent engineers for

NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

DEPARTMENT OF CHEMISTRY

Tender No.: 04 / NITS / Chemistry / Polarimeter / 2015 – 16 / 03 dated 22nd November 2017 providing services. The bidder must mention the address and contact person of this nearest service centre. Bids of bidders who does not have authorized service centre, shall be rejected.

3. The rates should be mentioned in the **Schedule** attached with the Tender Document. Each page of the tender shall be signed in full and stamped with the seal by the supplier. The supplier must clearly state in what capacity s/he is signing the tender.

4. The supplier shall submit the tender in two envelopes. The first envelope (marked “Technical Bid”) shall contain all the documents referred to in **Para two above** and sealed. The second envelope (marked “Commercial Bid”) shall contain the **Schedule**, in which the supplier shall register the rates of supply. The second envelope shall also, likewise, be sealed. Both the envelope then should be put together, and shall be sealed in an envelope, and shall prescribed time and date. The Technical Bid shall be opened first to ensure that supplier have submitted all the requisite documents. If the Technical Bids are not in order or are deficient in some respect, the commercial bids in respect of such tenders shall not be opened. The date and time of opening the financial bids shall be announced immediately after opening all the Technical bids.

5. Supplier should read carefully all the instructions and terms and conditions, etc before registering rates in prescribed schedule of the tender. Taxes and duties etc., should be shown separately.

6. Offer Period - The offers made by the suppliers shall be open for acceptance within One hundred eighty (180) days after the last Date of submission of tender.

7. Quoted Price:

The rates quoted should be inclusive of all the sundry Taxes and duties, Cess, Customs Duty, Entry Tax to Sikkim, Octroi etc. Price should be inclusive of all packing, forwarding, freight, insurance, clearing charges etc. The payment shall be made on the actual cost of on-site delivery, installation and commissioning of the equipment at the Ravangla Campus of NIT Sikkim. No other financial liability would be taken by NIT Sikkim.

(a) **F.O.R.** - The quoted price must be on F.O.R. basis at NIT Sikkim, Ravangla campus.

(b) **Currency** - The rate should preferably be **quoted in Indian rupees**. **If the material is imported, then the supplier should show the price in foreign currency as well as show the rate of that foreign currency at which the price has been calculated.** The prospective bidders may also quote price in foreign currency. In that case, the payment may be made through the “Letter of Credit (L/C)” instrument or advance payment, depending on the choice of the competent authority of NIT Sikkim. In case of L/C, the Bank Release Order shall only be issued on arrival of the instrument in Kolkata or Bagdogra airport.

(c) **Customs Duty** - **The bidders may please note that the NIT Sikkim has valid DSIR certificate and instrument can be imported with reduced customs duty.** But Custom Clearance against Custom exemption

NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

DEPARTMENT OF CHEMISTRY

Tender No.: 04 / NITS / Chemistry / Polarimeter / 2015 – 16 / 03 dated 22nd November 2017
certificate & transportation should be done by supplier & Instrument and all accessories should be given F.O.R
NIT Sikkim.

(d) **Free of Cost On-site Warranty for 03 years (Must)** – The price shall include **“comprehensive onsite service warranty for 03 years” (including service maintenance charges and replacement of parts)**. In case the OEM gives warranty of parts for less than three years, the bidders shall explicitly mention the warranty period and terms & conditions of the OEM. But the **bidder must provide onsite maintenance service for three (03) years from date of installation**. The bidder may take into calculation the charges for warranty services.

(e) **Price of Computer, Printer, UPS:** The quoted price shall include the prices of computer, printer, UPS. However, *it is desirable that the prices of these items are shown separately in Indian Rupees (INR)* and also the taxes (like GST) component applicable on them. Separate E-cess / Waybill shall be arranged for these indigenous items.

(f) **Price of Optional items:** Price of optional items must be clearly shown if given as complimentary with the instrument without any charge OR if priced, their prices should be clearly stated.

