


National Institute of Technology Sikkim

Ravangla Campus, Ravangla South Sikkim

737139, Sikkim India

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	NATIONAL INSTITUTE OF TECHNOLOGY SIKKIM
	Ravangla Campus, Barfung, South Sikkim 77139 www.nitsikkim.ac.in e-mail: accounts@nitsikkim.ac.in (Ph): 03595-260042
Tender No: 73/NITS/Admn/Empanelment of Hotels/15-16 (11)	Date: 29.06.2015
EXPRESSION OF INTREST FOR EMPANELMENT OF ACCOMODATION & RATE CONTRACT	
Closing Data & Time for submission	13.07.2015 (11 am)
Opening Date & Time	13.07.2015 (3 pm)
Bid to be submitted to	Assistant Registrar, National Institute of Technology Sikkim, Ravangla Campus, Barfung, South Sikkim, 737139
Place of opening of bid	Conference Hall, National Institute of Technology Sikkim, Ravangla Campus, Barfung, South Sikkim, 737139

Notice inviting applications for Empanelment of Hotel/Guest House Accommodations & Rate Contract.

Background:

National Institute of Technology Sikkim is an autonomous body set up by Govt. of India, under Ministry of Human Resource & Development; New Delhi. It is one of the newly setup NIT's and is an institute of National Importance. NIT Sikkim is looking for hotel/guest house accommodation in around Ravangla for accommodating visiting guest and official of institute.

Applications in prescribed format along with documentary proof are invited from registered hotel/guest house only from Ravangla having fully furnished rooms.

Eligibility Criteria of Intending Hotel/guest house empanelment: (Proof/supporting documents to be enclosed for the points mentioned below:

1. a. The firm must be registered with the concerned authority, Govt. of Sikkim.
- b. The Vender should have sufficient numbers of fully

- furnished in different category of rooms.
- c. The interested Hotel/guest must have fooding/ restaurant facility.
 - d. The Hotels should provide service tax registration and PAN

Terms & Conditions:

1. The rate quoted by the hotels/guest house for different category of rooms shall be considered for rate contract to selected hotel/guest house.
2. The rate should be for 24 hours from the time of checking.
3. The final rate shall be contracted and valid for one year after the issuing of confirmation letter. No rate changes during the contract period shall be entertained.
4. The NIT Sikkim shall book the different category of rooms on the requirement of institute. The vender shall be intimated for advance booking.
5. The food (breakfast, Lunch, Dinner) may be book as per requirement for accommodating guest on the intimation of NIT Sikkim Official.
6. The Selected vender has to place the bills addressing to “NIT Sikkim” with details on regular basis.
7. The final selection of vender shall be considered only after physical visit of hotel/guest house premises by the committee constituted for this purpose.

We look forward to receiving your rate quotations and thank you for your interest.

Assistant Registrar
National Institute of Technology Sikkim
Ravangla, South Sikkim- 737139
(Mob) 9734122366
Email: ram.nitsikkim@gmail.com

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(ON THE LETTER HEAD OF THE BIDDER)

Performa for Technical quote

Annexure -A

Expression of Interest submitted in response to enquiry notification issued by the National Institute of Technology Sikkim for Empanelment of Hotel/Guest House accommodation and rate contract.

Sl.No.	Particulars	Description in details
1	Name of the Firm	
2	Complete Postal Address with Tel. No., Fax./Email	
3	Date of Establishment: Professional Experience (in years)	
4	PAN	
5	Service Tax Registration No.	
6	Details of Health/food licence	

*Copy of above details must be enclosed duly self attested.

Date:

Signature of the Applicant

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Financial Quote

Annexure- B

Expression of Interest submitted in response to enquiry notification no:

Name and Full address of the Firms :

Financial Bid (Price Quote) :

SINo	Category/Occupancy	Rate for 24 hours (Inclusive if taxes) Rs.	Total no of room available
1	Suite Room		
2	Delux Room (Single)		
3	Delux Room (Double)		
4	Economy Room (Single)		
5	Economy Room (Double)		
6	Dormitory Room		

Note: The evaluation and offer of contract shall be done for individual category of room.

Date:

Signature of the Applicant

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ANNEXURE-C

Banking information

Slno	Particulars	Information
1	Firm (Beneficiary) Name	
2	Please enclose a cancelled cheque and copy of PAN card. Cancelled cheque & PAN card is to be submitted only once	
3	Complete Bank Account No. of the Firm [beneficiary]. [in case of change in bank account vendor should write to Account Office but to personal account]	
4	Bank Name	
5	Bank Address	
6	IFSC Code no	
7	Mobile no (for SMS)	
8	Email ID (for information)	

We undertake that all information provided above is correct and NIT Sikkim will not be responsible in case of any error on the part of firm.

[Seal and Signature of the firm]