



राष्ट्रीय प्रौद्योगिकी संस्थानम् सिक्किम *National Institute of Technology Sikkim*

(AN INSTITUTE OF NATIONAL IMPORTANCE, GOVT. OF INDIA)
Ravangla Campus, Burfang, Ravangla, South Sikkim - 737 139

Ref no: NITS/D(AA)/2017/2560

Date: 04.04.2017 .

NOTICE

It is notified to all students (B.Tech, M.Tech and Ph.D) that for issuing the transcript of the last semester examination, he/ she has to apply 72 hours prior to the mail id of examination cell followed by hand-written application to Dean In-charge (Academic Affairs) which is to be submitted to Dean (Academic Affairs) office. The format of the application is provided below.

By Order:

(Dr Ranjan Basak)

Dean In-Charge (Academic Affairs)



Date:

To
The Dean In-Charge (Academic Affairs),
National Institute of Technology Sikkim,
Sikkim-737139.

[Sub: Request for Transcript]

Respected Sir,

I, _____, am a student in the
Department of _____ bearing Roll
no _____. I want the transcript of my least semester which is B.Tech/
M.Tech / Ph.D Semester I / II/ III / IV/ V / VI/ VII / VIII/ Course Work as I want apply for

Sir, I shall be obliged if you kindly issue my transcript.

Thanking you.

Sincerely yours.

(Name of the Student)

Roll no:

Course: B.Tech/ M.Tech / Ph.D

Semester: I / II/ III / IV/ V / VI/ VII / VIII/ Course Work