8. Opening of bids: The Technical Documents shall be opened by the Faculty In-charge, Stores & Purchase Activities (FISPA) in the presence of Faculty members, Department of Chemistry at the office of FISPA, NIT Sikkim, Ravangla Campus, South Sikkim 737 139. The bidders or their authorized representatives shall be allowed to be present at the time of opening of the tenders. ***Financial bids of only qualified bidders shall be opened later in second phase.*** The date and time of opening the financial bids shall be announced after opening all the Technical bids.

09. Delivery & Installation - The delivery, installation & operational training of the instruments / equipment should be completed within **90 days** from placing of the order, in case of the **imported equipment**, and within **60 days** if the instrument / equipment are **made in India**. No extension shall be granted to the contractors / suppliers for the period of delivery, under any circumstances. **No separate payment will be made for such services.**

10. Liquidated damage charge - **If the bidder fails to deliver any or all the equipments or perform the service by the specified dates, penalty @1% per month of the total order basic value will be imposed as liquidated damage charge.**

11. If the supplier fails to deliver the article as per the delivery schedule, the NIT Sikkim shall be free to procure the balance / undelivered supply, at the risk and cost of the supplier, from other such suppliers

12. The goods, articles, materials supplied by the supplier shall be accepted after inspection by an officer authorized by the competent authority. **No articles / materials which do not conform to the specifications laid down in the terms and conditions or damaged in transit shall be accepted.**

13. The bills of the suppliers shall be paid by the NIT Sikkim after all the materials / articles / equipments have been received, inspected and installation & commissioning as above.

NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

DEPARTMENT OF CHEMISTRY

Tender No.: 04 / NITS / Chemistry / Polarimeter / 2015 – 16 / 03 dated 22nd November 2017

14. The supplier must give comprehensive on-site warranty as required from the date of successful installation & commissioning of the equipment against any manufacturing defects. Any deviation in the material, and specifications from the accepted terms & conditions, may be liable to be rejected and the supplier needs to supply all the goods in the specified form to the satisfaction / specifications as in the purchase order and re-commission & re-install at the cost of the supplier.

15. **Warranty** - The warranty period for the instrument is **MUST** be for **THREE (03) YEARS** from the date of successful installation & commissioning of the equipment at Ravangla Campus, NIT Sikkim. The bidder shall explicitly clarify the period and terms & conditions of the warranty of parts and services. The **bidder must provide free of cost onsite comprehensive maintenance service for three (03) years from date of installation.** In each quarter of each year of the three year warranty period the supplier must arrange for the visit by the Technical experts from the manufacturer / authorized service centre for the regular maintenance of the equipment. The warranty should include all the maintenance charges during the warranty period.

16. **Performance Bank Guarantee (PBG) for thirty eight (38) months:** the vendor has to submit an unconditional irrevocable bank guarantee for an amount **equivalent to seven and half percent (07.5%)** of basic value of the instrument (including all peripherals) **with validity of thirty eight (38) months from the date of installation,** within 15 days of installation, else equivalent amount of money shall be deducted from payment and held for the said one year.

17. **The basic operator training should be provided by the competent Engineer during the time of installation. The payment shall be released only after successful installation.**

18. **Optional AMC after 3 years' warranty:** Charges for AMC after three year of warranty for next every year (minimum 4 visits per year) should be clearly mentioned separately as optional item. A list of all the necessary accessories required to make the unit functional should be provided. Names and phone numbers of the persons responsible for Sales and Service for this territory should be mentioned.

19. **Printed catalogues & specification sheet along with tender Compliance Statement must be enclosed with the Offer for validation / verification of the technical bid. Mere declarations of compliance will not be accepted. Compliance must be substantiated through available literature / catalogue in public domain of your offered product**

20. Notwithstanding all the above, the Institute reserves the right to accept or reject any particular or all bids and to cancel the whole bidding process rejecting all bids, without assigning any reason, at any time prior to the award of contract. The bidder whose bid is accepted will be notified of the award of contract by the Institute prior to expiration of the quotation validity period. The terms of the accepted offer shall incorporate in the purchase order.

21. The bid document must be signed and sealed and enclosed with the bid as a token of acceptance of all terms and conditions in the bid document by the bidder.

NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

DEPARTMENT OF CHEMISTRY

Tender No.: 04 / NITS / Chemistry / Polarimeter / 2015 – 16 / 03 dated 22nd November 2017

22. All the terms and conditions of GFR 2017 (*including amendments made thereafter*) of the Government of India will be applicable.

23. If any dispute arises the matter shall be limited to the courts of Sikkim state only.

24. Queries / Clarifications – Normally interim queries are not entertained. However for specific clarifications (specially on technical specifications) prospective bidders can contact Dr. Taraknath Kundu, Assistant Professor, Department of Chemistry, NIT Sikkim (through email: hod.chemistry@nitsikkim.ac.in). However, such queries shall be made up to at least three days before opening of bids and not later than that.

25. **The bids should be addressed to “Faculty In-charge, Stores & Purchase Activities, National Institute of Technology Sikkim, Ravangla Campus, Barfung Block, South Sikkim 737 139”. On the Tender envelop should clearly mention the Tender No.: “Re-Tender No.: 04 / NITS / Chemistry / Polarimeter / 2015 – 16 / 03”. Any tender received after December 14, 2017 will not be considered. Bids should be sent through India Post’s “Speed Post” only. Bids can also be personally dropped in the Tender Box at the Administrative Office of NIT Sikkim at Ravangla, South Sikkim – 737 139.**

Part B – Specifications for Automatic Digital Polarimeter

The required Automatic Digital Polarimeter will be used mainly to study absorbance of Organic compounds, biomolecules. The suppliers should supply all the requisite accessories, **softwares**, computer, printer and UPS. These things shall be considered as part of the package and no separate payment shall be made.

The instrument must be from internationally reputed manufacturer having supplied the same instrument model to various National Institutes in India. The said OEM must have authorized service centre in Eastern India, preferably in the vicinity of Sikkim.

The price of the instrument shall include 1 – 4 below:

1. Instrument Specification:

Light source(s): The instrument should be operable at 589 nm Sodium D-line as standard wavelength as well as cover from UV (254 nm) to visible (882 nm) range. The instrument must have light source arrangements to be operable from UV range to visible range, i.e. 254 nm – 882 nm. Preferably, the instrument should have a Na-lamp and an Hg-lamp for low / UV range wavelengths. If two light sources are offered, both (Na & Hg) should be quoted as standard part of the instrument. If single light source is offered, it must cover 254 – 880 nm and standard three filters (asked below) should be quoted as standard part of the instrument.

Standard Optical wavelength(s): Standard 589 nm Na D-line and variable Hg- Lamp 365 / 280 nm. Appropriate filters and accessories shall be quoted as standard with instrument for these three wavelengths.

NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

DEPARTMENT OF CHEMISTRY

Tender No.: 04 / NITS / Chemistry / Polarimeter / 2015 – 16 / 03 dated 22nd November 2017

Optional filters with appropriate accessories to be quoted with separate price: 633 nm / 546 nm / 254 nm.

Detector: Must be Photomultiplier tube (PMT)

Modulator: Faraday cell

Measuring range: plus or minus 90 Deg.

Resolution: 0.001 Deg. (**Must**)

Repeatability: 0.002 Deg.

Response speed: Approx. $\pm 6^\circ$ / sec.

Accuracy: 0.01- 0.002° (**Must**)

Sample chamber: should accept sample tubes up to 200mm

Accessories:

(a) V Shape Cell Holder

(b) **Cells: The cell chamber should be adjustable to hold cells from 10mm to up to 200 mm path length. The following four (04) cells must be quoted as standard items with instrument:**

- (i) standard cylindrical quartz cell 10mm ID x 100mm L;
- (ii) cylindrical quartz cell 10mm ID x 50mm L;
- (iii) cylindrical quartz cell 03.5mm ID x 10 mm L and
- (iv) cylindrical quartz cell 03.5mm ID x 50mm path length

Each one (01) number appropriate adapter / cell holder with thermostat connected temperature control facility. These four cells must be quoted as standard accessories with suitable cell holders / adapter along with the instrument (not separately priced). All the cells must be transparent to see the samples and / or any bubbles formed. If the cells are made up of any other materials (such as metals), accessories such as camera shall be quoted as standard accessories with the instrument to see the sample and these item should not be optional extra priced.

(c) **Peltier thermostatted cell holder / adapter for all the above cells.**

(d) Apart from the above four cells mentioned in (b), if the instrument manufacturer makes other size cells, those may be offered as additionally priced optional items.

Temperature range: 0-40° C (accuracy +/- 0.1 Deg C).

Readout modes: Optical rotation, optical specific rotation, concentration sugar scale (Z), optical purity.

Display: The instrument should be operable **both or / either** by (a) Personal Computer with suitable software and (b) LED / LCD touchscreen pad with printer connectivity. **PC based instruments will be preferred.** It

NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

DEPARTMENT OF CHEMISTRY

Tender No.: 04 / NITS / Chemistry / Polarimeter / 2015 – 16 / 03 dated 22nd November 2017 should be explicitly declared whether the touchscreen comes as a standard accessory or optionally priced separately.

Calibration: Using Standards or In-built.

Aperture: should be variable for low concentration measurements (must have 1.8, 3 and 8 mm diameters).

Software specifications for Instruments: (i) The software must be user-friendly; (ii) The software must be "all-in-one" software for data measurement, manipulation and evaluation; (iii) The software must come with a quantification tool; (iv) The software must include an automatic instrument test (OQ/PQ); (v) The software must allow multilevel user management; (vi) The software must be Microsoft Windows based; (vi) The software must be GMP / GLP / USP / FDA / must be **21 CFR part 11 compliant**.

Power requirement: AC 220 V \pm 10%; 50 HZ \pm 5% (As per Indian electricity distribution standards)

Future upgradation: (i) The polarimeter should be up gradable on the field for other wavelength filters covering all the UV – Visible range wavelength with appropriate light source(s); (ii) The instrument should have facility to upgrade with different accuracy like HPLC cell flow for future applications; (iii) facility to attaché Peltier.

2. Desktop Computer Specifications:

Intel® 7th Generation Core i7 Quad core CPU with 3.4-3.6 GHz; with Intel® HD Graphics 630 (4th generation) / 8 GB DDR4 expandable to 64 GB / 1 TB 7200 RPM SATA III / 19.45" (49.40 cm) or more Anti-Glare Widescreen LED Display / Connectivity - 802.11b/g/n; Bluetooth 4.0 / Integrated 10/100/1000 GbE LAN / Windows 10 / PS/2 or USB Keyboard (Same make as PC), PS/2 or USB 2 Button Scroll Optical Mouse (Same make as PC) Free 3 years Onsite Warranty.

3. Printer-cum-scanner Specifications: HP LaserJet Pro MFP M226dw.

4. UPS Specification: (i) APC 2 KVA Online UPS with at least 30 minutes back up (Model No.: APC SU2200UXINET) with external batteries from the OEM of reputed brands like Amaron / Exide, etc. (ii) An iron rack (preferably with wheels for movement) shall be given to keep the batteries.

NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

DEPARTMENT OF CHEMISTRY

Tender No.: 04 / NITS / Chemistry / Polarimeter / 2015 – 16 / 03 dated 22nd November 2017

Part C – Declarations, Documents to be submitted

Declaration Form – I

Manufacturers Authorization Letter Format

The Director

National Institute of Technology Sikkim

Ravangla, South Sikkim

PIN 737 139, INDIA

I / We who are established and reputable manufacturers of
_____ having _____ factories at
_____ (*address of factory*)

do hereby authorize M/s. _____ (*Name and address of authorised vendor in India*) to submit a bid, negotiate and receive the order from you against your Re-tender enquiry no. 04 / NITS / Chemistry / Polarimeter / 2015 - 16.

No company or firm or individual other than M/s.
_____ is authorized to bid, and conclude the contract in regard to this business.

I / We hereby extend our full guarantee and warranty for the goods and services offered by the above firm. I / We hereby declare that we have authorised service centre in India at
_____ (*Name and address of the authorised service centre*) and we will extend full maintenance services through them during warranty period and beyond.

Yours faithfully,

(Name)

(Name of manufacturers)

Note: This letter of authority should be on the **letterhead of the manufacturer** and should be signed by a person competent and having the power of attorney to bind the manufacturer. It should be included by the Bidder in its techno-commercial unpriced bid. *In case of foreign manufacturers, a scanned copy of the letter shall be acceptable.*

NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

DEPARTMENT OF CHEMISTRY

Tender No.: 04 / NITS / Chemistry / Polarimeter / 2015 – 16 / 03 dated 22nd November 2017

Declaration Form – II

Contact Details of Purchasers of the Same Instrument Model

The Director

National Institute of Technology Sikkim

Ravangla, South Sikkim

PIN 737 139, INDIA

This is to inform you that we have sold the Automatic Digital Polarimeter Model No.: _____ (same as we have bid against your Tender enquiry) manufactured by M/s _____ of _____ (*place and country of manufacturer*) to the following purchasers in India. You are free to contact them for taking feedback on the performance of the instrument.

Sl No.	Manufacturer	Model No.	Name of the Purchasing Organisation	Contact Person of the Purchaser (Name, official address, email id, phone no.)
01.				
02.				
03.				
04.				
05.				

**May please add more rows.*

#Please give more emphasis on models sold to academic institutions in Eastern India.

(Sign. & Seal of the bidder)

Notes:

1. Only furnish details of purchases made by reputed Nationally known institutions and industry.
2. Only show purchase made during last 03 years.
3. Only show the purchase of the same model quoted for NIT Sikkim. In case, the model is recently launched, you may show purchases of its immediate predecessor model.
4. This declaration shall be furnished by authorized person on the letter head of the bidder.

NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

DEPARTMENT OF CHEMISTRY

Tender No.: 04 / NITS / Chemistry / Polarimeter / 2015 – 16 / 03 dated 22nd November 2017

Declaration Form – III

ON-SITE MAINTENANCE SERVICE FOR THREE (03) YEARS

The Director

National Institute of Technology Sikkim

Ravangla, South Sikkim

PIN 737 139, INDIA

I / We declare that we will provide on-site full maintenance services for three years from the date of delivery of the Automatic Digital Polarimeter Model No.: _____ manufactured by M/s _____ of _____ (*place and country of manufacturer*) quoted against your re-tender no. 04 / NITS / Chemistry / Polarimeter / 2015 – 16.

During these three years we will not charge for maintenance services.

We will charge / not charge (*please choose appropriate one*) for replacement or repair of spare parts.

The warranty period for hardware parts of the instrument is for _____ (*please specify years & months from the date of installation*) through authorized service engineers.

We have enclosed herewith the explicit terms and conditions of the original equipment manufacturer for your perusal.

(Sign. & Seal of the bidder)

NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

DEPARTMENT OF CHEMISTRY

Tender No.: 04 / NITS / Chemistry / Polarimeter / 2015 – 16 / 03 dated 22nd November 2017

Declaration Form – IV

DETAILS OF SERVICE CENTRES

Sl.	Name & Contact Address of the Service Centre	No. of Service Engineers	No. of Support Staff	Name & Contact of the Service Person (Name / Phone No. / Email)
01.				
02.				
03.				
04.				
05.				

*Start fill-in with nearest service centre to NIT Sikkim.

Submitted by Authorised person of the bidder,

(Name, Designation)

Signed and Seal with date

NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

DEPARTMENT OF CHEMISTRY

Tender No.: 04 / NITS / Chemistry / Polarimeter / 2015 – 16 / 03 dated 22nd November 2017

Declaration Form – V

To
Accounts Section
NIT Sikkim

Sub.: Request for refund of EMD for unsuccessful bidders.

Ref.: Tender No.: 04 / NITS / Chemistry / Polarimeter / 2015 – 16 / 03 dated 22nd November 2017.

Dear Madam / Sir,

This is to request you for refund of EMD amount submitted by us in regard to NIT Sikkim Tender No.: 04 / NITS / Chemistry / Polarimeter / 2015 – 16 / 03 dated 22nd November 2017. We declare that the information furnished below is true and in case of any misinformation and subsequent loss of money (if any) during bank transfer, NIT Sikkim will not be held responsible.

Sl.	Item	Details <i>(Please fill-in)</i>
01.	EMD Amount submitted by us (Please write both in numerical & words)	Rs.25,000/- (Rupees Twenty five thousand only)
02.	Details of your submitted DD (like DD No. / Date / Issuing Bank)(Please fill in if available with you)	
03.	Bidder's Bid reference no. (if any)	

NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

DEPARTMENT OF CHEMISTRY

Tender No.: 04 / NITS / Chemistry / Polarimeter / 2015 – 16 / 03 dated 22nd November 2017

Bank Details for Bank Transfer of Refundable EMD Amount		
04.	Name of the Firm	
05.	Name of the Bank Account	
06.	Account Number	
07.	Current / Savings	
08.	Name of the Bank	
09.	IFSC Code	
10.	MICR Code	
11.	Name of the Branch with address	

Submitted by Authorised person of the bidder,

(Name, Designation)

Signed and Seal with date

NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

DEPARTMENT OF CHEMISTRY

Tender No.: 04 / NITS / Chemistry / Polarimeter / 2015 – 16 / 03 dated 22nd November 2017

Price Bid

Sl.	Item	Price	GST*	Total Price
01.	Automatic digital polarimeter with all the standard accessories, cells, cell adapters, wavelength filters & accessories and software. (May be in INR or Foreign currency)			
02.	Touchscreen (if included as standard accessory: write NIL; if optional: write it's price) (May be in INR or Foreign currency)			
03.	Optional wavelength filters (May be in INR or Foreign currency)			
04.	Computer with Windows 10 (Must be priced in INR)*			
05.	Laser Printer (Must be priced in INR)*			
07.	Online UPS (Must be priced in INR)*			
08.	Any other optional item that may be offered by the bidder			

Notes:

1. All the above seven (07) items must be strictly as per the Tender No.: 04 / NITS / Chemistry / Polarimeter / 2015 – 16 / 03 dated 22nd November 2017.
2. GST rates as percentages shall be shown.
3. If payment has to be made to foreign principal, then their bank details must be given in price bid.
4. The rates quoted for all the above items should be inclusive of all the sundry Taxes and duties, Cess, Customs Duty, Entry Tax to Sikkim, Octroi etc. Price should be inclusive of all packing, forwarding, freight, insurance, clearing charges etc. The payment shall be made on the actual cost of on-site delivery, installation and commissioning of the equipment at the Ravangla Campus of NIT Sikkim. No other financial liability would be taken by NIT Sikkim.

NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM

DEPARTMENT OF CHEMISTRY

Tender No.: 04 / NITS / Chemistry / Polarimeter / 2015 – 16 / 03 dated 22nd November 2017

Check List

To be put inside Envelop A – Technical Bid

1. **Documents:** (i) Trade License; (ii) Firm Registration Certificate; (iii) GST Registration;; Export-Import No. for importers (if any registered with DGFT); documents (i)-(iii) must be in relevant trade; (iv) PAN Card of the Firm (of proprietor in case of proprietor firms). Desirable: Audited statement / Income Tax Order for last three financial years in support of annual turnovers of the firm in last three years, i.e. 2016-17; 2015-16; 2014-15.
2. EMD of Rs.25,000/- in the form of DD in favour of the “Director, NIT Sikkim”. Please write the name of the bidder on the reverse side of the DD.
3. Declaration forms I to V.
4. Technical documents / specifications / brochures on the instrument (hardware and software included)
5. Technical specifications / brochures on optional attachments / items
6. Technical specifications of attached computer, printer & UPS
7. Technical compliance table
8. Warranty terms and conditions

To be put inside Envelop B – Price Bid

9. Price of the instrument in INR or foreign currency for instrument (software included)
10. Price of computer, printer & UPS in INR (also show GST amount)

Please write Tender No. on both sealed envelopes A & B and then put this in a bigger envelop and also write Tender No. on that and post it.